

STATE OF NORTH CAROLINA COUNTY OF _____	IN THE GENERAL COURT OF JUSTICE SUPERIOR COURT DIVISION FILE NO.: _____
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Attorney: _____	State Bar No.: _____
Mailing Address: _____	
Telephone No.: _____	

NOTICE OF
SECURE LEAVE

(Superior Court District 9A – Greene & Lenoir Counties)

Rule 26 – General Rules of Practice for the Superior and District Courts;
Rule 33A – North Carolina Rules of Appellate Procedure

Secure Leave shall consist of one or more calendared weeks, but in any event shall not consist of more than three (3) calendared weeks during any calendar year.

STATEMENT OF ATTORNEY

I hereby certify that the secure leave period designated below is not being designated for the purpose of delaying, hindering or interfering with the timely disposition of any matter in any pending action or proceeding.

I further certify that no action or proceeding in which I have entered an appearance has been scheduled, peremptorily set or noticed for trial, hearing, deposition or other proceeding during the designated secure leave period.

DESIGNATED SECURE DATES

Beginning Date: _____	Ending Date: _____
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Indicate any previously designated Secure Leave periods during the calendar year that have previously been designated pursuant to Rule 26 of the General Rules of Practice and Rule 33A of the Rules of Appellate Procedure.

Beginning Date: _____	Ending Date: _____
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This Notice of Secure Leave must be filed not later than ninety (90) days before the beginning of the secure leave period and before any trial, hearing, deposition or other regularly scheduled matter is peremptorily set or noticed for a time during the designated leave period.

Date: _____	Attorney Signature: _____
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CERTIFICATE OF SERVICE

This Notice of Secure Leave must be filed in each of the following offices if the attorney has entered an appearance of record in any case in either Greene and/or Lenoir Counties:

Senior Resident Superior Court Judge (fax 252-520-5421 or email to amy.c.scott@nccourts.org)

Clerk of Superior Court

District Attorney (for criminal cases)

NOTICE TO ATTORNEY: *Should any matter be set during your Secure Leave period, you are required to serve notice on the official calendaring the matter and the parties of record to the matter. This notice shall contain the following: (1) copy of this form, (2) case name and number, and (3) certificate of service.*