

STATE OF NORTH CAROLINA

IN THE GENERAL COURT OF JUSTICE

COUNTY OF WAKE

DISTRICT COURT DIVISION

**ADMINISTRATIVE ORDER**

This Order is being entered to improve how litigants in civil cases receive notice of an upcoming hearing when the Trial Court Administrator has scheduled the case for hearing and to eliminate the time consuming and costly task of mailing court calendars. The undersigned enters this Administrative Order, pursuant to his authority and duties as Chief District Court Judge for the Tenth Judicial District, including his duty to arrange or supervise the calendaring of non-criminal matters for trial or hearing pursuant to N.C.G.S. §7A-146(2).

Now therefore, IT IS HEREBY ORDERED that:


1. Rule 2.7 of the Local Civil Rules for District Court Tenth Judicial District is deleted and replaced in its entirety by the following:

“2.7 **Calendar Publication.** All court calendars will be prepared by the Trial Court Administrator and published on the Administrative Office of the Courts website no later than three weeks prior to the first day of the court session. Once published, the calendar may be viewed online at <http://www1.aoc.state.nc.us/www/calendars/Civil.html>. Within two (2) business days of the posting of a calendar, the Clerk of Court shall file and serve notices of hearing on attorneys of record and unrepresented parties in cases that have been scheduled for hearing by the Trial Court Administrator. In all other cases, the party scheduling the matter for trial or hearing is responsible for complying with the notice requirements as provided in Rule 5 of the North Carolina Rules of Civil Procedure. Printed calendars will no longer be mailed to parties or attorneys.”

2. Rule 2.7A shall be added to the Local Civil Rules for District Court Tenth Judicial District as follows:

“2.7A **Subscription.** The North Carolina Court Calendar subscription service is available for civil District court cases (excluding domestic relations cases) that are set for hearing on published calendars in Wake County at the following web address:  
[www1.aoc.state.nc.us/www/calendars/Civil.jsp?county=WAKE](http://www1.aoc.state.nc.us/www/calendars/Civil.jsp?county=WAKE)”

Entered and effective as of this the 11<sup>th</sup> day of July, 2013.

  
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Robert B. Rader  
Chief District Court Judge  
Tenth Judicial District