

**REQUEST FORM FOR REMOTE VIDEO CONFERENCE HEARING OR
STIPULATION FOR DECISION ON THE BRIEFS**

Parties must schedule their hearing no later than 5:00 p.m. on the Monday of the week before the week of the requested hearing.

Case Number: _____

Attorney/Party Requesting the Hearing: _____

Date Requested for Hearing: _____

Time Requested for Hearing: _____

Type of
Hearing: _____

Estimated Amount of Time Needed for Hearing (both sides, in total): _____ **OR**

____ The parties stipulate that the Court may decide the motion on the briefs without a hearing.

Name, Email Addresses and phone numbers for all required persons to be included on the Video Conference:

By submitting this request, you are certifying all parties/attorneys agree to conduct the hearing by audio-video conference at the requested time and date and agree to waive physical appearance.

All Briefs must be emailed to Julie Mulhall at D26.Briefs@nccourts.org no later than two business days prior to the hearing on the motion. All counsel of record and pro se parties shall be served in compliance with Rule 5 of the NC Rules of Civil Procedure absent stipulation or agreement otherwise.

If you use the Justice Initiative CourtCalendar, **you must also** submit your request by emailing this completed form to Annmarie Spiegel (Annmarie.Spiegel@nccourts.org)