

**ADMINISTRATIVE ORDER  
JURY TRIAL RESUMPTION PLAN**

The undersigned Senior Resident Superior Court Judge along with the COVID-19 Coordinator and Resident Superior Court Judge in consultation with Chief District Court Judge Wayne L. Michael; District Attorney Garry W. Frank; Clerk of Superior Court Ellen Drechsler; Sheriff J.D. Hartman; Davie County Bar President Wendy J. Terry; Davie County Bar Representative Robert H. Raisbeck, Jr.; Davie County Health & Human Services Director Suzanne Wright, submit the following plan for the resumption of jury trials in Davie County Superior Court. Senior Resident Superior Court Judge Mark E. Klass, Resident Superior Court Judge and COVID-19 Coordinator Lori I. Hamilton and Chief District Court Judge Wayne L. Michael confirm to Chief Justice Cheri Beasley that they have reviewed all of the Chief Justice's emergency directives pertaining to COVID-19 and the minimum requirements for the resumption of jury trials; further that after receiving input from the stakeholders described above as well as local Davie County Health Department officials and based on the foregoing have concluded that it would be reasonable for the 22B Judicial District to proceed with jury trials under the plan set out below as long as all appropriate standards for the health and safety of participants are followed. The Senior Resident Superior Court Judge, in his discretion, may delay resumption or suspend operation of jury trials in Judicial District 22B in the interest of local health and safety if local health conditions warrant.

**I. Summoning and Management of Jurors during the COVID-19 Pandemic:**

1. A larger number of jurors than usual will be summoned for each jury session of court taking into account the projected decline in attendance because of COVID-19 as well as deferral requests because of COVID-19.
2. A letter from Judges Klass and Hamilton explaining safety precautions will be attached to each jury summons. (See Attachment A)
3. Jurors will report in staggered sessions (35-40 in the morning at 9:30 a.m. and a similar number in the afternoon at 2:00 p.m.) Online orientation sessions are not feasible for our Judicial District because not all our potential jurors have access to computers; therefore, orientation will be provided by our Clerk of Superior Court with the use of a video.
4. District Court Judges are encouraged to be flexible in excusing/deferring individuals who may not be able to serve taking into account the CDC guidelines and the need to work for an individual who has been out of work because of the Pandemic. Jurors are encouraged to submit their request to be excused or deferred from jury service in advance of the court scheduled jury reporting date.
5. Jurors will be told to assemble in the jury assembly room. This room is arranged to accommodate jurors, taking into account social distancing requirements. Chairs and tables in the jury assembly room will be situated at least 6 feet apart from one another. Jurors will be encouraged to bring their own beverages and/or food in their own containers (please note the courthouse does not have a refrigerator for juror's use). Hand sanitizer will be provided for juror's use.

6. Jurors who do not have their own appropriate face covering will be provided one when he or she enters the courthouse and will be required to wear the face covering while in the courthouse and courtroom. The CDC recommends face coverings with two or more layers of breathable fabric which are to be worn over your nose and mouth and secured under your chin. As per CDC guidelines, plastic face shields alone do not afford adequate protection. Therefore, if face shields are worn, they must be accompanied with a mask or other appropriate face covering. Face coverings bearing insignias, symbols or messages which would be considered inappropriate courtroom attire will not be allowed.
7. Once the jurors have received the orientation from the Clerk of Court, the jurors will remain in the jury assembly room until they are called into the courtroom.
8. Jurors who are selected out of the first group (9:30 a.m. group) will be released and given a telephone number to call to determine the specific time he or she should report back to begin jury service.
9. The process will be the same for jurors reporting at 2:00 p.m. and/or at 9:30 a.m. the following day and 2:00 p.m. the following day if necessary.
10. At least two alternate jurors will be selected in order to ensure that the trial can proceed if any juror becomes ill.

