

AMENDED EFFECTIVE JULY 1, 2018

**AMENDMENT TO THE  
CASE MANAGEMENT PLAN  
FOR  
CALENDARING CIVIL TRIALS AND MOTIONS  
IN  
ALAMANCE COUNTY SUPERIOR COURT  
JUDICIAL DISTRICT 15A**

SENIOR RESIDENT SUPERIOR COURT JUDGE JAMES K. ROBERSON

Pursuant to Rule 2 (a), Calendaring of Civil Cases, of the North Carolina Rules of Practice for the Superior and District Courts, the following Amendment to the Case Management Plan for Calendaring Civil Trials and Motions in Alamance County Superior Court – Judicial District 15A is effective July 1, 2018:

**Rule 3. Setting of the Trial Calendar, is amended as follows:**

- I. The caption of the section is changed to: “Rule 3. Calendaring and Notice”
  
- II. The current language in paragraph 3.(e) is deleted and replaced with the following language:

“3.(e) All calendars will be prepared by the Trial Court Coordinator and published on the Administrative Office of the Courts website no later than four (4) weeks prior to first day of the court session. Publication of the calendar in this fashion shall serve as distribution of the calendar to counsel and shall serve as sufficient notice to counsel that a case has been set.

Civil court calendars are available at: [www.nccourts.gov](http://www.nccourts.gov)  
(The direct link to Alamance County Calendars is:  
[www1.aoc.state.nc.us/www/calendars/Civil.jsp?county=ALAMANCE](http://www1.aoc.state.nc.us/www/calendars/Civil.jsp?county=ALAMANCE))

Distribution to unrepresented parties will be provided by the Clerk’s Office by any method authorized for service by North Carolina Rule of Civil Procedure 5(b)(2). Further, this shall serve as sufficient notice to unrepresented parties that a case has been set. Unrepresented parties are required to comply with these local rules, the North Carolina Rules of Civil Procedure and the North Carolina General Rules of Practice for the Superior and District Courts.

Upon the filing of any action, or upon the filing of any responsive pleading, counsel shall contemporaneously notify the Clerk and the Trial Court Coordinator in writing as to counsel’s current e-mail address so as to facilitate communication and notice. Further, upon

the filing of any document, in any case in which counsel has not already notified the Clerk and the Trial Court Coordinator of counsel's current e-mail address, counsel shall contemporaneously do so. Notification by the Clerk or the Trial Court Coordinator to counsel's last e-mail address of record shall serve as sufficient notice to counsel that a case has been set.

Administrative calendars, which are set by the Trial Court Coordinator, shall be distributed to counsel exclusively by e-mail and distributed to unrepresented parties as noted above. Administrative Calendars are available online at the links above.

All counsel shall notify the Clerk and the Trial Court Coordinator in writing of any change of mailing address and/or change of e-mail address within 15 days of such changes.

**Rule 11. Mailing Addresses, is amended as follows:**

Trial Court Coordinator  
J.B. Allen, Jr. Criminal Courthouse  
212 W. Elm Street, Room 245  
Graham, NC 27253

Clerk of Superior Court  
Alamance County Courthouse  
1 Court Square  
Graham, NC 27253

Except as amended herein, the Case Management Plan for Calendaring Civil Trials and Motions in Alamance County Superior Court – Judicial District 15A remains in full force and effect.

June 25, 2018

James K. Roberson  
Senior Resident Superior Court Judge  
Judicial District 15A – Alamance County