



# NORTH CAROLINA JUDICIAL BRANCH

## *Human Resources*



### **STATISTICAL AND OPERATIONAL REPORT**

July 1, 2013 – June 30, 2014

# Human Resources Report

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*Throughout this report, FTE refers to full-time equivalent positions/employees and indicates the percentage of time that a position is authorized.*

NORTH CAROLINA SUPREME COURT  
Staffing by Unit, Effective June 30, 2014

Unit	Job	FTE
Supreme Court	Chief justice	1
	Associate justice	6
	Executive assistant III	2
	Executive assistant II	6
	Research assistant II	14
	Special projects coordinator	1
	Court marshal	1
	Coordinator of opinion drafting	1
	Subtotal	32
	Supreme Court Clerk's Office	Clerk of court
Assistant clerk		1
Appellate clerk I		2
Appellate clerk II		1
Automation support analyst		1
Automation support specialist		1
Business systems analyst		1
Help desk specialist		.75
Print shop supervisor		1
Printing equipment operator		2
Subtotal	11.75	
Supreme Court Library	Librarian	1
	Assistant librarian	3
	Technical assistant	1
	<b>Subtotal</b>	<b>5</b>
Supreme Court Reporters	Reporter I	2
	Reporter II	1
	Court editorial assistant	1
	<b>Subtotal</b>	<b>4</b>
	<b>Grand Total</b>	<b>52.75</b>

## NORTH CAROLINA COURT OF APPEALS Staffing by Unit, Effective June 30, 2014

Unit	Job	FTE
Court of Appeals	Chief judge	1
	Judge	14
	Executive assistant I	14
	Executive assistant II	1
	Research assistant I	28
	Research assistant II	2
	Special projects coordinator	1
	<b>Subtotal</b>	<b>61</b>
Staff Attorneys Court of Appeals	Administrative counsel	1
	Staff attorney I	5
	Staff attorney II	3
	Staff attorney III	1
	Staff attorney IV	1
	Legal assistant	2
<b>Subtotal</b>	<b>13</b>	
Clerk's Office Court of Appeals	Clerk of court	1
	Appellate clerk I	5
	Appellate clerk II	2
	Office assistant	1
	<b>Subtotal</b>	<b>9</b>
<b>Grand Total</b>		<b>83</b>

## NORTH CAROLINA SUPERIOR COURT

### Staffing by District, Effective June 30, 2014

District	# counties in district	Senior resident judge	Superior court judge	Judicial support staff*	Trial court coordinator	Trial court administrator**	Court reporters***
1	7	1	1		1		2
2	5	1			1		2
3A	1	1	1		1		2
3B	3	1	2		1		1
4A	3	1			1	0.3125	1
4B	1	1			1	0.3125	1
5	2	1	2		1	1	3
6A	1	1		1			1
6B	3	1		1			1
7A	1	1		1		0.5	1
7BC	2	1	1	0.5		0.5	2
8A	2	1			1		1
8B	1	1			1		1
9	4	1	1		1		2
9A	2	1		1			1
10	1	1	5		3	1	6
11A	2	1			1		1
11B	1	1		1	1		1
12	1	1	3	3		1	3
13A	2	1		1	1		1
13B	1	1			1		1
14	1	1	3	1	1	1	3
15A	1	1	1		1		2
15B	2	1	1		1		1
16A	2	1			1		1
16B	1	1	1		1		2
17A	1	1	1		1		1
17B	2	1	1		1		1
18	1	1	4	1	2	1	5
19A	1	1			1		1
19B	2	1			1		1
19C	1	1			1		1
19D	1	1			1		1
20A	3	1	1		1		2
20B	1	1	1		1		1
21	1	1	3	2	1	1	3

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## NORTH CAROLINA SUPERIOR COURT Staffing by District, Effective June 30, 2014

District	# counties in district	Senior resident judge	Superior court judge	Judicial support staff*	Trial court coordinator	Trial court administrator **	Court reporters ***
22A	2	1	1	1	1		1
22B	2	1	1	1	1		1
23	4	1				1	1
24	5	1	1	1	1		1
25A	2	1	1	1	1		2
25B	1	1	1		1		2
26	1	1	6	2	3	1	7
27A	1	1	1	1	1		2
27B	2	1	1		1		1
28	1	1	1	1		1	2
29A	2	1		2			1
29B	3	1			1		1
30A	5	1		1			1
30B	2	1		1			1
ROVERS							19
BUS CT 10			1#	2	1		
BUS CT 18			1#	3			
BUS CT 26			1#	3			
SPECIAL JDG			12#				
<b>Total</b>	<b>100</b>	<b>50</b>	<b>62</b>	<b>33.5</b>	<b>46</b>	<b>9.625</b>	<b>104</b>

\*Two FTEs (total of 6 FTE) in each of the business courts is a law clerk position.

