NORTH CAROLINA
CASWELL COUNTY

IN THE GENERAL COURT OF JUSTICE
DISTRICT COURT DIVISION

FILE NO. _____

CALENDAR REQUEST FOR DEFENDANT WITH OR WITHOUT COUNSEL AFTER DEFENDANT HAS MISSED COURT DATE

Defendant's Name: _____

Contact Email: _____

Missed Court Date: _____

SELECT ONE: ☐ I am requesting a trial ☐ I am not requesting a trial

New Court Date: _____

(If no trial is requested, set for the next Wednesday following the request; if trial is requested, set for the charging officer's next Court date. Cut-off for submitting a Calendar Request is Friday at 12:00 noon.)

Reason for Calendar Request:

_____

_____

_____

Date Signature of Defendant/Defendant's Attorney

PLEASE NOTE THE FOLLOWING:

* By making this request, the Defendant may be subject to an Order for Arrest if the Defendant fails to appear at the new court date.

* This request may not be made by phone and may only be used for missed court dates without an Order for Arrest.

* The Clerk's Office cannot continue pending cases. If you have an upcoming Court date you wish to reschedule, you or your attorney must contact the District Attorney's office at (336) 459 4010.

TO SUBMIT THIS FORM TO THE CLERK OF SUPERIOR COURT:

Attorneys must use File & Serve: https://efilenc.tylertech.cloud

Defendants without an attorney may use File & Serve or may email completed Calendar Request Form to: jennifer.d.hammock@nccourts.org or latricia.n.watlington@nccourts.org