

**RICHMOND COUNTY SUPERIOR CIVIL COURT**

**CALENDAR REQUEST**

**CASE NUMBER:** \_\_\_\_\_

**\*FILL IN [ ] JURY [ ] NON-JURY [ ] MOTION – TYPE OF MOTION**

**NATURE OF CASE (“x” WHERE APPLICABLE)**

Default	Contract	Negligence	Land Dispute	Caveat	Other
[ ]	[ ]	[ ]	[ ]	[ ]	[ ]

If “Other” Explain: \_\_\_\_\_

\_\_\_\_\_  
PLAINTIFF(S)  
VS  
\_\_\_\_\_  
DEFENDANT(S)

**\*\*\*\*\*TERM\*\*\*\*\***  
BEGINNING \_\_\_\_\_, 20\_\_\_\_  
**\*ESTIMATED TIME:**  
\_\_\_\_DAYS \_\_\_\_HOURS \_\_\_\_MINUTES  
**(Must be completed)**

**ATTORNEY CERTIFICATE OF READINESS (For Motions Only)**

I hereby certify that I am prepared to ATTEND the SESSION for the above- calendared MOTION and that I have served those listed below with a copy of this request.

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Attorney for Plaintiff/Defendant

**\*If opposing counsel cannot be ready during the term thereof, notice must be given to the undersigned and to Chad B. Haywood, Trial Court Coordinator, by emailing [Chad.B.Haywood@nccourts.org](mailto:Chad.B.Haywood@nccourts.org) immediately.**

**COPY TO: (MUST SHOW SERVICE ON PRO SE PARTIES/OPPOSING COUNSEL)**

1. (ORIGINAL) Richmond County Clerk of Court, 105 W. Franklin St., Rockingham, N. C. 28379-3699
2. Chad B. Haywood, Trial Court Coordinator, email to [Chad.B.Haywood@nccourts.org](mailto:Chad.B.Haywood@nccourts.org) or mail to P.O.Box 339, Rockingham, N.C. 28379.

3. \_\_\_\_\_ Attorney For \_\_\_\_\_  
4. \_\_\_\_\_ Attorney For \_\_\_\_\_  
Pro Se: \_\_\_\_\_ name/address

**CERTIFICATE OF READINESS (for TRIALS only):**

***I HEREBY CERTIFY:***

- (a) All motions existing of record this date have been heard or otherwise disposed of or may be disposed of without delay of trial.***
- (b) I know of no procedural matters which would delay the trial of the case when called for trial.***
- (c) I know of no parties or witnesses desired that will not be available on the trial date.***
- (d) I know of no current reason that would cause me to move for continuance, I am ready for trial.***

***This day of \_\_\_\_\_, 20\_\_\_\_\_.***

\_\_\_\_\_ ***Attorney for (Plaintiff/Defendant)***