\*\*The trial court administrator in 4A / B is split 0.3125 to 4A and 0.3125 to 4B. The trial court administrator in 7A / BC is split .5 to 7A and .5 to 7BC.

\*\*\*Court reporters in 11A, 13B, 16A, 17A, 19C, 23, and 28 report to the NCAOC.

#Serving as a special judge.

## NORTH CAROLINA DISTRICT COURT Staffing by District, Effective June 30, 2014

District	# Counties in district	Chief district court judge	District court judge	Judicial support staff	Trial court coordinator*	Magistrate
1	7	1	4	1	1	24
2	5	1	3		1	17.5
3A	1	1	4		2	13
3B	3	1	5		1	17
4	4	1	7	1	1	23
5	2	1	8	1	1	17
6A	1	1	2		1	7
6B	3	1	2		1	10
7	3	1	6	1		23
8	3	1	5	0.75	2	19
9	4	1	5	1	1	18
9A	2	1	1	1		7
10	1	1	18	3.75	2	27
11	3	1	10	2	1	22
12	1	1	9	4		20
13	3	1	5	1	.5	17
14	1	1	6	1	1	18
15A	1	1	3	1	1	12
15B	2	1	4		2	11
16A	2	1	2	1		9
16B	1	1	4		1	12
17A	1	1	2		1	7
17B	2	1	3		1	10
18	1	1	13	3	2	31
19A	1	1	3	1	1	10
19B	3	1	6	2	1	18
19C	1	1	4	1	1	9
20A	3	1	3	1	1	14
20B	1	1	3	2		7
21	1	1	9	1.5	1	19
22A	2	1	4	1.75		13
22B	2	1	5	2		12
23	4	1	3	0.75	1	16
24	5	1	3	1	1	16
25	3	1	8	2	1	21.6

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## NORTH CAROLINA DISTRICT COURT Staffing by District, Effective June 30, 2014

District	# Counties in district	Chief district court judge	District court judge	Judicial support staff	Trial court coordinator*	Magistrate
26	1	1	20	5.5	2	33.5
27A	1	1	6	1.75	1	17
27B	2	1	4	1		12
28	1	1	6	2.75		15
29A	2	1	2	1		10
29B	3	1	3		1	14
30	7	1	5	2		26
<b>Total</b>	<b>100</b>	<b>42</b>	<b>228</b>	<b>53.5</b>	<b>36.5</b>	<b>674.6</b>

\*One of the two trial court coordinators in District 15B is classified as a programs and special projects manager (60006898).  
One of the two trial court coordinators in District 26 is classified as a project coordinator (60006366).

NORTH CAROLINA DISTRICT COURT – PROGRAM STAFF  
Staffing by District, Effective June 30, 2014

District	Custody and visitation mediation*	Staff court interpreter	Family court
1	0.75		
2	0.5		
3A	0.75		3
3B	0.8		
4	1.5		
5	1		3
6A	0.375		2
6B	0.375		
7	1		
8	0.625		2
9	0.6125		
9A	0.2625		
10	4	2	5
11	1.25	1	
12	3		5
13	1		
14	0.875	1	3
15A	1		
15B	0.8	1	
16A	0.375		
16B	0.625		
17A	0.5		
17B	0.5		
18	2.75	1	
19A	0.75		
19B	1.5		4
19C	1		
20A	0.6		2
20B	1.15		2
21	1	1	
22A	0.4		
22B	0.6		
23	1		
24	0.75		
25	2.5		3
26	4	2	7

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## NORTH CAROLINA DISTRICT COURT – PROGRAM STAFF

### Staffing by District, Effective June 30, 2014

District	Custody and visitation mediation*	Staff court interpreter	Family court
27A	0.625		
27B	0.375		
28	1.5	1	3
29A	0.75		
29B	0.75		
30	0.875		
<b>Total</b>	<b>45.35</b>	<b>10</b>	<b>44</b>

