

Mediation Coordinators

District Court Family Financial Program

IMPORTANT NOTICE

District Court Family Financial Mediation Coordinators

To: ALL CERTIFIED FFS MEDIATORS
From: NC DISPUTE RESOLUTION COMMISSION
Re: COURT APPOINTMENTS/FFS PROGRAM (03/2026)

FFS Rule 2(b) provides that court appointments to mediate are to be made by each judicial district rotating through the Commission's list of certified mediators who have expressed a willingness to accept court appointments in a particular district. You may wish to contact court staff in any judicial district in which you have indicated you are willing to be court appointed to verify your placement on each district's list.

To assist mediators in contacting individual districts, the Commission has compiled the following list of **FFS** contact persons. The list indicates who the contact person is and where and how they can be reached. Most court staff prefer being contacted in writing. Pursuant to FFS Rule 13, the Commission urges you to familiarize yourself with any such local rules before mediating in the district.

Under **FFS Rule 2(b)** mediators are required on an annual basis to designate those districts in which they wish to accept court appointments. By designating a particular district, you are representing that you will accept court appointments in that district. Failure to accept an appointment may result in sanctions, including removal from that district's court appointed list. The Commission reminds all mediators who accept court appointments that their fees are capped by **FFS Rule 7** and they are not permitted to charge for mileage, hotels, or other travel expenses in connection with court appointed mediations. Also, please review amended **FFS Rule 3(a)** which provides that if the parties and the mediator cannot agree on the location of the mediation, it shall be held in the county where the action is pending, at a location in the discretion of the mediator.

Cases assigned to court appointed mediators can be difficult to both schedule and mediate. The Commission and the courts are very grateful to all of you who undertake this important service..

Telephone (919) 890-1415 * Facsimile (919) 890-1935 * Web Address: www.ncdrc.gov
Mailing Address: P.O. Box 2448, Raleigh, NC 27602

Mediation Coordinators

District Court Family Financial Program

District 1

*Gates, Chowan, Perquimans, Pasquotank,
Camden, Currituck, Dare*

Lisa A. Van Antwerp-Gates,
District Court Trial Court Coordinator
Phone (252) 331-4500
Fax (252) 331-4684
Lisa.A.VanAntwerp-Gates@nccourts.org

District 2

Martin, Washington, Tyrell, Beaufort, Hyde

Jacqueline Watson,
District Court Trial Court Administrator
Beaufort County Courthouse
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Washington, NC 27889
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Jacqueline.R.Watson@nccourts.org

District 3

Pitt

Kay A. Brown,
Family Court Case Coordinator
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Greenville, NC 27835
Phone (252) 695-7288
Kay.Brown@nccourts.org

District 4

Craven, Pamlico, Carteret

Cindy Dickerson,
District Court Trial Court Coordinator
Craven County Courthouse
302 Broad St., Ste. 204
New Bern, NC 28560
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Fax (252) 639-3140
Cindy.M.Dickerson@nccourts.org

District 5

Sampson, Duplin, Jones, Onslow

April Shimer,
Family Court Coordinator
(Onslow)
625 Court Street
Jacksonville, NC 28540
Phone (910) 478-3730
Fax (910) 478-3613
April.I.shimer@nccourts.org

Jennifer E. Harrell,
District Court Judicial Assistant II
(Sampson, Duplin, and Jones)
101 E. Main Street
Clinton, NC 28328
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Jennifer.E.Harrell@nccourts.org

District 6

Pender, New Hanover

Tilita L Alexander
District Court Family Court Manager
Phone (910) 772-7101
Tilita.L.Alexander@nccourts.org

Mediation Coordinators

District Court Family Financial Program

District 7

Halifax, Northampton, Hertford, Bertie

Danielle Moore,
Family Court Administrator
Court Manager II
Halifax County Courthouse
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Halifax, NC 27839
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Fax (252) 593-3013
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District 8

Nash, Wilson, Eldecombe

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District Court Judicial Assistant
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Wilson, NC 27894
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Fax (252) 206-3013
Doris.W.Brantley@nccourts.org

