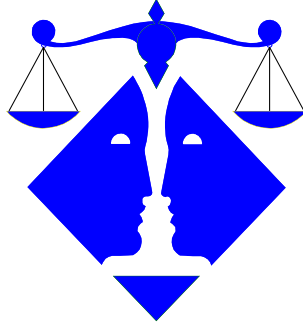




Superior Court Mediation Coordinators for Superior Court Districts

To: ALL CERTIFIED MEDIATORS

From: NC DISPUTE RESOLUTION COMMISSION

Re: COURT APPOINTMENTS/MSC PROGRAM (6/2021)

MSC Rule 2(b) provides that court appointments to mediate are to be made by each judicial district rotating through the Commission's list of certified mediators who have expressed a willingness to accept court appointments in a particular district. You may wish to contact court staff in any judicial district in which you have indicated you are willing to be court appointed to verify your placement on each district's list.

To assist mediators in contacting individual districts, the Commission has compiled the following list of **MSC** contact persons. The list indicates who the contact person is and where and how they can be reached. Most court staff prefer being contacted in writing. The contact list also indicates which districts have adopted local mediation rules; the Commission urges you to familiarize yourself with any such local rules before mediating in the district.

Under **MSC Rule 2(b)** mediators are required on an annual basis to designate those districts in which they wish to accept court appointments. By designating a particular district, you are representing that you will accept court appointments in that district. Failure to accept an appointment may result in sanctions, including removal from that district's court appointed list. The Commission reminds all mediators who accept court appointments that their fees are capped by **MSC Rule 7** and they are not permitted to charge for mileage, hotels, or other travel expenses in connection with court appointed mediations. Also, please review amended **MSC Rule 3(a)** which provides that if the parties and the mediator cannot agree on the location of the mediation, it shall be held in the county where the action is pending, at a location in the discretion of the mediator.

Cases assigned to court appointed mediators can be difficult to both schedule and mediate. The Commission and the courts are very grateful to all of you who undertake this important service.

Telephone (919) 890-1415 * Facsimile (919) 890-1935 * Web Address: www.ncdrc.gov
Mailing Address: P.O. Box 2448, Raleigh, NC 27602

Mediation Coordinators

- **Superior Court Civil = Mediated Settlement Conference Program**

District #	Mediation Coordinator Name & Title	Address, Fax, and Email
1 Gates, Chowan, Perquimans, Pasquotank, Camden, Currituck, Dare	Kelly Hale, Superior Court Trial Court Coordinator	P.O. Box 1761 Manteo, NC 27954 Phone (252) 475-5216 Fax: (252) 475-5217 Kelly.B.Hale@nccourts.org
2 Martin, Washington, Tyrell, Beaufort, Hyde	Paula Weathington, Superior Court Trial Court Coordinator	P.O. Box 575 Washington, NC 27889 Phone (252) 940-4016 Fax (242) 940-4088 Paula.M.Weathington@nccourts.org
3A Pitt	Lori Strayer, Superior Court Trial Court Coordinator	P.O. Box 835 Greenville, NC 27835 Phone: (252) 695-7260 Fax: (252) 695-7177 Lori.A.Strayer@nccourts.org
3B Craven, Pamlico, Carteret	Deborah “Lynn” Holton, Superior Court Trial Court Coordinator	310 Broad Street New Bern, NC 28560 Phone (252) 639-3012 Fax (252) 639-3151 Deborah.L.Holton@nccourts.org
4 Sampson, Duplin, Jones, Onslow	Brittany Odum, Superior Court Trial Court Coordinator Charlotte Wilkerson, Superior Court Judicial Assistant II	625 Court Street Jacksonville, NC 28574 Phone (910) 478-3734 Brittany.M.Odum@nccourts.org 101 E Main St Clinton, NC 28328 Phone (910) 596-6616 Fax: (910) 596-6617 Charlotte.S.Wilkerson@nccourts.org
5 Pender, New Hanover	Valerie Lee Jordan, Superior Court Trial Court Coordinator	New Hanover County Judicial Building 316 Princess Street, Suite 323 Wilmington, NC 28401 Phone (910) 772-6616 Valerie.Jordan@nccourts.org