\*6A and 6B share a .75 FTE position (60006930) > .375 FTE in each district > assigned to 6B.  
 9 and 9A share a .875 FTE position (60006576) > .6125 FTE in 9 and .2625 FTE in 9A > assigned to 9.  
 16A and 16B share a 1.0 FTE position (60006937) > .375 FTE in 16A and .625 FTE in 16B > assigned to 16B.  
 17A and 17B share a 1.0 FTE position (60006702) > .5 FTE in each district > assigned to 17A.  
 19A and 19C share a 1.0 FTE position (60006731) > .5 FTE in each district > assigned to 19A.  
 19A and 20A share a .5 FTE position (65010919) > .25 FTE in each district > assigned to 20A.  
 20A and 20B share a 1.0 FTE position (60006954) > .35 FTE in 20A and .65 FTE in 20B > assigned to 20B.  
 22A and 22B share a 1.0 FTE position (60006771) > .4 FTE in 22A and .6 FTE in 22B > assigned to 22B.  
 27A and 27B share a .75 FTE position (60006852) > .375 FTE in each district > assigned to 27A.  
 28 and 29A share a 1.0 position (60006874) > .25 FTE in 28 and .75 FTE in 29A > assigned to 29A.

NORTH CAROLINA SUPERIOR AND DISTRICT COURT – GRANTS  
Staffing by District, Effective June 30, 2014

District	Family court related (grant)	Drug treatment court (grant)	Court improvement (grant)	Miscellaneous (grant)
1			1	
2				
3A				
3B				
4				
5				
6A	1			
6B				
7				
8				
9				
9A				
10	1	1		
11				1
12	0.925	1		2.5
13A				
13B		1		
14	0.925			
15A		1	1	
15B				1
16A				
16B		1		
17A				
17B			1	
18				
19A			1	
19B				
19C				
20A				
20B	1	1		
21			1	1
22A			1	
22B				
23				
24				
25				

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## NORTH CAROLINA SUPERIOR AND DISTRICT COURT—GRANTS

### Staffing by District, Effective June 30, 2014

District	Family court related (grant)	Drug treatment court (grant)	Court improvement (grant)	Miscellaneous (grant)
26				8
27A				
27B				
28	0.925			
29A				
29B				
30				
<b>Total</b>	<b>5.775</b>	<b>6</b>	<b>6</b>	<b>13.5</b>

## NORTH CAROLINA MAGISTRATES

### Staffing by County, Effective June 30, 2014

County	District	FTE
Alamance	15A	12
Alexander	22	4
Alleghany	23	3
Anson	20A	4
Ashe	23	3
Avery	24	3
Beaufort	2	4
Bertie	6B	3
Bladen	13	4
Brunswick	13	8
Buncombe	28	15
Burke	25	5.6
Cabarrus	19A	10
Caldwell	25	6
Camden	1	3
Carteret	3B	6
Caswell	9A	3
Catawba	25	10
Chatham	15B	4
Cherokee	30	4
Chowan	1	3
Clay	30	3
Cleveland	27B	7
Columbus	13	5
Craven	3B	8
Cumberland	12	20
Currituck	1	4
Dare	1	4
Davidson	22	8
Davie	22	4
Duplin	4	4
Durham	14	18
Edgecombe	7	7
Forsyth	21	19
Franklin	9	4

County	District	FTE
Gaston	27A	17
Gates	1	3
Graham	30	3
Granville	9	5
Greene	8	3
Guilford	18	31
Halifax	6A	7
Harnett	11	7
Haywood	30	5
Henderson	29B	7
Hertford	6B	4
Hoke	16A	4
Hyde	2	3.5
Iredell	22	9
Jackson	30	4
Johnston	11	10
Jones	4	3
Lee	11	5
Lenoir	8	7
Lincoln	27B	5
Macon	30	4
Madison	24	3
Martin	2	4
McDowell	29A	4
Mecklenburg	26	33.5
Mitchell	24	3
Montgomery	19B	4
Moore	19B	5
Nash	7	9
New Hanover	5	13
Northampton	6B	3
Onslow	4	11
Orange	15B	7
Pamlico	3B	3
Pasquotank	1	4

