



STATE OF NORTH CAROLINA
THE GENERAL COURT OF JUSTICE
SUPERIOR COURT DISTRICT 5

Phyllis M. Gorham
Senior Resident Superior Court Judge
R. Kent Harrell
Resident Superior Court Judge
G. Frank Jones
Resident Superior Court Judge

Phone: (910)772-6616
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New Hanover County Judicial Building
W. Allen Cobb Annex
316 Princess Street, Suite 341
Wilmington, NC 28401-4099

NOTICE

New Hanover and Pender Counties

There will be NO jury trials until further notice.

Available dates for motions/bench trials are:

June 1-5, 8-12, 15-17, 22-26, 29-July 2

(future dates will appear on calendar coversheets once determined)

To request a hearing/bench trial via WebEx, please first consult with opposing counsel/unrepresented parties to attempt to agree on a day for the hearing/trial and to obtain valid email addresses. If the parties cannot agree you may notice the hearing for the day of your choice for motions, bench trials must be by consent. The notice of hearing MUST contain email addresses of ALL counsel/unrepresented parties, the date(s) you would like to schedule the matter (if you choose more than one date the court will set the matter as scheduling permits), and how long the matter will take. The notice must be emailed at least five (5) working days prior to the date you are requesting (unless a longer time period is required by the Rules of Civil Procedure) to Valerie Jordan valerie.jordan@nccourts.org and Tonya Gilley tonya.m.gilley@nccourts.org, all counsel/unrepresented parties MUST be copied. Your email should state the matter to be heard with the motion/petition attached and any other relevant documents as we may not have access to the physical case file. All briefs/memorandums of law are to be emailed two (2) days prior to the hearing and limited to thirty-five (35) pages (do not include full opinions of cases that are cited). For minor settlements, the GAL and minor are expected to appear for the video conference. Two (2) days prior to the hearing date you will receive an email to join the WebEx meeting with the time your case will be heard. Timeslots will be assigned by the court based on the time estimates by the noticing party. TIME LIMITS WILL BE ENFORCED BY THE COURT.

FURTHER INSTRUCTIONS FOR WEBEX:

- * *keep your mic muted during the hearing unless you are speaking*
- * *either call in by phone or join via computer, do not do both*
- * *using earbuds/headphones will help to reduce background noise*
- * *if more than one person in the same office will be signing in, they will either need to share one connection or be in separate rooms*
- * *it is the responsibility of the attorney/unrepresented party to forward the WebEx invitation to any witness or other interested parties*
- * ***counsel and any participant is prohibited from recording any WebEx hearing***