

## CIVIL CALENDARING REQUEST

STATE OF NORTH CAROLINA  
ONSLOW COUNTY

IN THE GENERAL COURT OF JUSTICE  
DISTRICT COURT DIVISION  
FILE NO.: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Plaintiff(s)

\_\_\_\_\_  
Plaintiff's Attorney(s)

VS

\_\_\_\_\_  
\_\_\_\_\_  
Defendant(s)

\_\_\_\_\_  
Defendant's Attorney(s)

1. Please calendar for:           ( ) Motion   ( ) Jury Trial   ( ) Nonjury Trial
2. Session Date: \_\_\_\_\_
3. Presiding Judge: \_\_\_\_\_
4. Nature of Action: \_\_\_\_\_
5. Estimated Court Time Needed for Action: \_\_\_\_\_

*Name and Address of Opposing Counsel or pro se party:*

\_\_\_\_\_  
*(Signature of Attorney or pro se party making request)*

\_\_\_\_\_  
*(Phone # of person making request)*

\_\_\_\_\_  
*(Date)*

\_\_\_\_\_  
*(Address of person making request)*

Note: Calendaring requests for trial dates should be filed at least thirty days (30) days before the requested trial date.  
Calendaring requests for motions should be filed at least ten (10) days before the requested hearing date.

**E-FILE:** <https://efilenc.tylertech.cloud/OfsEfsp/ui/landing>

**If you have any questions regarding calendaring requests or court sessions, please contact the District Court Judges' office at (910) 478-3612.**