## II. COVID-19 JURY TRIAL SCREENING PROTOCOL:

- A. **Juror Questionnaires to be included with Jury Summons:** All potential jurors shall be sent a "Juror COVID-19 Screening Form" along with their jury summons (see attachment to this email). All potential jurors must complete this form and mail it back to the Court no later than five (5) business days prior to the date upon which the Juror is to appear. The initial screening forms shall be addressed as follows:

Attn: Presiding District Court Judge  
c/o Davie County Clerk of Superior Court  
140 S. Main Street  
Mocksville, NC 27028

Any District Court Judge may excuse or defer a juror based upon a Juror's answers on the "Juror COVID-19 Screening Document" and/or a doctor's note and/or a request from the Juror to be excused or deferred based upon that Juror's concerns about COVID-19. District Court Judges are encouraged to be liberal in granting deferrals or excuses to Jurors.

- B. **Juror Daily Screening Forms and Temperature Checks:** At the beginning of the morning and afternoon sessions of court, all jurors must be screened prior to entry into the jury assembly room using the "Daily Juror COVID-19 Screening Form" (see attachment to this email) and including a temperature check.

Once jurors are selected and impaneled, they must be re-screened each morning prior to entry into the jury room for the duration of the trial using the same daily screening form and a temperature check. In the event a Juror answers the daily screening questions in a manner which gives rise to concerns for the health and safety of Officers of the Court, Courthouse Staff Members, other Jurors, other participants in the trial, and/or spectators, and/or in the event a Juror has a temperature reading in excess of 100.4 degrees Fahrenheit, then the Juror shall be isolated from all other persons and the health concern(s) raised shall be brought

before the Presiding Judge for an immediate determination as to whether the Juror should be excused or deferred from jury service and excluded from the courtroom and courthouse at that time.

- C. **Daily Screening and Temperature Checks of Clerk Staff Members, Attorneys, Parties, Witnesses, Other Trial Participants, and Spectators:** Prior to the commencement of a jury trial and at the beginning of each day for the duration of the trial, all Clerk of Superior Court Staff Members, Attorneys, parties, witnesses, other trial participants, and spectators must be screened prior to entry into the courtroom using the same questions as those posed to Jurors in the “Daily Juror COVID-19 Form” and a temperature check.

Immediately prior to the commencement of a jury trial and at the beginning of each day, all Clerk of Superior Court Staff Members, Attorneys, parties, witnesses, other trial participants, and spectators will be allowed entry into the courtroom **ONLY** through the public entrance so that screening can take place.

All Clerk of Superior Court Staff Members, Attorneys, parties, witnesses, other trial participants, and spectators must be re-screened each morning for the duration of the trial using the same screening questions along with a temperature check. In the event any attorney, party, witness, other trial participant, or spectator answers the daily screening questions in a manner which gives rise to concerns for the health and safety of Officers of the Court, Courthouse Staff Members, other Jurors, any other trial participants, and/or spectators, or in the event the Clerk of Superior Court Staff Member, Attorney, party, witness, other trial participant, or spectator has a temperature reading in excess of 100.4 degrees Fahrenheit, then that Clerk of Superior Court Staff Member, Attorney, party, witness, other trial participant, or spectator shall be isolated from all other persons and the health concern(s) raised shall be brought before the Presiding Judge for an immediate determination as to whether the Clerk of Superior Court Staff Member, Attorney, party, witness, other trial participant, or spectator should thereafter be excluded from the courtroom and the courthouse, and, if so, how long that Clerk of Superior Court Staff Member, Attorney, party, witness, other trial participant, or spectator should be excluded therefrom based upon NCAOC and CDC guidelines.

- D. **Daily Screenings and Temperature Checks of Assistant District Attorneys, Victim/Witness Coordinators, D.A. Staff Members, and Victims/Witnesses Who Stage in the D.A.’s Office:** Prior to the commencement of a jury trial and at the beginning of each day for the duration of the jury trial, Assistant District Attorneys, Victim/Witness Coordinators, D.A. staff members, and victim/witnesses who are involved in the trial and who are staged in the District Attorney’s office before entering the courtroom shall be screened by D.A. Staff members inside the District Attorney’s office prior to entry into the courtroom using the same questions as those posed to Jurors in the “Daily Juror COVID-19 Form” and a temperature check. Assistant District Attorneys, Victim/Witness coordinators, D.A. staff members, and victim/witnesses who are staged in the District Attorney’s office shall be re-screened each morning prior to entry into the courtroom using the same screening questions and a temperature check. In the event any Assistant District Attorney, Victim/Witness coordinator, D.A. staff member, and/or victim/witness answers the daily screening questions in a manner which gives rise to concerns for the health

