



JACQUELYN L. LEE
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State of North Carolina
General Court of Justice
11th Judicial District

DISTRICT COURT JUDGES

JIMMY L. LOVE, JR.
O. HENRY WILLIS, JR.
ADDIE HARRIS RAWLS
RESSON O. FAIRCLOTH
ROBERT W. BRYANT, JR.
R. DALE STUBBS, SR.
PAUL A. HOLCOMBE, III
CARON STEWART
MARY H. WELLS
JOY A. JONES

**HARNETT COUNTY
ADMINISTRATIVE ORDER
JUVENILE DISCOVERY**


In order to facilitate an expeditious process to dispose of all cases in which a petition is filed alleging that a juvenile is abused, neglected, or dependent, the Dept. of Social Services in Harnett County shall provide access to all its records to Respondent Parent Attorney upon appointment by the Court and under the following terms and conditions:

1. Review of the records shall be made at the Dept. of Social Services.
2. Arrangements to review records shall be made by contact with counsel for DSS. Access to the records shall be expedited and at a time mutually agreeable to the respondent parent's attorney and DSS. DSS shall provide access to the records within 5 business days after its receipt of the request.
3. DSS is authorized to remove from the record before review any notes or references to consultation with DSS attorney. This administrative order does not authorize or require the disclosure of the identity of the reporter or any uniquely identifying information that would lead to the discovery of the reporter's identity or the identity of any other person where DSS determines that the disclosure would be likely to endanger the life or safety or the person.
4. Respondent Parent Attorney shall maintain in confidence from all persons, including the parents of the juvenile:
 - a. The identity and any facts which might lead to discovering the identity of all persons or agencies who have reported suspected abuse, neglect or dependency.
 - b. The identity and any facts which might lead to discovery of the identity of all persons who have spoken to the Dept. of Social Services and expressed a desire for anonymity

or indicated that they were not willing to testify in any proceeding. Moreover, the Respondent Parent Attorney shall make no contact with such person or agency as a result of learning his/its identity from the record.

- c. The physical location of the juvenile(s), including any school or day care placement; any site for medical or mental health treatment or any other information which would reveal the possible whereabouts of the juvenile(s). This information includes, but is not limited to, the names of foster care providers, day care providers, school, medical, and mental health personnel. Moreover, Respondent Parent Attorney shall not make contact with any such person or agency as a result of learning its identity from the record and shall not make contact with the juvenile(s) without specific written permission of the Dept. of Social Services and the Guardian ad Litem for the juvenile(s).

5. All other information located within the file of the Dept. of Social Services not described in the proceeding and subparagraphs shall be held in the strictest confidence by the Respondent Parent Attorney and shall not be shared with any person not a party to this action without prior approval of the Court.
6. Respondent Parent Attorney acknowledges that a violation of any of the foregoing conditions of access shall subject him to contempt proceedings.
7. DSS attorney shall have the authority to provide copies of any documents contained in said record of the Dept. of Social Services that counsel may introduce into evidence or that counsel otherwise believes should be provided to the respondent parent's counsel prior to the hearing.
8. No copies, other than addressed above, may be made and no records may be removed from the Dept. of Social Services.



Jacquelyn Lee, Chief District Court Judge

I Acknowledge this Order.

DSS Attorney

Respondent Parent Attorney