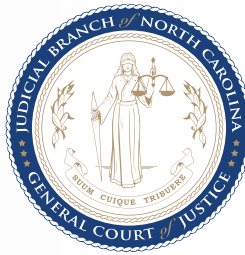


eCourts Guide & File



PREPARE YOUR COURT DOCUMENTS ONLINE IN THREE STEPS

CERTAIN CASE TYPES AVAILABLE

Guide & File is a free online service available to help users prepare court documents to file for certain case types.

BENEFITS

- Provides 24/7 access for anyone with an internet connection
- Guides users through questions to ensure paperwork will be procedurally correct and ready for the courts to accept for filing
- Improves efficiencies and saves time by reducing assistance needed for these case types

ABOUT GUIDE & FILE

- Provides help for attorneys and those without an attorney
- Works much like popular tax preparation software
- Guides users through a series of interview questions
- Generates print-ready court forms
- Creates completed forms that a user delivers via mail or files at the courthouse (*filing fees apply by case type*) (*eFiling available for select case types in eCourts counties only*)

Guide & File was the first service launched through Tyler Technologies and follows the North Carolina Judicial Branch's broader eCourts initiatives of expanding access to courts and providing convenient customer service through online tools.

NCCOURTS.GOV/SERVICES

Judicial Branch employees are not permitted to provide legal advice or help fill out these forms for the public. For legal advice or questions about legal rights and remedies, the public may consult an attorney licensed to practice law in North Carolina.

1

Answer online questions to prepare the case filing

2

Automatically create legal documents for free

3

File documents with the clerk of court (eFiling available for select case types in eCourts counties only)

CASE TYPES AVAILABLE

- Absolute Divorce
- Adult Guardianship
- Adult Name Change
- Application for Certificate of Verification of Prior Expunction
- Domestic Violence Protective Order
- Motion to Claim Exempt Property
- Petition to Proceed as an Indigent
- Probate
 - Year's Allowance
 - Summary Administration
 - Small Estate Administration
- Request for Relief from Fines, Fees, and Other Monetary Obligations
- Small Claims
 - Money Owed
 - Repossession of Personal Property
- Summary Ejectment
 - Complaint in Summary Ejectment
 - Tenant's Answer and Counterclaims
 - Appeal to District Court
- More case types in development