

FILED IN
ROWAN COUNTY

DATE: 10/10/2025

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

By: [Signature]

IN THE GENERAL COURT OF JUSTICE
SUPERIOR AND DISTRICT
COURT DIVISIONS
JUDICIAL DISTRICT 27

IN RE:

IMPLEMENTATION OF ODYSSEY/
ENTERPRISE JUSTICE

ADMINISTRATIVE ORDER

For the Superior Court Division, the following additional provisions with respect to implementation of Odyssey/Enterprise Justice are hereby ORDERED:

Add-on cases. Add-on cases shall be subject to these time parameters: For adding on matters for out of custody defendants by agreement the case must be added on 48 hours before the case is to be heard. For adding on matters for in custody Defendants by agreement the case must be added on 24 hours before the case is to be heard. Once a session has been established on a calendar, all cases for that session must be on the session roster or list of cases at least 10 days before the session date. After that time cases may be added on only with actual notice to the defendant if unrepresented and defendant's counsel if represented, only with permission of the senior resident or the presiding superior court judge. Nothing in this provision shall be construed to shorten any statutorily mandated notice times. With consent of the presiding judge, these times may be waived with consent and in the interest of judicial efficiency to allow for disposition of all pending matters for a defendant having duly calendared matters set for that session. Emergency matters such as 7-day hearings or other matters which in the ends of justice need to be heard sooner may be added on as required.

Scanning: For cases in the Superior Court Division ONLY, paperwork related to pleas (such as, by way of illustration and not limitation, plea transcripts, prior record level worksheets, CR-615 forms, restitution worksheets, firearm disposition forms, etc.) shall be scanned by the District Attorney's office unless agreed otherwise. Documents generated

by others shall be scanned into the system and tasked to or sent to a clerk by the person preparing them (e.g. Probation and Parole Officers generating CR-609 Modification Orders, attorneys preparing Waivers or motions, attorneys preparing notices). Courtroom clerks at least during the period of Odyssey implementation should not be asked to scan in forms generated by others. This will apply until further notice absent agreement by the clerk's office to assist with scanning.

Online Odyssey calendars will be the official calendars. Clerks will be responsible for providing printed calendars for the Judge, Bailiffs and Court Reporter. As these individuals do not have access to the Odyssey system. DA's and Courtroom Clerks are free to print calendars to use during sessions at their election for administrative purpose.

All File & Service users, included by and not limited to Attorneys, Probation Officers, DSS Personnel and or other Government Agency Personnel are expected to use File & Serve to submit documents and are not to request the Clerk to scan documents for them.

Queues: If there is a question about which queue is the correct queue to which a document should be sent, please clarify with the person or group to which the document is to be sent. A list of queues is maintained by the court managers and may be made available upon request.

This the 10th day of October 2025.



Michael S. Adkins
Senior Resident Superior Court Judge