6B Northampton, Hertford, Bertie	Pamela Hall, Superior Court Judicial Assistant I	Bertie County Courthouse P.O. Box 489 Windsor, NC 27983 Phone (252) 358-7119 Fax: (252)794-6817 Pamela.A.Hall@nccourts.org
7A Nash	Bernice Perry, Superior Court Trial Court Coordinator	P.O. Box 1215 Rocky Mount, NC 27802-1215 Phone (252) 220-3099 Fax (252) 459-4509 Bernice.D.Perry@nccourts.org
7BC Wilson, Edgecombe	Janice C. Allsbrook, Superior Court Judicial Assistant I	P.O. Box 2445 Wilson, NC 27894-2445 Phone (252) 824-3280 Fax (252) 641-4646 Janice.C.Allsbrook@nccourts.org
8A Greene, Lenoir	Amy C. Scott, Superior Court Trial Court Coordinator	P.O. Box 68 Kinston, NC 28502-0068 Phone (252) 520-5425 Fax: (252) 520-5421 Amy.C.Scott@nccourts.org
8B Wayne	Leslie Brophy, Superior Court Judicial Assistant II	Wayne County Courthouse 224 E. Walnut St., Suite 314 Goldsboro, NC 27530 Telephone: (919) 722-6280 Fax: (919) 722-6183 Leslie.D.Brophy@nccourts.org
9 Person, Granville, Vance, Franklin, Warren	Ella Wrenn, Superior Court Trial Court Coordinator	102 S. Main Street Louisburg, NC 27549 Phone (919) 497-4301 Fax: (919) 497-4303 Ella.Wrenn@nccourts.org
10 Wake	Shanda Smallwood, Superior Court Judicial Assistant I	Wake County Courthouse P.O. Box 351 Raleigh, NC 27602 Phone (919) 792-4950 Fax: (919) 792-4951 Sandra.R.Smallwood@nccourts.org

11A Lee, Harnett	Natalie Munz, Superior Court Trial Court Coordinator	301 West Cornelius Harnett Blvd. Suite 100 Lillington, NC 27546 Phone (910) 814-4488 Fax (910) 814-4487 Natalie.S.Munz@nccourts.org
11B Johnston	Barbara H. Johnson, Superior Court Trial Court Coordinator	P.O. Box 2739 Smithfield, NC 27577 Phone (919) 209-5512 Fax: (919) 209 5501 Barbara.H.Johnson@nccourts.org
12 Cumberland	Ellen Hancox, Trial Court Administrator	Cumberland County Courthouse P.O. Box 363 Fayetteville, NC 28302 Phone (910) 475-3271 Fax: (910) 475-3017 Ellen.B.Hancox@nccourts.org
13A Bladen, Columbus	Denise Maultsby, Superior Court Trial Court Coordinator	106 Courthouse Square Whiteville, NC 28472 Telephone: (910) 641-4481 Denise.E.Maultsby@nccourts.org
13B Brunswick	Michelle Ingram, Superior Court Trial Court Coordinator	Brunswick County Superior Court 310 Government Center Drive Suite 50 Bolivia, NC 28422 Phone (910) 253-4421 Fax: (910) 253-3037 Anna.M.Ingram@nccourts.org
14 Durham	Deneen Barrier, Trial Court Administrator	Durham County Judicial Building 510 S. Dillard Street, 9 th Floor Durham, NC 27701 Ph: (919)808-3251 Fax: (919)808-3037 E.Deneen.Barrier@nccourts.org
15A Alamance	Sharon M. Boger, Superior Court Trial Court Coordinator	212 W. Elm Street Suite 245 Graham, NC 27253 Ph: (336) 570-5256 Fax: 336-570-5217 Sharon.M.Boger@nccourts.org