and safety of Officers of the Court, Courthouse Staff Members, Jurors, any other participants in the trial, and/or spectators, or in the event any Assistant District Attorney, Victim/Witness Coordinator, D.A. staff member, and/or victim/witness involved in the trial has a temperature reading in excess of 100.4 degrees Fahrenheit, then that Assistant District Attorney, Victim/Witness Coordinator, D.A. staff member, and/or victim/witness shall be isolated from all other persons and the health concern(s) raised shall be brought before the Presiding Judge for a determination as to whether the Assistant District Attorney, Victim/Witness Coordinator, D.A. staff member, and/or victim/witness should thereafter be excluded from the courtroom and the courthouse, and, if so excluded, how long that Assistant District Attorney, Victim/Witness Coordinator, D.A. staff member, and/or victim/witness should be excluded therefrom based upon NCAOC and CDC guidelines.

- E. **Daily Screening Duties and Responsibilities of the Sheriff of Davie County, and his Agents and Assigns, During Jury Trials:** Prior to the commencement of a jury trial and at the beginning of each day for the duration of a jury trial, the Sheriff of Davie County, his agents or assigns, shall be responsible for screening all Jurors, Clerk of Superior Court Staff Members, Attorneys, parties, witnesses, other trial participants, and spectators using the appropriate screening forms and temperature checks.

The Sheriff of Davie County, his agents or assigns, shall further be responsible for temporarily isolating individuals who have given answers to screening questions which raise concerns for the health and well-being of Officers of the Court, Courthouse Staff Members, Jurors, any other participants in the trial, and/or spectators or who have temperature checks in excess of 100.4 degrees.

### III. Courthouse Facility

COVID-19 Coordinator/Resident Superior Court Judge Hamilton, Chief District Court Judge Michael, District Attorney Frank and Clerk Drechsler have conducted a safety “walk-through” with representatives from the Davie County Health Department and the Sheriff’s Department which included the Jury Assembly Room, entrances to and from the courthouse and courtroom, jury box configuration and deliberation rooms. The COVID-19 Coordinator in consultation with the other members of the COVID-19 courthouse committee has determined that our local court facilities are adequate to convene socially distanced jury trials so long as the following measures are implemented:

1. The Superior Courtroom will be configured to comply with social distancing requirement as follows:
  - a. Our courtrooms will be significantly reconfigured to accommodate our jurors and to ensure safe social distancing. The gallery benches will be removed and replaced with individual chairs where the jury will be seated at a socially distanced measure of 6 feet. The jury chairs will be cleaned and disinfected throughout the day.
  - b. The following areas will be surrounded by plexiglass and/or glass shield: the witness stand on 3 sides, the Judge’s bench on 3 sides and the workstation of the courtroom clerk on 3 sides. Each plexiglass shield will have an open

- space through which documents and court files may be passed to the witness, judge and/or clerk.
- c. Counsel tables will be moved and relocated to spaces which are perpendicular to the bench. The Counsel tables will be at least 6 feet apart from each other and will face the center. (Please see Attachment B for diagram of the courtroom).
  - d. Counsel tables are a safe and appropriate distance from the area where jurors will be seated, but steps will be taken to ensure hearing is not a problem.
2. All persons entering the courthouse are required, per court order, to wear appropriate face coverings at all times while inside the courthouse facility.

