STATE OF NORTH CAROLINA IN THE GENERAL COURT OF JUSTICE

DISTRICT COURT DIVISION

COUNTY OF BUNCOMBE FILE NO: CVD \_\_\_\_

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, JUDGE:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Plaintiff,

vs. **CALENDAR CALL**

**ATTORNEY AVAILABILITY FORM**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**,

Defendant.

If you will not be appearing at calendar call, this form **MUST BE RECEIVED** by Family Court **no later than 3pm on the day prior** to the scheduled calendar call to the appropriate Family Court Case Coordinator: Anne Elliott for Judge Scott, Cyndi Williams for Judge Dray and McKayla Reece for Judge Dotson-Smith**.**

**FAX: (828) 259-3372 or email to:**

[**Cynthia.W.Williams@nccourts.org**](mailto:Cynthia.W.Williams@nccourts.org) **(for Judge Dray)**

[**Anne.H.Elliott@nccourts.org**](mailto:Anne.H.Elliott@nccourts.org) **(for Judge Scott)**

[**McKayla.A.Reece@nccourts.org**](mailto:McKayla.A.Reece@nccourts.org) **(for Judge Dotson-Smith)**

Case Information: Judge: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Calendar call date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Estimated length**

Term beginning: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **of hearing/trial \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Attorney Information: Name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Telephone: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** FAX:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** E-mail:**\_\_\_\_\_\_\_\_\_\_\_\_\_**

Reason for unavailability: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Opposing Attorney name: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Calendar term availability: Mark an* ***X*** *when you are* ***NOT*** *available during the Court term:*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | TRIAL WEEK ONE | | | |  |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM |  |  |  |  |  |
| PM |  |  |  |  |  |
| TRIAL WEEK TWO | | | |  |  |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM |  |  |  |  |  |
| PM |  |  |  |  |  |

Attorneys agree on the following days and times (subject to Court approval)**:\_\_\_\_\_\_\_\_\_\_**

Date: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** Attorney for: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**