STATE OF NORTH CAROLINA

_____ County

File No.

In The General Court Of Justice
District Court Division

Name Of Plaintiff

Name And Address Of Plaintiff's Attorney (or Pro Se Plaintiff's Address)

Telephone No.

Plaintiff's Attorney's Email Address (or Pro Se Plaintiff's Email Address)

VERSUS

Name Of Defendant

Name And Address Of Defendant's Attorney (or Pro Se Defendant's Address)

Telephone No.

Defendant's Attorney's Email Address (or Pro Se Defendant's Email Address)

APPOINTMENT OF MEDIATOR BY COURT ORDER IN FAMILY FINANCIAL CASE

NOTICE:
The parties having reported their failure to agree upon the designation of a mediator, or the parties having failed to notify the court of their designation or nomination of a mediator, the court appoints the following certified mediator to conduct the mediated settlement conference.

G.S. 7A-38.4A; Rule 2 of the Rules for Settlement Procedures in District Court Family Financial Cases

Trial Date	*Date Of Order Referring Matter To Mediation*
Deadline For Completion Of Mediated Settlement Conference	

MOTION FOR COURT APPOINTMENT OF MEDIATOR

The above named case was referred to a mediated settlement conference.

The parties have been unable to agree upon the selection of a mediator and move the Chief District Court Judge to appoint a certified mediator to conduct their conference.

Date	*Name Of Attorney (or Pro Se Party)*	*Signature Of Attorney (or Pro Se Party)*

Original-File Copy-Plaintiff Copy-Defendant Copy-Mediator Copy-Chief District Court Judge or his/her designee

(Over)

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CERTIFICATE OF SERVICE - MOTION FOR COURT APPOINTMENT OF MEDIATOR

The undersigned certifies that on this date a copy of the foregoing Motion For Court Appointment Of Mediator was served on the persons listed below at the mailing address or email address listed below, such as the case may be, as set forth below. For each person listed as being served by email, the email address listed below is the email address of record with this court for that person. The undersigned further certifies that each such person served by email is either (1) an attorney or (2) a person who consented to receive email service in this case at that address, as established by consent filed with the court by any party.

(Provide names and addresses for persons served by mail or email in the spaces below. Attach additional sheets if necessary.)

Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
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Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
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Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left.
Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	☐ served by email from ICMS/File & Serve to the email address listed to the left.

Date	*Name Of Moving Party (type or print)*	*Signature Of Moving Party*

(See Page Two for Order Of Appointment and Certificate Of Service - Order Of Appointment)

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ORDER OF APPOINTMENT

The parties having reported their failure to agree upon the designation of a mediator, or the parties having failed to notify the Court of their designation or nomination of a mediator, the Court appoints the following certified mediator to conduct the mediated settlement conference.

Name And Address Of Certified Mediator	*Telephone No.*
	Mediator's Email Address

Date	*Name Of Chief District Court Judge/Judge's Designee*	*Signature Of Chief District Court Judge/Judge's Designee*

NOTE TO MEDIATOR: *The mediator shall be responsible for designating the location of the conference, if the parties are not able to agree, and giving timely notice to all attorneys and unrepresented parties of the time and location of the conference. The mediated settlement conference shall be completed by the completion deadline set forth on Side One, and the mediator shall report the results of the conference to the court within ten (10) days after the conference is completed or within ten (10) days of being advised by a party that the case settled or was otherwise disposed of prior to the mediation.*

CERTIFICATE OF SERVICE - ORDER OF APPOINTMENT

The undersigned certifies that on this date a copy of the foregoing Appointment Of Mediator By Court Order In Family Financial Case was served on the persons listed below at the mailing address or email address listed below, such as the case may be, as set forth below. For each person listed as being served by email, the email address listed below is the email address of record with this court for that person. The undersigned further certifies that each such person served by email is either (1) an attorney or (2) a person who consented to receive email service in this case at that address, as established by consent filed with the court by any party.
(Provide names and addresses for persons served by mail or email in the spaces below. Attach additional sheets if necessary.)

Name And Address Of Mediator	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left. ☐ served by email from ICMS/File & Serve to the email address listed to the left.
Email Address Of Mediator (if served by email or by email from ICMS/File & Serve)	
Name And Address Of Party Or Attorney	☐ served by depositing copy in a post-paid, properly addressed wrapper in a post office or official depository under the exclusive care and custody of the U.S. Postal Service, addressed to that person at the address listed to the left. ☐ served by email to the email address listed to the left. ☐ served by email from ICMS/File & Serve to the email address listed to the left.
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Email Address Of Party Or Attorney (if served by email or by email from ICMS/File & Serve)	

Date	*Name Of Court Staff/Judge's Designee (type or print)*	*Signature Of Court Staff/Judge's Designee*

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