#### **IV. Trial Procedure During the Pandemic**

1. All court personnel, participants and spectators in the courtroom during the trial will be required to wear appropriate face coverings.
2. Counsel should remain seated at the counsel table during witness and juror examination.
3. If available, podiums should be used by attorneys for opening statements and closing arguments. If counsel stands to present opening statements and closing arguments, the attorneys shall remain 6 feet away from all other persons in the courtroom including the jury. Jurors will be asked to bring their own pens/pencils from home. Any pens or pencils that are supplied by the court to the jury will be cleaned at the end of each day. Pens and pencils may not be shared by jurors. Witnesses who are testifying from the witness stand will be required to wear appropriate face coverings while testifying unless otherwise ordered by the presiding judge. In the discretion of the presiding judge, attorneys may remove his or her appropriate face covering while asking questions if needed to make the questioning testimony easier to be heard.
4. Recesses will be taken throughout the day to permit jurors to remove their face coverings by going outdoors. However, during recess jurors should remain at a social distancing distance. Microphones will be cleaned after each user and at the end of the day. Alternatively, alcohol wipes may be used after each person uses the microphone.
5. Bench conferences will not be allowed in the courtroom in front of the judge's bench. Bench conferences will be conducted in Superior Court chambers. Jurors and witnesses will be sworn by affirmation rather than swearing on a religious text.
6. The use of technology will be expanded to manage and view exhibits as possible (view on a screen rather than handing out physical copies). Attorneys and parties will be required to prepare marked original exhibits to be used at trial as well as copies of exhibits for the opposing attorneys, the judge, each witness and the court reporter.
7. The attorney/parties will be required to provide copies for EACH juror of any exhibit they wish to publish in order to eliminate the passing of a single exhibit between jurors. These copies should be made in advance of the trial. If it is impossible to provide multiple copies of an exhibit for the jurors, jurors should sanitize their hands and be given gloves to wear prior to the handling of the exhibit. Once the juror has

viewed the exhibit, the gloves should be disposed of and each juror shall sanitize their hands again.

8. Notebooks used by the jurors for taking notes will be sanitized after each juror has departed for the day and prior to the juror using it again the following day.

#### **V. Calendaring Cases for Trial**

Consistent with the task force's recommendations, on or after the date specified by the Chief Justice as the earliest date allowing for presumption of jury trials and upon confirmation of readiness after consultation with the Clerk of Superior Court, the COVID-19 Coordinator and the Senior Resident Superior Court Judge, civil jury trials may be calendared. Consistent with the task force's recommendations, the first matters to be scheduled for a jury trial will be simple, civil cases which may be completed in 2-3 days. The attorneys for the parties will be strongly encouraged by the presiding judge to stipulate to a 6-person jury. Six person juries in civil trials will reduce the number of people in the courtroom as well as the amount of time required for jury selection.

#### **VI. Calendaring of Criminal Cases for Trial**

The first criminal jury trials set for hearing will be lower level felonies (e.g., Class H or I) or misdemeanor appeals that are expected to take less than 1 week to try. No complex civil cases, high level felony cases (B2 or higher without consent of the parties) or any case expected to require more than 1 week for trial will be calendared within the first 90 days after the date specified by the Chief Justice for the resumption of jury trials. The District Attorney will prepare the trial calendar for each term of criminal court. Based on the recommendations of the task force, during the first 90 days after the allowing for the resumption of jury trials, criminal cases selected for trial will be prioritized by the SENIOR RESIDENT SUPERIOR JUDGE or the COVID-19 Coordinator as authorized by the Senior Resident Superior Court Judge in consultation with the elected District Attorney and defense counsel. The Senior Resident Superior Court Judge or the COVID-19 Coordinator as authorized by the Senior Resident Superior Court Judge, will give careful consideration to the following factors in conducting the prioritization of criminal trials:

- a. the extent to which a jury trial of the case can be conducted with safety for the health of all participants
- b. the readiness of the case for trial as determined by the attorney for each party
- c. the age of the case
- d. whether or not the defendant is in custody pending trial
- e. the complexity, number of parties and expected length of the trial
- f. the consent or lack thereof of a defendant and defense counsel to proceed to trial at this time. Attention should be given to legitimate concerns over the health and safety of attorneys, parties and witnesses
- g. the constitutional rights that would be affected by any further delay of the proceeding
- h. the significance of the rights and interests at stake in the proceedings as compared to those in other cases that are scheduled for the same time
- i. the complexity of the proceeding

- j. the needs for and the availability of foreign language or sign language interpreters
- k. the availability or unavailability of the presiding judicial official, lawyers, other needed court staff, parties, and witnesses because of scheduling conflicts
- l. the availability of the court reporter and/or the ability to record proceedings
- m. whether the pretrial release conditions could be modified to allow the defendant in criminal cases to be released from custody pending trial
- n. the offense class
- o. the number and reasons for prior continuances
- p. the likely length of such trial
- q. the number of defendants and any health issues of the defendant
- r. require that all attorneys be healthy and not symptomatic before coming to court and requiring that they report to the court if they are not healthy or are symptomatic so that they may receive further direction.

