

# SAFE DEPOSIT BOX INVENTORY FORM

(one form required per safe deposit box)

COUNTY CLERK OF SUPERIOR COURT

Item #	Description Of Items	Inventory Date
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

**INSTRUCTIONS:**

*Submit inventory list to NCAOC no later than June 30th each year as part of fiscal year closeout activities.*

Inventory compiled by:

<i>Name And Title (Print Or Type)</i>	<i>Date</i>
<i>Name And Title (Print Or Type)</i>	<i>Date</i>