STATE OF NORTH CAROLINA

_____ County

File No.

In The General Court Of Justice
District Court Division

Name Of Plaintiff

Name And Address Of Plaintiff's Attorney (or Pro Se Plaintiff)

Telephone No.

Plaintiff's Attorney's Email Address (or Pro Se Plaintiff's Email Address)

VERSUS

Name Of Defendant

Name And Address Of Defendant's Attorney (or Pro Se Defendant)

Telephone No.

Defendant's Attorney's Email Address (or Pro Se Defendant's Email Address)

DESIGNATION OF MEDIATOR BY AGREEMENT OF PARTIES IN FAMILY FINANCIAL CASE AND ORDER OF APPOINTMENT

NOTICE:
The party filing the Designation Of Mediator should complete the form, sign below, return to the Chief District Court Judge for signature, and distribute copies as noted below.

G.S. 7A-38.4A; Rule 2 of the Rules for Settlement Procedures in District Court Family Financial Cases

Deadline For Completion Of Settlement Procedure

Trial Date

NOTICE OF SELECTION OF CERTIFIED MEDIATOR BY AGREEMENT

The parties named below have selected the mediator named below who has agreed to serve in this case and is certified pursuant to the Rules for Settlement Procedures in District Court Family Financial Cases. The parties named below request that the Chief District Court Judge approve the designation of this mediator.

Names Of Parties And Their Attorneys, If Any, Who Have Agreed To The Designation

Name And Address Of Certified Mediator

Telephone No.

Mediator's Email Address

The parties and the mediator have agreed upon the mediator's rate of compensation as follows: *(specify all terms of the compensation agreement)*

_____

_____

NOTE: *As an aid to mediator selection, the NC Dispute Resolution Commission maintains a list of certified family financial mediators at www.NCDRC.gov. Click on "Find a Mediator" from the left-hand menu then click on "Family Financial Settlement Mediators (District Court)." You may search for mediators by name or by judicial district. Once a mediator's name appears on your screen, click on it for a complete contact and availability listing.*

Date	*Name Of Attorney (or Pro Se Party)*	*Signature Of Attorney (or Pro Se Party)*

NOTE TO MEDIATOR: *The mediator shall be responsible for designating the location of the conference, if the parties are not able to agree, and giving timely notice to all attorneys and unrepresented parties of the time and location of the conference. The mediated settlement conference shall be completed by the completion deadline set forth on Side One, and the mediator shall report the results of the conference to the court within ten (10) days after the conference is completed or within ten (10) days of being advised by a party that the case settled or was otherwise disposed of prior to the mediation.*

Original-File Copy-Plaintiff Copy-Defendant Copy-Mediator Copy-Judge or Designee

(Over)

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CERTIFICATE OF SERVICE - DESIGNATION OF MEDIATOR

The undersigned certifies that on this date a copy of the foregoing Designation Of Mediator By Agreement Of Parties In Family Financial Case was served on the persons listed below at the mailing address or email address listed below, such as the case may be, as set forth below. For each person listed as being served by email, the email address listed below is the email address of record with this court for that person. The undersigned further certifies that each such person served by email is either (1) an attorney or (2) a person who consented to receive email service in this case at that address, as established by consent filed with the court by any party.
(Provide names and addresses for persons served by mail or email in the spaces below. Attach additional sheets if necessary.)

Name And Address Of Mediator	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Mediator (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
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Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.

Date	*Name Of Party (type or print)*	*Signature Of Party Or Party's Attorney*

(See Page Two for Order Of Appointment and Certificate Of Service - Order Of Appointment)

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ORDER OF APPOINTMENT

The parties having selected a certified family financial mediator, the Court hereby grants the parties' request for the selected mediator to conduct the mediated settlement conference.

Date	*Name Of Chief District Court Judge/Judge's Designee*	*Signature Of Chief District Court Judge/Judge's Designee*

CERTIFICATE OF SERVICE - ORDER OF APPOINTMENT

The undersigned certifies that on this date a copy of the foregoing Designation Of Mediator By Agreement Of Parties In Family Financial Case And Order Of Appointment was served on the persons listed below at the mailing address or email address listed below, such as the case may be, as set forth below. For each person listed as being served by email, the email address listed below is the email address of record with this court for that person. The undersigned further certifies that each such person served by email is either (1) an attorney or (2) a person who consented to receive email service in this case at that address, as established by consent filed with the court by any party. *(Provide names and addresses for persons served by mail or email in the spaces below. Attach additional sheets if necessary.)*

Name And Address Of Mediator	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Mediator (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
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Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.

Date	*Name Of Person Serving Order (type or print)*	*Signature Of Person Serving Order*

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