

**CALENDAR REQUEST**

STATE OF NORTH CAROLINA  
ONslow COUNTY

IN THE GENERAL COURT OF JUSTICE  
SUPERIOR COURT DIVISION  
FILE NO.: \_\_\_\_\_ - CVS- \_\_\_\_\_

\_\_\_\_\_  
Plaintiff(s)

\_\_\_\_\_  
Plaintiff's Attorney(s)

Versus

\_\_\_\_\_  
Defendant(s)

\_\_\_\_\_  
Defendant's Attorney(s)

Please Calendar for:       Motion     Jury Trial     Nonjury Trial

Court Session Requested: \_\_\_\_\_

Presiding Judge: \_\_\_\_\_

Hearing Type: \_\_\_\_\_

Estimated Time for Hearing: \_\_\_\_\_

Party Making Request: \_\_\_\_\_

- Plaintiff       Attorney for Plaintiff
- Defendant     Attorney for Defendant

Email Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

CC: Opposing Party/Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Calendar requests for trial dates should be filed & submitted to the Superior Court Judge's Office at least thirty-one days (31) days before the requested trial date. Calendaring requests for motions should be filed & submitted to the Superior Court Judge's Office at least twelve (12) days before the requested hearing date.

**Mail, Fax or Email this form to:** Superior Court Manager II, Onslow County Courthouse, 625 Court Street, Jacksonville NC, 28540; Email: [Brittany.M.Odum@nccourts.org](mailto:Brittany.M.Odum@nccourts.org); Telephone: (910) 478-3616 Ext. 3 ; Fax: (910) 478-3617