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## NORTH CAROLINA MAGISTRATES Staffing by County, Effective June 30, 2014

County	District	FTE
Pender	5	4
Perquimans	1	3
Person	9A	4
Pitt	3A	13
Polk	29B	3
Randolph	19B	9
Richmond	20A	5
Robeson	16B	12
Rockingham	17A	7
Rowan	19C	9
Rutherford	29A	6
Sampson	4	5
Scotland	16A	5
Stanly	20A	5
Stokes	17B	4
Surry	17B	6

County	District	FTE
Swain	30	3
Transylvania	29B	4
Tyrrell	2	3
Union	20B	7
Vance	9	6
Wake	10	27
Warren	9	3
Washington	2	3
Watauga	24	4
Wayne	8	9
Wilkes	23	6
Wilson	7	7
Yadkin	23	4
Yancey	24	3
<b>Total</b>		<b>674.6</b>

NORTH CAROLINA DISTRICT ATTORNEY  
Staffing by District, Effective June 30, 2014

District	# Counties in district	DA	Assistant DA (state funded)	Assistant DA (grant/contract)	Investigator (state funded)	Investigator (grant/contract)
1	7	1	11		1	
2	5	1	8		1	
3A	1	1	11	1		
3B	3	1	12	1		
4	4	1	18		1	
5	2	1	18	1	1	
6A	1	1	5		1	
6B	3	1	5		1	
7	3	1	18	1		1
8	3	1	14		1	
9	4	1	10		1	
9A	2	1	5		1	
10	1	1	41	2	1.75	1
11A	2	1	9		1	
11B	1	1	10		1	
12	1	1	23	2	1	
13	3	1	13	2	1	
14	1	1	18	3	1	
15A	1	1	11	2	1	
15B	2	1	9		1	
16A	2	1	7		1	
16B	1	1	12		1	
17A	1	1	7		1	
17B	2	1	8		1	
18	1	1	32		1	
19A	1	1	9		1	
19B	2	1	9		1	
19C	1	1	8	1	1	
19D	1	1	5		1	
20A	3	1	11		1	
20B	1	1	9	2		
21	1	1	25	3	1	
22A	2	1	11	1	1	
22B	2	1	11		1	1
23	4	1	8		1	

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## NORTH CAROLINA DISTRICT ATTORNEY Staffing by District, Effective June 30, 2014

District	# Counties in district	DA	Assistant DA (state funded)	Assistant DA (grant/contract)	Investigator (state funded)	Investigator (grant/contract)
24	5	1	7		1	
25	3	1	18		1	
26	1	1	61	23		
27A	1	1	14		1	
27B	2	1	11			
28	1	1	14	2	1	
29A	2	1	7		1	
29B	3	1	8		1	
30	7	1	10	1	1	1
Unfunded for FY 2013–14			3			
<b>Total</b>	<b>100</b>	<b>44</b>	<b>594</b>	<b>48</b>	<b>38.75</b>	<b>4</b>

All districts allow one district attorney. Staffing numbers do not include temporary employees. Grant / contract positions (receipt-supported) are time-limited. Four ADA positions in DA-26 (600007777, 60007778, 60007779 & 60007780) are Drug Court positions split-funded between the general fund (.75 FTE, 1600) and receipt funds from Mecklenburg County (.25 FTE, 2091-2932). 3.0 FTE are in the permanent ADA column and 1.0 FTE in the Grant ADA column.

Other district attorney staff reported on pages 17–18.

NORTH CAROLINA DISTRICT ATTORNEY  
Staffing by District, Effective June 30, 2014

District	Administrative assistant	Victim witness / legal assistant	Criminal docket manager	Other grant / contract staff	Worthless check
1	1	9			
2	1	5			
3A	1	8			
3B	1	9			
4	1	12.75			
5	1	12	1		
6A	1	3			
6B	1	3			
7	1	15		1	
8	1	8			
9	1	9	1		
9A	1	3		0.85	
10	3	25		2	
11A	1	7			
11B	1	6			
12	1	15	1		
13	1	9	1	3	
14	1	12	1	1	
15A	1	5	1	1	
15B	1	7			
16A	1	4			
16B	1	8			
17A	1	3			0.5
17B	1	4			0.75
18	2	23			
19A	1	5			
19B	1	8			
19C	1	4		1	
19D	1	3			
20A	1	7			
20B	1	7			
21	1	15		5.75	
22A	1	8			
22B	1	8			0.625
23	1	5			