## **VII. Miscellaneous**

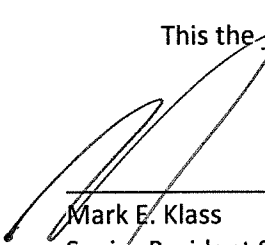
All attorneys will be required to confirm to the court that he or she is healthy and not symptomatic before coming to court. Further, all attorneys will be required to report to the court if they are not healthy or are symptomatic so they may receive further direction.

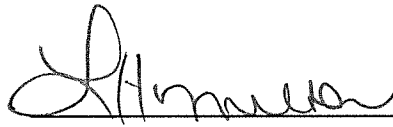
It should be noted that if a juror or other trial participant reports a COVID-19 positive test result, all people who were within 6 feet of that person will be required to quarantine for 14 days. If the exposure occurred for many hours in a small courtroom with poor ventilation, all trial participants may need to be quarantined even if social distancing was followed. The Court will follow the recommendations of the Health Department for possible quarantine and/or contact tracing of jurors and participants.

In closing, the COVID-19 pandemic appears to present rapidly changing circumstances and at this date there is no way to know if cases will increase in this county and surrounding counties during the coming months. Therefore, the undersigned Senior Resident Superior Court Judge will exercise his discretion even after the moratorium on jury trial has been lifted by the Chief Justice, to ensure that ramping up jury trials will not result in increased COVID-10 spread and that jury trials may be conducted safely while protecting the health and safety of all who participate in the judicial process, including court officials and employees, lawyers and litigants, jurors, witnesses and members of the public who need to visit court facilities.

Now, therefore, the undersigned parties hereby adopt and approve of the foregoing Plan for the trial of all civil and criminal jury trials in Davie County Superior Court, Judicial District 22B.

This the 28<sup>th</sup> day of September, 2020.








  
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Mark E. Klass  
Senior Resident Superior Court Judge  
Judicial District 22B

  
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Lori I. Hamilton  
Resident Superior Court Judge  
COVID-19 Coordinator  
Judicial District 22B

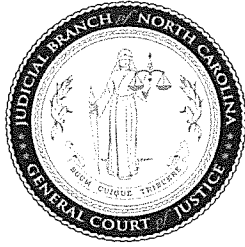
**APPROVAL OF LOCAL OFFICIALS**

Pursuant to the provisions of Emergency Directive 22 issued by the Chief Justice of the North Carolina Supreme Court, the following local officials have reviewed and approved of this Administrative Order Regarding Procedures for Resumption of Jury Trials within Davie County, North Carolina.

We concur:

- Wayne L. Michael, Chief District Court Judge, Judicial District 22B 
- Garry W. Frank, District Attorney, Prosecutorial District 33 
- Ellen Drechsler, Davie County Clerk of Superior Court 
- J. D. Hartman, Davie County Sheriff 
- Wendy J. Terry, President, Davie County Bar Association 
- Robert H. Raisbeck, Jr., Davie County Bar Representative 
- Suzanne Wright, Davie County Health & Human Services Director 





## ATTACHMENT A

MARK E. KLASS  
SENIOR RESIDENT SUPERIOR COURT JUDGE

PO BOX 1343  
LEXINGTON, NC 27293-1343

LORI I. HAMILTON  
RESIDENT SUPERIOR COURT JUDGE

116 WEST CENTER STREET  
LEXINGTON, NC 27292

JUDICIAL DISTRICT 22B  
DAVIDSON AND DAVIE COUNTIES

O 336-242-6712 | F 336-242-6869

**TO:** POTENTIAL JURORS FOR DAVIE COUNTY DURING COVID-19

**FROM:** MARK E. KLASS, SENIOR RESIDENT SUPERIOR COURT JUDGE  
LORI I. HAMILTON, RESIDENT SUPERIOR COURT JUDGE & COVID-19 COORDINATOR

At this time, the Chief Justice of the North Carolina Supreme Court has directed that a Jury Trial Resumption Plan be created prior to the issuing of juror summons and the beginning of jury trials in all judicial districts throughout the state. In consultation with local officials including the Chief District Court Judge, Clerk of Court, District Attorney, Sheriff and Health Director, have adopted a plan that complies with each of the emergency directives of the Chief Justice and conforms to the best safety practices of the Judicial Branch COVID-19 Task Force as set forth in *NCAOC's COVID-19 Field Guidance*. The complete Jury Trial Resumption Plan, all COVID-19 administrative orders entered by the Senior Resident Superior Court Judge and the Chief District Court Judge, the directives of the Chief Justice and the NCAOC's COVID-19 Field Guidance are available on either your county's page or the Judicial Branch COVID-19 page at <https://www.nccourts.gov>.

