INSTRUCTIONS FOR APPLICATIONS FOR REQUISITION USING THE GOV. FORMS

GOV. 1 FORM — This form should be used for all applications for requisition when a person is charged with a crime or convicted of a crime but not yet sentenced. You must attach either GOV. 1-B or GOV. 1-C to this application.

- Please fill out (a) or (b) when given the option, leaving the remaining option blank.
- Attach a copy of the North Carolina General Statute for each charge listed in number 8.
- Attach Identification - Fingerprint Card, Photograph and/or Affidavit of Identification.

GOV. 1-A Form — To be completed by the Magistrate who signed the warrant. This form is not required.

GOV. 1-B Form — To be completed by the Clerk of Superior when the application for requisition is based upon a warrant and affidavit.
- Please attach certified/true copies of warrant and affidavit to each application.

GOV. 1-C Form — To be completed by the Clerk of Superior when the application for requisition is based upon an indictment.
- Please attach certified/true copies of indictment to each application.

GOV. 2 FORM — This form should be used for all applications for requisition after a person has been convicted of a crime — Parole, Probation, Post-Release Violations and/or Escapees. These forms are used solely by the Department of Public Safety Fugitive/Extradition Section.

- Please fill out (a) or (b) when given the option, leaving the remaining option blank.
- Attach a copy of the North Carolina General Statute for the violation listed in number 8.
- Attach Identification - Fingerprint Card, Photograph and/or Affidavit of Identification.

GOV. 2-A Form — To be completed by the Clerk of Superior Court.
- Please complete numbers 2 and 3 for Escapees and Bail Violators.
- Please complete number 4 for Violators of Parole, Probation, and/or Post-Release.

GOV. 2-B Form — To be completed by a Notary Public and the Clerk of Superior Court.

GOV. 2-C Form — To be completed by Officer regarding an Escapee.

GOV. 3 FORM — This form should be used for all applications. This form is to be completed by an elected Judge and Clerk of Superior Court.

Please mail four (4) original sets of forms and attachments to:
Angie N. West, Extradition Secretary
North Carolina Department of Justice
Post Office Box 629
Raleigh, North Carolina 27603

Street address for UPS/FedEx:
114 West Edenton Street
Raleigh, North Carolina 27603

**For questions concerning any requisition and/or extradition matter please contact Angie N. West, Extradition Secretary, by phone at (919) 716-6578 and/or by email at anwest@ncdoj.gov.