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## NORTH CAROLINA DISTRICT ATTORNEY

### Staffing by District, Effective June 30, 2014

District	Administrative assistant	Victim witness / legal assistant	Criminal docket manager	Other grant / contract staff	Worthless check
24	1	4			
25	1	13			
26	4	25	1	24	
27A	1	10	1		
27B	1	7	1		
28	1	10		1.5	0.75
29A	1	4			
29B	1	4	1		
30	1	10			
<b>Total</b>	<b>50</b>	<b>381.75</b>	<b>10</b>	<b>41.10</b>	<b>2.625</b>

Staffing numbers do not include temporary employees. Grant / contract positions (receipt-supported) are time-limited and may or may not include benefits. Criminal Docket Mgmt employee in the 26th district is assigned to the Trial Court Administrator's office.

## NORTH CAROLINA CLERK OF SUPERIOR COURT Staffing by County, Effective June 30, 2014

County	Clerk of superior court*	Permanent FTE	Grant funded deputy clerk*	Assistant clerk designations utilized***
Alamance	1	39		10
Alexander	1	8.75		3
Alleghany	1	5		2
Anson	1	10		4
Ashe	1	6.5		3
Avery	1	5		2
Beaufort	1	17		5
Bertie	1	7		3
Bladen	1	12		4
Brunswick	1	27		8
Buncombe	1	63		12
Burke	1	26		7
Cabarrus	1	46		10
Caldwell	1	24		5
Camden	1	5		2
Carteret	1	22		7
Caswell	1	6.75		3
Catawba	1	43		10
Chatham	1	13.75		5
Cherokee	1	8		2
Chowan	1	5		4
Clay	1	5		2
Cleveland	1	28		7
Columbus	1	19		5
Craven	1	27		6
Cumberland	1	82		16
Currituck	1	8		4
Dare	1	16		5
Davidson	1	38		9
Davie	1	10		3
Duplin	1	17		4
Durham	1	70.5		15
Edgecombe	1	20		6
Forsyth	1	89	4	17
Franklin	1	15.5		4
Gaston	1	64		14

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## NORTH CAROLINA CLERK OF SUPERIOR COURT Staffing by County, Effective June 30, 2014

County	Clerk of superior court*	Permanent FTE	Grant funded deputy clerk*	Assistant clerk designations utilized***
Gates	1	5		3
Graham	1	5		3
Granville	1	15		4
Greene	1	5		2
Guilford–Greensboro	1	120		22
Guilford–High Point		28		7
Halifax	1	19		5
Harnett	1	26		8
Haywood	1	18		6
Henderson	1	25		7
Hertford	1	9.75		3
Hoke	1	10		3
Hyde	1	5		2
Iredell	1	41		8
Jackson	1	9		3
Johnston	1	40		9
Jones	1	5.75		2
Lee	1	17		5
Lenoir	1	20		3
Lincoln	1	19		5
Macon	1	9		3
Madison	1	7		4
Martin	1	10		5
McDowell	1	14		5
Mecklenburg**	1	199.1	6	30
Mitchell	1	5		2
Montgomery	1	9		3
Moore	1	25		7
Nash	1	32		9
New Hanover	1	61		12
Northampton	1	7		1
Onslow	1	41		9
Orange	1	25		7
Pamlico	1	5		2
Pasquotank	1	13		4
Pender	1	14		4

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## NORTH CAROLINA CLERK OF SUPERIOR COURT Staffing by County, Effective June 30, 2014

County	Clerk of superior court*	Permanent FTE	Grant funded deputy clerk*	Assistant clerk designations utilized***
Perquimans	1	5		4
Person	1	11.75		2
Pitt	1	48		10
Polk	1	5.75		3
Randolph	1	36		8
Richmond	1	18		6
Robeson	1	44		10
Rockingham	1	28		8
Rowan	1	39		8
Rutherford	1	20		5
Sampson	1	20		4
Scotland	1	14.75		5
Stanly	1	18		5
Stokes	1	12		4
Surry	1	21		4
Swain	1	5		3
Transylvania	1	8		3
Tyrrell	1	5		3
Union	1	37		8
Vance	1	20		4
Wake	1	156.5	1	27
Warren	1	6		3
Washington	1	5		2
Watauga	1	12		4
Wayne	1	35.25		9
Wilkes	1	21		5
Wilson	1	25		4
Yadkin	1	9		3
Yancey	1	5		2
<b>Total</b>	<b>100</b>	<b>2,518.35</b>	<b>11</b>	<b>611</b>

\*The elected clerk position and grant deputy clerk positions are not counted in determining assistant clerk designations.

