

STATE OF NORTH CAROLINA
 COUNTY OF GUILFORD

IN THE GENERAL COURT OF JUSTICE
 DISTRICT COURT DIVISION

_____-CvD-_____

_____,
 Plaintiff
 _____,
 Defendant

AFFIDAVIT OF:
 (Name)

____ PLAINTIFF
 ____ DEFENDANT

SEEKING THE FOLLOWING SUPPORT:
 ____ PSS/ALIMONY
 ____ CHILD SUP PORT

FROM WHOM THE FOLLOWING IS SOUGHT:
 ____ PSS/ALIMONY
 ____ CHILD SUPPORT

Number of minor children: _____
 Other dependents in home: _____

The undersigned Affiant, having been first duly sworn as to the truthfulness and completeness of this affidavit, states that the average monthly financial needs for the support of the child(ren) in this case and the Affiant's MONTHLY income and expenses are as follows:

PART I: INCOME INFORMATION

1. My legal name is:		
2. My Social Security Number		
3. I am:	First Job	Second Job
Self-employed doing:		
Employed by:		
Employer's address(es):		
Employer's telephone(s):		

I receive the following AVERAGE MONTHLY GROSS INCOME (based on 52/12 weeks or 26/12 bi-weekly periods per month) from the following sources:

- A. Wages/Salary \$ _____
- B. Bonuses \$ _____
- C. Commissions \$ _____
- D. Interest/Dividends/Investments \$ _____
- E. Rent (net) \$ _____
- F. Business profit (net) \$ _____
- G. Social Security \$ _____
- H. Pension/Retirement \$ _____
- I. Other (itemize)¹ \$ _____

TOTAL MONTHLY GROSS INCOME: \$ _____

¹ "Other Income" includes (but is not limited to): severance pay, trust income, annuity income, capital gains, Workers Compensation benefits, Unemployment Insurance benefits, disability pay, insurance benefits, gifts, prizes and alimony and maintenance received from any person(s) not a party in this case.

PART II - CHILD SUPPORT INFORMATION

1. I have the following average MONTHLY expenses:	
A. Court-ordered or Separation Agreement-required child support for my children not living with me (and not part of this action):	\$ _____
Name(s) of children:	
B. Responsibility for my other children who live with me (and not part of this action)(calculated per Guidelines):	\$ _____
Name(s) and age(s) of other child(ren):	
C. Gross monthly income of other responsible parent (in other case):	\$ _____
D. Monthly work-related child care costs (in this case)(100%)	\$ _____
E. Child(ren)'s portion of my health insurance cost:	\$ _____
F. Extraordinary expenses for child(ren) (itemize) (As defined on Page 4 of the Guidelines)	\$ _____

2. Number of nights the child(ren) spend with me each year _____

The following documentation rules apply to all child support, post-separation support, and alimony cases.

As required by the Civil Case Management Rules, I hereby furnish the opposing party (but not the court)by attachment hereto:

- (a) For the last four (4) months, proof of all my income, including, but not limited to, copies of all pay stubs, pay and expense vouchers, employee benefit statements, stock option statements, company financial statements and tax returns and/or Form 1040, Schedule "C" (if I am self-employed or employed by a closely-held corporation).
- (b) For the last three (3) months, statements showing all accounts in banks, credit unions, brokerage accounts, and all other financial institutions for which I have been an authorized signer.
- (c) A listing of all outstanding debts with written documentation or account statements for each creditor showing the principal balance I now owe and the terms of payment.
- (d) For the last two (2) years, all federal tax returns filed by me or for me, including all schedules and attachments (Forms W-2, 1099, etc.) together with all year-end tax documentation (Forms W-2, 1098, 1099, Requests for Extension, etc.) for the most recent tax year, if that return has not yet been filed.
- (e) For the last two (2) years, all personal financial statements I gave to anyone, anywhere.

I understand that my failure to produce all the above documents to my opponent without just cause may subject me to sanctions (including attorney's fees and costs) in the discretion of the presiding judge.

**PART III
POSTSEPARATION SUPPORT, ALIMONY, AND
NON-GUIDELINES CHILD SUPPORT CASES**

NOTE: To convert weekly income to monthly, multiply by 52/12; to convert biweekly income to monthly, multiply by 26/12.

