# STATE OF NORTH CAROLINA

_____ County

*File No.*

*Additional File Nos. Included With This Notice (list all criminal file numbers in this county where you want your mailing address of record to be updated)*

In The General Court Of Justice
☐ District ☐ Superior Court Division

**NOTE TO DEFENDANT:** *You or your attorney may file this form with the clerk of superior court of the county in which you are criminally charged in order to update your mailing address of record with that court for bail bond and criminal case mail purposes. The new address you provide will replace the address entered on any bail bonds for the criminal cases you have listed above as your address of record. Also, it will replace any address you may have already filed as an address of record for bail bond purposes in those same cases. In the event of an entry of forfeiture on bail bonds securing your appearance in those cases, the notice of forfeiture required by G.S. 15A-544.4 will be mailed to the new address that you provide below. Likewise, the new address you provide below will be used as the address of record for any documents to be mailed to you for the criminal cases you have listed above.*

**STATE VERSUS**

*Name Of Defendant*

*Defendant's New Mailing Address Of Record For Bail Bond And Criminal Case Mail Purposes*

## NOTICE BY DEFENDANT OF NEW MAILING ADDRESS OF RECORD FOR BAIL BOND AND CRIMINAL CASE MAIL PURPOSES

G.S. 15A-531(2)(a.)

**NOTE:** *The defendant address entered on a bail bond is a mailing address (see G.S. 15A-544.2(a)(1)) and "Address of record" for a defendant is defined by G.S. 15A-531(2)(a.) as "the address entered on the bail bond under G.S. 15A-544.2, or any later address* ***filed by that person*** *with the clerk of superior court." [emphasis not in original]* ***In order for the address of record for the above named criminal defendant to be updated, this form needs to be filed with the court either by the defendant or by the defendant's attorney. IF THIS FORM IS FILED WITH THE COURT BY SOMEONE WHO IS NOT THE DEFENDANT OR THE DEFENDANT'S ATTORNEY, the Clerk of Superior Court will take no action on it and the address of record for the defendant will not be updated.***

**I, the undersigned Defendant, state the following to be true:**

I am the defendant named above and I wish for the "New Mailing Address Of Record For Bail Bond And Criminal Case Mail Purposes" to be used by the court as my mailing address of record for bail bond and criminal case mail purposes for each criminal case in this county for which I have listed a file number above.

| *Date* | *Signature Of Defendant* | *Name Of Defendant (type or print)* |
|---|---|---|
| | | |

**NOTE TO CLERK:** *If this form is filed with you by the defendant or by the defendant's attorney, proceed to update the defendant's Case Correspondence Address in Enterprise Justice (Odyssey) for each Criminal case file number in your county that is listed above. In addition, submit an Ivanti ticket to request that the defendant's correspondence address in the Global Party Record in Enterprise Justice (Odyssey) be updated as a result of this form.* ***Do not make updates in Enterprise Justice (Odyssey) if this form is filed with you by someone who is not the defendant or the defendant's attorney.***


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