



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GRAHAM POLICE DEPT.
P. O. DRAWER 357
GRAHAM, NC 27253

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
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February 20, 2025

MEBANE POLICE DEPT.
116 WEST CENTER STREET
MEBANE, NC 27302

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ELON POLICE DEPT
P O BOX 595
ELON, NC 27244

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

HAW RIVER POLICE DEPT.
P. O. BOX 103
HAW RIVER, NC 27258

Re: Notice to Government Entities Receiving Court Costs and Fines

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February 20, 2025

ELON CAMPUS POLICE
CAMPUS BOX 2010
MOSELY CENTER, ELON UNIVERSITY
, NC 27244

Re: Notice to Government Entities Receiving Court Costs and Fines

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ALEXANDER CO TREASURER
621 LILEDOWN ROAD
TAYLORSVILLE, NC 28681

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Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ALLEGHANY CO FINANCE OFFICE
PO BOX 366
SPARTA, NC 28675

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁷ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF SPARTA
P O BOX 99
SPARTA, NC 28675

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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February 20, 2025

ANSON CO TREASURER
101 S. Greene Street
Suite 234
WADESBORO, NC 28170

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ANSON CO SHERIFF DEPT
119 NORTH WASHINGTON STREET
COURIER BOX 03-82-18
WADESBORO, NC 28170

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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February 20, 2025

TOWN OF WADESBORO
PO BOX 697
WADESBORO, NC 28170

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To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF POLKTON
PO BOX 99
POLKTON, NC 28135

Re: Notice to Government Entities Receiving Court Costs and Fines

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¹² See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LILESVILLE
PO BOX 451
LILESVILLE, NC 28091

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF MORVEN
PO BOX 295
MORVEN, NC 28119

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF ALBEMARLE
PO BOX 190
ALBEMARLE, NC 28001

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ROCKINGHAM POLICE DEPT
311 E FRANKLIN ST
ROCKINGHAM, NC 28379

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

HAMLET POLICE DEPT
PO BOX 1229
HAMLET, NC 28345

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Counsel Name (type or print)	Title	Bar No.
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MARSHVILLE POLICE DEPT
107 N ELM ST
MARSHVILLE, NC 28103

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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February 20, 2025

ASHE CO SHERIFF DEPT
140 GOVERNMENT CIRCLE
COURIER BOX # 15-66-08
JEFFERSON, NC 28640

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ASHE COUNTY BD OF EDUCATION
PO BOX 604
JEFFERSON, NC 28640

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF JEFFERSON
PO BOX 67
JEFFERSON, NC 28640

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

AVERY COUNTY SCHOOLS
775 CRANBERRY ST
NEWLAND, NC 28657

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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February 20, 2025

BEAUFORT CO TREASURER
BEAUFORT COUNTY COURTHOUSE
P.O. BOX 1403
WASHINGTON, NC 27889

Re: Notice to Government Entities Receiving Court Costs and Fines

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G.S. 7A-304(a)

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4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

BEAUFORT CO SHERIFF DEPT
210 N MARKET STREET
COURIER BOX 16-02-12
WASHINGTON, NC 27889

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁴ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

BEAUFORT COUNTY BOARD OF EDUCATION
321 SMAW ROAD
WASHINGTON, NC 27889

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF WASHINGTON
P O BOX 1988
WASHINGTON, NC 27889

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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PO Box 2448
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF AURORA
P.O. BOX 86
AURORA, NC 27806

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF CHOCOWINITY
P. O. BOX 145
CHOCOWINITY, NC 27817

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

BERTIE CO SHERIFF DEPT
P O BOX 157
COURIER BOX 10-92-11
WINDSOR, NC 27983

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

BERTIE MARTIN REGIONAL JAIL
C/O MARTIN CO FINANCE OFFICE
P O BOX 668
WILLIAMSTON, NC 27892

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WINDSOR
P O BOX 508
WINDSOR, NC 27983

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF AULANDER
P O BOX 100
124 W MAIN ST
AULANDER, NC 27805

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LEWISTON
P O BOX 340
LEWISTON, NC 27849

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF BLADENBORO
PO BOX 455
BLADENBORO, NC 28320

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WHITE LAKE
1879 WHITE LAKE DRIVE
PMB 7250
WHITE LAKE, NC 28337

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LELAND
102 TOWN HALL DRIVE
LELAND, NC 28451

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SHALLOTTE
P O BOX 2287
SHALLOTTE, NC 28459

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF CALABASH
882 PERSIMMON ROAD
CALABASH, NC 28467

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SUNSET BEACH
700 SUNSET BOULEVARD NORTH
SUNSET BEACH, NC 28468

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁹

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF NAVASSA POLICE DEPT
334 MAIN STREET
ATTN: CHIEF
NAVASSA, NC 28451

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NORTHWEST
4889 VERNON ROAD
NORTHWEST, NC 28451

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁴¹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF ASHEVILLE
P.O. BOX 7148
ASHEVILLE, NC 28802

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF BLACK MOUNTAIN
160 MIDLAND AVENUE
ACCOUNTING DEPT.
BLACK MOUNTAIN, NC 28711

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF BILTMORE FOREST
P.O. BOX 5352
BILTMORE FOREST, NC 28813

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴⁴

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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February 20, 2025

CITY OF MONTREAT
P.O. BOX 423
MONTREAT, NC 28757

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴⁵

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CITY OF WOODFIN
90 ELK MTN.ROAD
ASHEVILLE, NC 28804