Jury service is one of the cornerstones of our system of justice in our nation and our state. Your jury service is important and absolutely essential. We have implemented a number of mitigation efforts to help ensure your safety including thorough daily cleaning of common areas, social distancing accommodations, and mandatory face covering requirements. However, we do not want anyone to feel uncomfortable or unsafe while in the courthouse. If you feel that you are a high risk individual for COVID-19, or you are the caretaker for a person who is a high risk individual for COVID-19, or if you were recently exposed to an individual who tested positive for COVID-19, you may seek a deferral from jury service by completing the bottom portion of your jury summons and returning it to the **Davie County Jury Clerk, through one of the following methods at least one week prior to your reporting date for jury service:**

Fax: 336-936-3001

Email: [davie.jury@nccourts.org](mailto:davie.jury@nccourts.org)

Mail: 140 S. Main Street, Mocksville, NC 27028

Early requests will protect you and other members of the courthouse community and keep the foot traffic in the courthouse to a minimum.

If you begin experiencing COVID-19 symptoms prior to your scheduled jury service date, please inform the Clerk of Court's Office at 336-936-3000. If you begin experiencing

## ATTACHMENT A

COVID-19 symptoms during your jury service while at the courthouse, please inform one of the bailiffs in the courtroom.

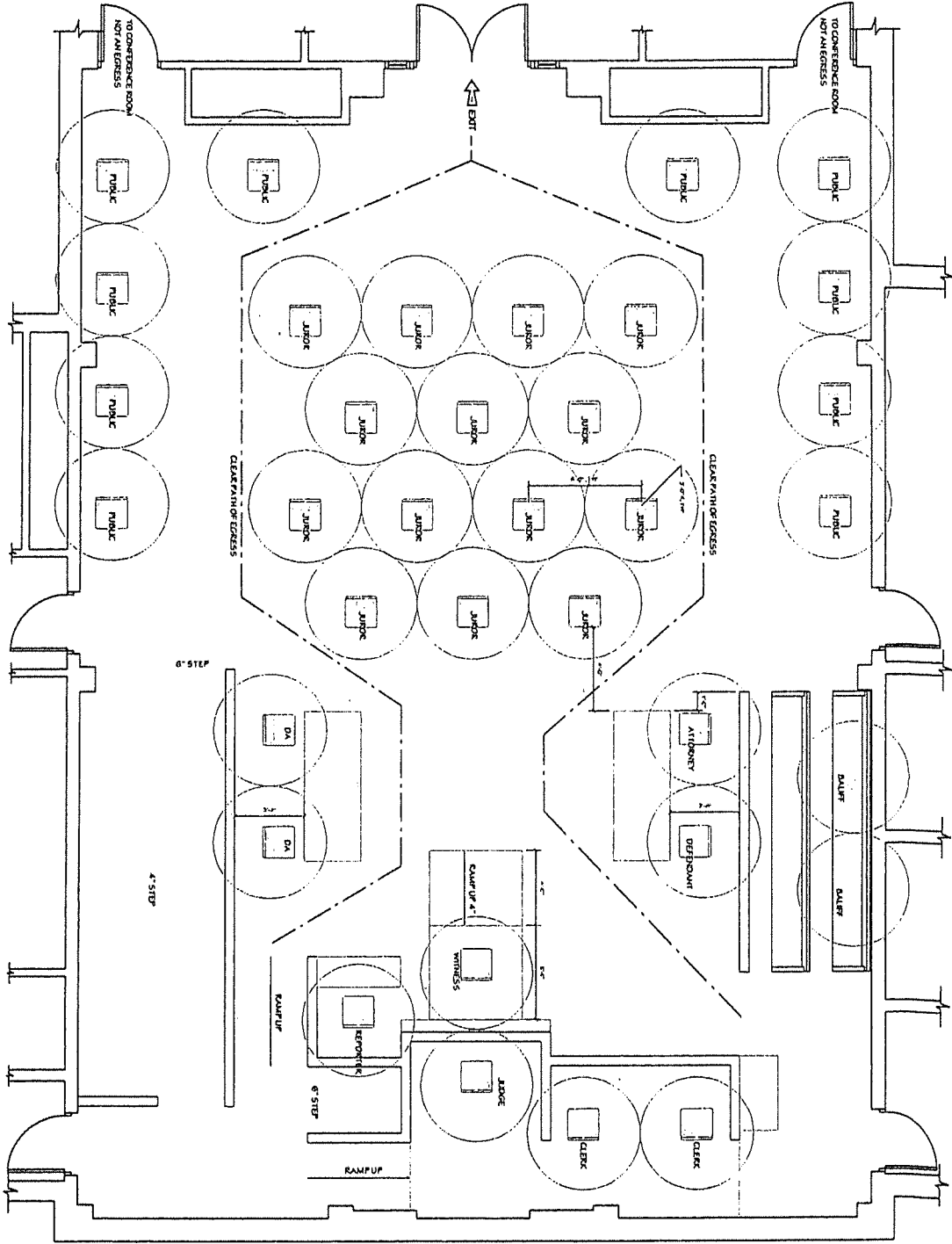
If at any time during your jury service you are concerned about your health or safety because of a lack of safety measures or because guidelines are not being followed (i.e. social distancing not being practiced, face coverings not being worn, lack of hand sanitizer at appropriate locations, etc.), please bring your concerns immediately to the attention of the presiding judge or a bailiff.