\*\*Includes one drug court position and two (2) FTEs of office assistant.

\*\*\*Assistant clerk designations are a subset of permanent FTEs assigned to each county and are not additional positions.

Note: This report excludes temporary positions.

NORTH CAROLINA JUDICIAL DEPARTMENT PERSONNEL  
Staffing by Area, Effective June 30, 2014  
Includes all funding sources\*

Area	FTE
Supreme Court	
Justices	7
Staff personnel (clerk's and reporter's offices, law clerks, library)	38.75
Secretarial personnel	7
Court of Appeals	
Judges	15
Staff personnel (clerk's office, prehearing, law clerks)	53
Secretarial personnel	15
Superior Court	
Judges	112
Staff personnel	113.625
Secretarial personnel	88.5
District Court	
Judges	270
Magistrates	674.6
Staff personnel	107.6
Secretarial personnel	104.025
District Attorneys	
District attorneys	44
Assistant district attorneys	642
Staff personnel (investigators)	42.75
Other personnel (victim-witness / legal assistants, secretarial positions)	485.475
Clerks of Superior Court	
Clerks of superior court	100
Staff personnel	2,529.35
Guardian ad Litem	
Program administrator	1
Assistant to administrator (1), regional administrators (3), and district administrators (34.75)	38.75
Staff personnel	107.25
Administrative Office of the Courts	
Administrative officer of the courts	1
Assistant director (1) and deputy directors (2)	3
Staff personnel	373.1

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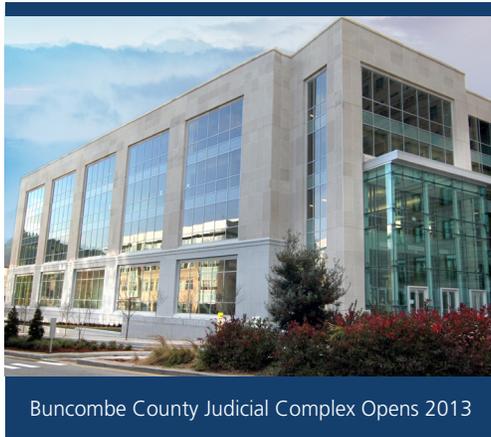
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NORTH CAROLINA JUDICIAL DEPARTMENT PERSONNEL  
Staffing by Area, Effective June 30, 2014  
Includes all funding sources\*

Area	FTE
Commissions and Conferences	
Conference of Clerks of Superior Court	2
Conference of District Attorneys	15.5
Judicial Standards Commission	4
Innocence Inquiry Commission	9
Chief Justice's Commission on Professionalism	2
Dispute Resolution Commission	2.5
Sentencing and Policy Advisory Commission	10
<b>Subtotal</b>	<b>6,018.78</b>
Indigent Representation	
Indigent defense services	27
Appellate Defender	
Assistant appellate defenders	24
Secretarial personnel	5
Capital Defender	
Assistant capital defenders	14
Capital case investigator	5
Secretarial personnel	4
Juvenile Defender	
Assistant juvenile defender	1
Secretarial personnel	1
Public Defenders	
Assistant public defenders	275
Staff personnel	46
Secretarial personnel	105.25
Special Counsel at Mental Health Hospitals	
Assistants to special counsel	2
Secretarial personnel	5.5
<b>Subtotal</b>	<b>542.75</b>
<b>Grand total</b>	<b>6,561.525</b>

\*The FTE count includes all funding sources (state appropriations, grant-funded, county/city funded via contract, and receipt-supported positions).

Note: Beginning with the FY 2004-05 printing of this report, Judicial Branch personnel are counted as full-time equivalents (FTEs) rather than positions. FTEs measure the percentage of time that a position is authorized.



*Photo by Cataldo Perrone, Buncombe County Public Relations*

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