15B Orange, Chatham	Jamie Richardson, Superior Court Trial Court Coordinator Orange County	Superior Court Judges' Office Chatham County Justice Center 40 E. Chatham Street PO Box 609 Pittsboro, NC 27312 Phone (919) 644-4747 Fax (919)-545-3517 Jamie.N.Richardson@nccourts.org Old Orange County Courthouse 104 E. King Street Hillsborough, NC 27278 Fax: (919) 732-4497
16A Anson, Richmond, Scotland	Chad B. Haywood, Superior Court Trial Court Coordinator	P.O. Box 769 Laurinburg, NC 28353 Phone: (910) 419-7686 Fax: (910) 419-7677 Chad.B.Haywood@nccourts.org
16B Robeson	Gwen Chavis-Locklear, Superior Court Trial Court Coordinator	Robeson County Courthouse 500 N. Elm Street, #215 Lumberton, NC 28358 Phone (910) 272-5916 Fax: (910) 272-5917 Gwen.Chavis-Locklear@nccourts.org
17A Rockingham, Caswell	Barbara Rebb, Superior Court Trial Court Coordinator Sherri Desormeaux, District Court Judicial Assistant II	Rockingham County Courthouse P.O. Box 97 Wentworth, NC 27375 Phone: (336) 634-6016 Barbara.Rebb@nccourts.org Caswell County Courthouse P.O. Box 1777 Yanceyville, NC 27379 Phone: (336) 459-4016 Fax: (336) 459-4017 Sherri.L.Desormeaux@nccourts.org
17B Surry, Stokes	Carolyn Dobbins, Superior Court Trial Court Coordinator	P.O. Box 738 Dobson, NC 27017 Phone (336) 386-3716 Fax: (336) 3863717 Carolyn.Dobbins@nccourts.org

18 Guilford	<u>Greensboro</u> Brittany Robinson, Superior Court Trial Court Coordinator <u>High Point</u> Wendy Stuart, Superior Court Trial Court Coordinator	Guilford County Courthouse P.O. Box 3008 Greensboro, NC 27402 Phone: 336-412-7909 Fax: (336) 412-7901 Brittany.R.Robinson@nccourts.org 505 East Green Drive High Point, NC 27262 Phone: (336)822-6816 Fax: (336) 822-6717 Wendy.J.Stuart@nccourts.org
19A Cabarrus	Lindsay Daniels, Superior Court Trial Court Coordinator	P.O. Box 70 Concord, NC 28026-0070 Phone (704) 262-5516 Fax: (704) 262-5517 Lindsay.A.Daniels@nccourts.org
19B Randolph	Robin Jones, Superior Court Trial Court Coordinator	176 E. Salisbury, Suite 405 Asheboro, NC 27203 Phone (336) 328-3199 Fax: (336) 328-3185 Robin.Jones@nccourts.org
19C Rowan	Rebecca Williams, Superior Court Trial Court Coordinator	232 N. Main Street Suite 222 Salisbury, NC 28144 Phone (704) 797-3012 Fax: (704) 797-3154 Rebecca.P.Williams@nccourts.org
19D Moore, Hoke	Michelle Ritter, Superior Court Judicial Assistant I	P.O. Drawer 1957 Carthage, NC 28327 Phone (910) 722-5016 Fax: (910) 722-5017 Michelle.L.Ritter@nccourts.org
20A Stanly, Montgomery	Stephanie Hinson, Superior Court Judicial Assistant I	P.O. Box 698 Albemarle, NC 28002 Phone: (704) 986-7095 Fax: (704) 986-7017 Stephanie.H.Hinson@nccourts.org
20B Union	Jessica Mangum, Superior Court Trial Court Coordinator	P.O. Drawer 829 Monroe, NC 28111-0829 Phone: (704) 698-3210 Fax: (704) 698-3117 Jessica.L.Mangum@nccourts.org