We thank you in advance for your jury service and assure you once again that every effort is being made to ensure your safety and well-being while serving as a juror in Davie County. We hope that the precautions we have taken will alleviate any concerns you may have had regarding your jury service.

### **SAFETY PRECAUTIONS WHILE SERVING AS A JUROR**

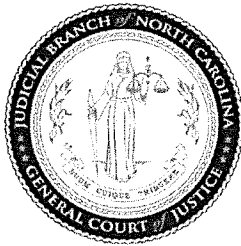
1. Everyone entering the courthouse is required to wear an appropriate face covering while in the courthouse and courtrooms. If a juror does not have an appropriate face covering, one will be provided when he or she enters the courthouse.
2. Hand sanitizers are available throughout the courthouse and in the Jury Assembly and Jury Deliberation rooms.
3. Every effort will be made to practice social distancing during jury selections, jury trials and deliberations.
4. Spaces are marked throughout the courthouse at intervals of 6 feet to ensure social distancing. The Superior Courtroom has been reconfigured to allow social distancing for all involved in a trial. Particularly, jurors will be seated in individual chairs at least 6 feet apart to ensure social distancing.
5. The courtroom and jury area will be disinfected and cleaned throughout the day. The courthouse and common areas of the courthouse are cleaned throughout the day including elevator buttons, handles on doors, handrails and bathrooms.
6. The direct exchange of documents and other items will be limited.
7. The attorneys will be required to provide copies for each juror of any exhibit they wish to publish to the jury to eliminate the passing of a single exhibit between jurors.
8. Jurors will be provided gloves prior to the handling of any exhibits offered by the attorneys.
9. Jury deliberations will be in a room large enough to practice social distancing among the jurors while deliberating.
10. You are encouraged to bring beverages, etc. for your own use in your own containers.

# ATTACHMENT B



MAXIMUM OCCUPANCY  
 PER FIRE MARSHAL: 36  
 OCCUPANCY SHOWN: 35

REVISED SEATING LAYOUT FLOOR PLAN



## JUROR COVID-19 SCREENING DOCUMENT

*The purpose of this screening document is to assist the Court in protecting the health and safety of jurors throughout jury service. Responses will be used solely for the purpose of determining whether a juror can serve or if service should be deferred; responses to the questions are not public record. You may be contacted by the Court if you answer YES to any of the questions below.*

Note to Clerk: This document is not a public record. It should be filed with other confidential juror excuse information that is maintained pursuant to G.S. 9-6(e) and G.S. 9-6.1(b).

