

STATE OF NORTH CAROLINA
JUDICIAL BRANCH OF GOVERNMENT
Administrative Office of the Courts

**REQUEST FOR TEMPORARY
 MAGISTRATE ASSIGNMENT FOR THE
 SOLEMNIZATION OF MARRIAGES**

G.S. 51-5.5

NOTE TO CHIEF DISTRICT COURT JUDGE: *Retain a copy of this request in the records of your office. A copy does not need to be filed with the clerk of superior court. Deliver a copy to the Administrative Office of the Courts, Attn: Director, at Courier Box 56-10-50 or P.O. Box 2448, Raleigh, NC 27602.*

To: Director, Administrative Office of the Courts

From: _____, **Chief District Court Judge, District Court District** _____
 (please print name)

Pursuant to G.S. 51-5.5(c), the undersigned hereby gives notice that as of (date) _____ at (time) _____, all magistrates currently holding office in the District Court district named above have given notice under G.S. 51-5.5 of their recusal from the performance of marriages. The undersigned hereby requests that the Administrative Office of the Courts assign a magistrate or magistrates from another district for the performance of marriages at the seat(s) of court and during the days and times listed below.

INTERIM ASSIGNMENT OF DISTRICT COURT JUDGE(S) TO PERFORM MARRIAGES

NOTE: *Pursuant to G.S. 51-5.5(c), "Only for the duration of the time the Administrative Office of the Courts has not designated a magistrate to perform marriages in that jurisdiction, the chief district court judge or such other district court judge as may be designated by the chief district court judge shall be deemed a magistrate for the purposes of performing marriages under this Chapter."*

Until a magistrate is assigned temporarily for the performance of marriages at the seat(s) of court and during the days and times listed below, the following district court judges are designated to perform marriages: (check all that apply)

- the chief district court judge.
 additional district court judge(s) of the district: (please print name(s) clearly)

LOCAL HOURS FOR MARRIAGE CEREMONIES

NOTES: *Pursuant to G.S. 7A-292(b), "The chief district court judge shall ensure that marriages before a magistrate are available to be performed at least a total of 10 hours per week, over at least three business days per week." Please provide below the schedule for each county in the district.*

| County | Physical Address | Days of the Week and Hours |
|--------|---|----------------------------|
| | <input type="checkbox"/> Address listed is the county courthouse. | |
| | <input type="checkbox"/> Address listed is the county courthouse. | |
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| | <input type="checkbox"/> Address listed is the county courthouse. | |
| | <input type="checkbox"/> Address listed is the county courthouse. | |
| | <input type="checkbox"/> Address listed is the county courthouse. | |

SIGNATURE

Date _____ Signature Of Chief District Court Judge _____

RESCISSION OF REQUEST FOR TEMPORARY MAGISTRATE ASSIGNMENT

NOTE TO CHIEF DISTRICT COURT JUDGE: *Use this section of the form to notify the AOC when a magistrate resident in the district becomes available who has not recused from the performance of marriages or who has rescinded a prior recusal. Complete this section on a copy of the original request and deliver to the same address as the original request. Retain a copy for your office's records.*

Pursuant to G.S. 51-5.5(c), the undersigned hereby gives notice that as of (date) _____ at (time) _____, a local magistrate in the District Court district named above is available to perform marriages, and therefore the temporary assignment of a magistrate(s) from another county is no longer required.

Date _____ Signature Of Chief District Court Judge _____