



JACQUELYN L. LEE  
CHIEF DISTRICT COURT JUDGE  
P.O. Box 811  
210 JOHNSTON STREET  
SMITHFIELD, NC 27577-0811  
OFFICE: 919-209-5450  
FAX: 919-209-5490

*State of North Carolina*  
*General Court of Justice*  
*11th Judicial District*

**DISTRICT COURT JUDGES**  
JIMMY L. LOVE, JR.  
O. HENRY WILLIS, JR.  
ADDIE HARRIS RAWLS  
RESSON O. FAIRCLOTH  
ROBERT W. BRYANT, JR.  
R. DALE STUBBS, SR.  
PAUL A. HOLCOMBE, III  
CARON STEWART  
MARY H. WELLS  
JOY A. JONES

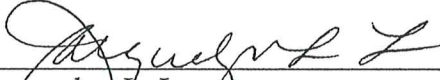
KIMBERLY W. JEFFREYS, DISTRICT COURT TCC  
919-209-5452  
MARK TEACHEY, VETERANS COURT TCC  
919-814-4510  
LILLIE TAYLOR, JA II  
919-209-5453  
CAMERON JOHNSON, JA II  
919-209-5461

**JOHNSTON, HARNETT AND LEE COUNTIES**  
**AMENDED**  
**ADMINISTRATIVE ORDER**  
(Amended for clarification purposes)

**Affidavit – Servicemembers Civil Relief Act, 50 U.S.C. App. §§501-597b**

Effective immediately, the attached Affidavit shall be filed in **ALL** Small Claims and District Court civil actions by the moving party as an attachment to any Complaint or Counterclaim. This Affidavit shall also be filed as an attachment to any Motion to Modify filed in domestic cases.

June 15, 2015

  
\_\_\_\_\_  
Jacquelyn L. Lee  
Chief District Court Judge

JLL/kwj  
Attachment

STATE OF NORTH CAROLINA

File No.

In The General Court Of Justice  
District Court Division

\_\_\_\_\_ County

Name of Plaintiff

VERSUS

Name of Defendant

**AFFIDAVIT**  
**Servicemembers Civil Relief Act**  
**50 U.S.C. App. §§501-597b**

**AFFIDAVIT**

I, \_\_\_\_\_, being duly sworn, deposes and says:  
*(print your name)*

1.  The  Plaintiff  Defendant \_\_\_\_\_,  is in military service.  is not in military service.  
*(print name of non-moving party)*

The following facts support the statement above about the non-moving party's military service: *(State how you know the non-moving party is or is not in the military. Be specific.)*

2.  The affiant is unable to determine whether or not the non-moving party is in military service.

Signature Of Affiant

Name of Affiant

**SWORN/AFFIRMED AND SUBSCRIBED TO BEFORE ME**

Date

Signature Of Person Authorized To Administer Oaths

Deputy CSC  Assistant CSC  Clerk Of Superior Court  Notary

Date Commission Expires

County Where Notarized

SEAL

**FOR COURT USE ONLY:**

**ORDER OF APPOINTMENT OF COUNSEL**

The Court finds that appointment of counsel is required pursuant to 50 U.S.C. App. § 521 or 522 and therefore, the Court appoints counsel named below to represent the absent servicemember named above:

Name of Attorney

Name, Street Address, PO Box, City, State And Zip Code Of Attorney

Telephone No.

**STAY OF PROCEEDINGS**

The Court finds that a stay of proceedings is required pursuant to 50 U.S.C. App. § 521 and, therefore, such a stay, for a minimum period of 90 days, is ordered.

Date

Signature of Judge

Next Hearing Date and Time

Name of Judge (Type or Print)