**A.
NET INCOME**

My total MONTHLY GROSS INCOME (from Part I) is:				
I have the following average monthly deductions from my gross income:				
Federal income taxes			Medical insurance	
State income taxes			Life insurance	
Social Security (FICA)			Retirement/401-K	
Medicare	_____			
Other	_____			
TOTAL DEDUCTIONS:				
My average MONTHLY NET INCOME is:				

**B.
NEEDS AND EXPENSES**

I have the following average *monthly* needs and expenses

(1) SHARED FAMILY EXPENSE

House payment/rent <small>(incl. property tax and insurance)</small>			Telephone(s)/Pager	
Electricity			Home food & supplies	
Heat (gas, etc.)			House maintenance	
Water			Yard maintenance	
Cable TV			Car payment	
Garbage			Gasoline	
SUBTOTAL:				

I pro-rated the foregoing sub-total of family expenses between the child(ren) and myself as follows:		
Total amount for self:		
Total amount for child(ren):		
Reason(s) for method of pro-rating:		

(2) INDIVIDUAL EXPENSES

Item	Self	Children <small>(for whom I am legally responsible)</small>	Notes
Religious Contributions			
Charitable Contributions			
School/work lunches			
Medical insurance <small>(if not withheld from earnings)</small>			
Uninsured medical/dental			
Uninsured prescription drugs			
Uninsured therapy <small>(Explain if time limited)</small>			
Clothing			
Grooming (hair, etc.)			
Laundry/dry cleaning			
Child care (work-related)			
Child care (other)			
Education <small>(indicate nature in notes column)</small>			
Allowances			
Activities (Y, sports, clubs)			
Entertainment/Recreation			
Meals out			
Christmas gifts			
Birthday gifts			
Subscriptions (newspapers, magazines, etc.)			
Life insurance			
Car insurance			
Car - other (registration, etc.)			
Other insurance (disability, etc.)			
Vacations			
Pets			
Other (itemize):			
SUBTOTAL:			

(3) SUMMARY OF EXPENSES

	Self	Children
Family - Pro-rated - from Section (1)	_____	_____
Individual - from Section (2)	_____	_____
TOTALS:	_____	_____

C. DEBT PAYMENTS

Debt	Monthly Payment	Balance
Mortgage loan	_____	_____
Car payment	_____	_____
Cash reserve	_____	_____
Credit cards (itemize):		
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
TOTALS:	_____	_____

STATE OF NORTH CAROLINA
COUNTY OF GUILFORD

VERIFICATION

Being first duly sworn, I depose and say that I have read the preceding pages, and that I know the contents thereof; that the contents are true to my knowledge, except as to those matters and things stated upon information and belief, and as to those matters and things, I believe them to be true.

Sworn to and subscribed before me this ____ day of _____, 20____.

Affiant's Signature

A Notary Public of North Carolina (seal)
My commission expires:

.....

25.1 PULL APART AND SUBMIT ONLY PARTS I & II (PAGES 1 & 2) AND THIS PAGE IN GUIDELINES-ONLY CASES.

SUBMIT ALL PAGES IN ALL POSTSEPARATION SUPPORT, ALIMONY and/or NON- GUIDELINES CASES

GUIDELINES FOR THE USE OF THE AFFIDAVIT OF FINANCIAL STANDING

PURPOSE: To establish a uniform procedure for the use of financial affidavits in child support, post-separation support, and alimony cases.

SCOPE: The affidavit shall be used in cases involving the establishment and modification of private child support, post-separation support, and alimony. The term "support" refers to all of these actions. The term "party" means the plaintiff or defendant or either attorney.

MANDATORY USE OF FINANCIAL AFFIDAVIT: Each party who seeks support or from whom support is sought shall file with the Clerk and serve upon the other party a Financial Affidavit of Financial Standing:

using Form 1A when the income of the parties is from wages and the assets are fairly simple; using this form (Form 1B) when income, assets and expenses are more diverse.

The moving party shall attach the Affidavit to his or her pleading.

The responding party shall file and serve the Affidavit on the opposing party:

within seven (7) days and no later than Friday preceding the Session Calendar Call in a Child Support case;

within fourteen (14) days but no later than the Wednesday preceding the first week of the domestic term in which the case is scheduled for hearing in Post-Separation Support, Alimony and Non-Guidelines Child Support cases.

MANDATORY FORM: The Affidavit of Financial Standing filed by a party shall not deviate from the form attached hereto, but parties may supplement the Affidavit by attaching additional financial information and/or documents.