District 9

Green, Lenior, Wayne

Katlyn Stroud
Family Court Case Manager
(Wayne & Greene)
130 S. Queen Street
Kinston, NC 28502
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Fax (919) 722-6182
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Anita Walker
District Court Trial Court Coordinator
(Lenoir)
Wayne County Courthouse
224 E. Walnut Street #230
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District 10

Wake

Yvette Smith,
Family Court Administrator
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Raleigh, NC 27602
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District 11

Person, Granville, Vance, Franklin, Warren

Ruth Roberts District Court Manager II
102 S. Main St. Ste 1
Louisburg, NC 27549
Franklin (919) 497-4250
Franklin Fax (919) 497-4251
Granville (919) 690-4912
Granville Fax (919) 690-8330
Ruth.B.Roberts@nccourts.org

District Court
Trial Court Coordinator
105 S. Main Street
Roxboro, NC 27573
Phone (336) 503-5260
Fax (336) 503-5261

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District 12

Lee, Harnett

Kimberly Jeffreys,
District Court Trial Court Coordinator
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Smithfield NC 27577-0811
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Cameron Johnson Hall,
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District 13

Johnston

Lisa Sellers
Court Manager II
310 Government Center Dr.
Bolivia, NC 28422
Lisa.P.Sellers@nccourts.org

District 14

Cumberland

Sanya T. Eller,
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Cumberland County Courthouse
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District 15

Bladen, Columbus, Brunswick

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Cindy.E.Patrick@nccourts.org

District 16

Durham

Nikki Smith,
Court Manager III
Durham County Courthouse
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Durham, NC 27701
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Evelyn.W.Smith@nccourts.org

District 17

Alamance

Sandy Lea,
District Court Trial Court Coordinator
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District 18

Orange, Chatham

Jennifer Ray,
District Court Trial Court Coordinator
Orange County Courthouse
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District 20

Robeson

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District 21

Anson, Richmond, Scotland

Cindy Dycus,
District Court Trial Court Coordinator
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(910) 419-7576
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District 22

Rockingham, Caswell

Vicki Underwood,
Caswell Court Manager
Rockingham County Courthouse
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Wentworth, NC 27375
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Sherri Desormeaux,
(Caswell)
District Court Coordinator
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District 23

Surry, Stokes

Lindsay Moose
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Surry County Courthouse
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District 24

Guilford

Stephanie Wallace,
Court Manager II
District Court Judges Office
(Greensboro)
Guilford County Courthouse
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Fax (336) 412-7805
Stephanie.M.Wallace@nccourts.org

Patricia M. Dixon,
Court Manager I
District Court Judges Office
(High Point)
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Office (336) 822-6785
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Patricia.M.Dixon@nccourts.org

District 25

Cabarrus

Kimmie Shano
District Court Trial Coordinator
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Kimmie.D.Shano2@nccourts.org

District 26

Mecklenburg

Kenneth Hart
District Court Coordinator
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District 27

Rowan

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District Court Trial Court Coordinator
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District 28

Stanly, Montgomery

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Stanly County Courthouse
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Mediation Coordinators

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District 29

Moore, Hoke

Jennifer T. Kennedy
Family Court Manager II
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District 30

Union

Valerie Laney
Family Court Administrator
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District 31

Forsyth

Chad Carter
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District 32

Alexander, Iredell

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District 33

Davie, Davidson

Mariah Royea,
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District 34

Ashe, Alleghany, Wilkes, Yadkin

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District 35

Madison, Yancey, Mitchell, Avery, Watauga

Evangeline (Evan) Redmond,
District Court Trial Court Manager II
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District 36

Caldwell, Burke, Catawba

Amanda Holder
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District 37

Randolph

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District 38

Gaston

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District 39

Cleveland, Lincoln

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District 40

Buncombe

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District 41

McDowell, Rutherford

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District 42

Transylvania, Henderson, Polk

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District 43

Cherokee, Graham, Swain, Clay, Macon

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