Instructions: Please answer the questions below based on your current health and circumstances as of the date you respond. **Please return this questionnaire by mail no later than five (5) business days before the date upon which you are to appear [OR by (Date)] to \_\_\_\_\_.**

Juror Name (as it appears on the Juror Summons) \_\_\_\_\_

Telephone number/email address \_\_\_\_\_

Date completed \_\_\_\_\_

1. Have you been diagnosed with/tested positive for COVID-19?  YES  NO
  - If so, when were you diagnosed/what was the date of your positive test? \_\_\_\_\_
2. In the past 14 days, have you been exposed to COVID-19?  YES  NO
  - If so, what is the approximate date of your exposure? \_\_\_\_\_
3. Have you been directed to quarantine?  YES  NO
  - If so, on what date were you directed to quarantine? \_\_\_\_\_
4. In the past 14 days, has anyone in your household tested positive for COVID-19?  YES  NO
5. In the past 14 days, have you been in close contact with anyone who has tested positive for COVID-19?  YES  NO
6. In the past 14 days, have you been notified by your county health department that you were or might have been in close contact with someone who tested positive for COVID-19?  YES  NO
7. Have you been tested for COVID-19 and are awaiting the test results?  YES  NO
  - If so, on what date were you tested? \_\_\_\_\_



8. Are you considered to be an individual in a vulnerable COVID-19 population, due to age or a health condition?  YES  NO

9. Do you reside with a person who is considered to be an individual in a vulnerable COVID-19 population, due to age or a health condition?  YES  NO

10. Are you responsible for the caretaking of children, such that jury service would impose a substantial burden on you?  YES  NO

o If so, please explain. \_\_\_\_\_  
\_\_\_\_\_

11. Are you responsible for the caretaking of others (e.g., an ill relative), such that jury service would impose a substantial burden on you?  YES  NO

o If so, please explain. \_\_\_\_\_  
\_\_\_\_\_

12. Do you have any concerns related to COVID-19 that might impact your ability to serve on the jury?  YES  NO

o If so, please explain. \_\_\_\_\_  
\_\_\_\_\_

13. Have you traveled outside of the country in the last 30 days?  YES  NO

14. Are you able to wear a mask for a sustained period of time?  YES  NO

15. Are you an essential healthcare worker?  YES  NO

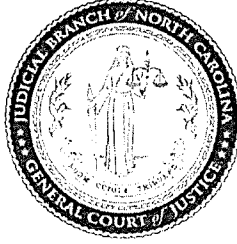
o If yes, where are you employed and in what capacity? \_\_\_\_\_  
\_\_\_\_\_

16. I request the Court consider deferring my jury service to a future court date, due to COVID-19 related health concerns referenced in the document.  YES  NO

I certify, under penalty of perjury, that I am the person named on the juror summons, and the information provided was true and accurate to the best of my knowledge at the time I completed the form.

\_\_\_\_\_  
Juror Signature

*\*\*\*Please contact the Court if your responses change after you have submitted your survey.*



## DAILY JUROR COVID-19 SCREENING DOCUMENT

*The purpose of this screening document is to assist the Court in protecting the health and safety of jurors throughout jury service. Responses will be used solely for the purpose of determining whether a juror can serve.*

Note to Court: It is recommended that the Court order this document sealed in order to protect juror confidentiality.

Note to Clerk: Sealed documents shall be filed with the minutes of the court.

Juror Name (as it appears on the Juror Summons) \_\_\_\_\_

Date completed \_\_\_\_\_

1. Are you currently experiencing COVID-19 symptoms?  YES  NO

Since you last appeared at the courthouse:

2. Have you been diagnosed with/tested positive for COVID-19?  YES  NO
3. Have you been exposed to COVID-19?  YES  NO
4. Have you been directed to quarantine?  YES  NO
5. Has anyone in your household tested positive for COVID-19 or been directed to quarantine?  
 YES  NO
6. Have you been in close contact with anyone who has tested positive for COVID-19 or have you been notified by your county health department that you were or might have been in close contact with someone who tested positive for COVID-19?  YES  NO
7. Have you been tested for COVID-19 and are awaiting the test results?  YES  NO

I certify, under penalty of perjury, that I am the person named on the juror summons, and the information provided is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Juror Signature