21 Forsyth	Keenan Menefee-Long, Superior Court Trial Court Coordinator	Forsyth County Hall of Justice 200 N. Main Street Winston-Salem, NC 27120 Phone (336) 779-6316 Fax (336) 779-6335 Keenan.Menefee-Long@nccourts.org
22A Alexander, Iredell	Tueresa Hayden, Superior Court Trial Court Coordinator	226 Stockton Street Statesville, NC 28677 Phone (704) 832-6618 Fax: (704) 832-6617 Tueresa.P.Hayden@nccourts.org
22B Davie, Davidson	Alexandra “Shirley” C. Cox, Superior Court Trial Court Coordinator	P.O. Box 1343 Lexington, NC 27293 Phone (336) 242-6862 Fax: (336) 242-6869 Alexandra.C.Cox@nccourts.org
23 Ashe, Alleghany, Wilkes, Yadkin	Patsy Johnson, Superior Court Trial Court Coordinator	500 Courthouse Drive, Suite 2064 Wilkesboro, NC 28697 Phone (336) 651-4485 Fax: (336) 651-4417 Patsy.Johnson@nccourts.org
24 Madison, Yancey, Mitchell, Avery, Watauga	Shannon H. Hamby- Stapleton, Superior Court Trial Court Coordinator	842 W. King Street, Suite 11 Boone, NC 28607 Phone (828) 268-6616 Fax: (828) 268-6617 Shannon.R.HambyStapleton@nccourts.org
25A Caldwell, Burke	Justina Tate, Superior Court Trial Court Coordinator Lisa Miller, Superior Court Judicial Assistant I	P.O. Box 796 Morganton, NC 28680 Phone (828) 433-3126 Fax: (828) 433-3217 Justina.A.Tate@nccourts.org P.O. Box 1376 Lenoir, NC 28645 Phone (828) 759-3608 Fax: (828) 759-3571 Lisa.E.Miller@nccourts.org
25B Catawba	Judy Sherrill, Superior Court Trial Court Coordinator	100 Government Drive, Dept. M Newton, NC 28658 Phone (828) 695-6116 Fax: (828) 695-6117 Judy.H.Sherrill@nccourts.org

26 Mecklenburg	Meredith Davis, Superior Court Trial Court Coordinator	832 East Fourth Street Suite 3420 Charlotte, NC 28202 Phone (704) 686-0185 Fax: (704) 686-0310 Meredith.P.Davis@nccourts.org
27A Gaston	Jennifer Wehunt, Superior Court Trial Court Coordinator	Gaston County Courthouse 325 Dr. Martin Luther King, Jr. Way Suite 4135 Gastonia, NC 28052 Phone (704) 852-3170 Fax: (704) 852-3125 Jennifer.S.Wehunt@nccourts.org
27B Cleveland, Lincoln	Kinsley Craig, Superior Court Trial Court Coordinator	Cleveland County Courthouse 100 Justice Place Shelby, NC 28150 Phone (704) 476-7816 Fax: (704) 476-7817 Kinsley.M.Craig@nccourts.org
28 Buncombe	Marc Shimberg, Trial Court Administrator	Buncombe County Courthouse 60 Court Plaza Asheville, NC 28801-3584 Phone (828) 259-6479 Fax: (828) 259-3384 Marc.Shimberg@nccourts.org
29A McDowell, Rutherford	Susan L. Shehan, Superior Court Judicial Assistant II	229 North Main Street Rutherfordton, NC 28139 Phone (828)) 288-6177 Fax: (828) 288-1780 Susan.L.Shehan@nccourts.org
29B Transylvania, Henderson, Polk	Daphne Carland, Superior Court Trial Court Coordinator	200 North Grove Street Hendersonville, NC 28792 Phone (828) 694-4230 Fax: (828) 694-4229 Daphne.P.Carland@nccourts.org
30A Cherokee, Graham, Swain, Clay, Macon	Jane Capman, Superior Court Judicial Assistant I	187 Church Street Franklin, NC 28734 Phone (828) 369-7299 Fax: (828) 369-7299 Jane.J.Capman@nccourts.org

30B Haywood, Jackson	Erin R. Morrison, Superior Court Judicial Assistant II	285 N. Main Street, Suite 3300 Waynesville, NC 28786 Phone (828) 454-6512 Fax: (828) 454-6490 Erin.R.Morrison@nccourts.org
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