Re: Notice to Government Entities Receiving Court Costs and Fines

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The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴⁶

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<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MORGANTON DEPT PUBLIC SAFETY
P O BOX 3448
MORGANTON, NC 28680-3448

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

VALDESE POLICE DEPT
P O BOX 339
VALDESE, NC 28690-0339

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

DREXEL POLICE DEPARTMENT
P O BOX 188
DREXEL, NC 28619-0188

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁴⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF GLEN ALPINE
103 PITTS STREET
GLEN ALPINE, NC 28628-0898

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵⁰

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

RHODHISS POLICE DEPT
P O BOX 40
RHODHISS, NC 28667-0040

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

LONGVIEW POLICE DEPARTMENT
2404 1ST AVENUE, SW
LONGVIEW, NC 28602

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

CITY OF CONCORD
OFFICERS FEE-CITY OF CONCORD
P O BOX 308/FINANCE DEPT
CONCORD, NC 28026-0308

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF KANNAPOLIS
401 LAUREATE WAY
KANNAPOLIS, NC 28081

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

LOCUST POLICE DEPARTMENT
P O BOX 190
LOCUST, NC 28097

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵⁵

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CALDWELL CO TREASURER
PO BOX 2200
LENOIR, NC 28645

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CITY OF LENOIR POLICE DEPT
1035 WEST AVENUE
LENOIR, NC 28645

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF GRANITE FALLS POLICE
PO DRAWER 10
GRANITE FALLS, NC 28630

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF HUDSON
PO BOX 457
HUDSON, NC 28638

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁵⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF RHODHISS POLICE DEPT
P.O.BOX 40
RHODHISS, NC 28667

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

HICKORY POLICE DEPT
347 2ND AVENUE S.W.
HICKORY, NC 28602-2844

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁶¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

CAMDEN CO FINANCE OFFICE
PO BOX 190
CAMDEN, NC 27921

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CARTERET CO TREASURER
CARTERET COUNTY COURTHOUSE
302 COURTHOUSE SQUARE
BEAUFORT, NC 28516

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁶³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁶³ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CARTERET CO SHERIFF DEPT
P O BOX 239
COURIER BOX 11-13-04
BEAUFORT, NC 28516

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁶⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BEAUFORT
215 POLLOCK STREET
BEAUFORT, NC 28516

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ATLANTIC BEACH
PO BOX 10
ATLANTIC BEACH, NC 28512

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁶⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF EMERALD ISLE
7500 EMERALD DRIVE
EMERALD ISLE, NC 28594

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁶⁷

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CASWELL CO TREASURER
P.O. BOX 98
YANCEYVILLE, NC 27379

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PITTSYLVANIA COUNTY
SHERIFF'S OFFICE
P O BOX 407
CHATHAM, VA 24531

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁶⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁶⁹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF HICKORY
FINANCE DEPARTMENT
76 N CENTER STREET
HICKORY, NC 28603

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF NEWTON
P O BOX 550
NEWTON, NC 28658

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BROOKFORD
1700 SOUTH CENTER STREET
HICKORY, NC 28602

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF LONGVIEW
2404 1ST AVENUE S.W.
LONGVIEW, NC 28602

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CHATHAM CO TREASURER
CHATHAM COUNTY COURTHOUSE
P.O. BOX 369
PITTSBORO, NC 27312

Re: Notice to Government Entities Receiving Court Costs and Fines

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SILER CITY
PO BOX 769
SILER CITY, NC 27344

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MURPHY
PO BOX 130
MURPHY, NC 28906

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ANDREWS
PO BOX 1210
ANDREWS, NC 28906

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CHOWAN COUNTY TREASURER
P O BOX 1030
EDENTON, NC 27932

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁷⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF EDENTON
PO BOX 300
EDENTON, NC 27932

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ELIZABETH CITY POLICE DEPT
PO BOX 347
ELIZABETH CITY, NC 27909

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁸⁰ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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February 20, 2025

CLAY COUNTY FINANCE OFFICE
PO BOX 118
HAYESVILLE, NC 28904

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CLEVELAND CO TREASURER
PO BOX 1210
SHELBY, NC 28151-1210

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF SHELBY
P O BOX 207
SHELBY, NC 28151

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF KINGS MOUNTAIN
P.O. BOX 429
KINGS MOUNTAIN, NC 28086-0429

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸⁴

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

GROVER POLICE DEPT
PO BOX 189
GROVER, NC 28073

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF POLKVILLE
P.O. BOX 146
POLKVILLE, NC 28136-0146

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁸⁶ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF KINGSTOWN
2014 KINGSTOWN RD
SHELBY, NC 28150

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

COLUMBUS CO TREASURER
127 W Webster St
WHITEVILLE, NC 28472

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF TABOR CITY
P O BOX 655
TABOR CITY, NC 28463

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁸⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FAIR BLUFF
P O BOX 157
FAIR BLUFF, NC 28439

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹⁰

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LAKE WACCAMAW
P.O. BOX 145
LAKE WACCAMAW, NC 28450

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹¹

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁹¹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BRUNSWICK
BRUNSWICK TOWN HALL
40 POPLAR STREET
BRUNSWICK, NC 28424

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF BOLTON
P O BOX 327
BOLTON, NC 28423

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CRAVEN CO TREASURER
406 CRAVEN STREET
NEW BERN, NC 28560

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CRAVEN CO SHERIFF DEPT
P O BOX 1027
COURIER BOX 16-61-06
NEW BERN, NC 28560

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹⁵

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

CITY OF VANCEBORO
P O BOX 306
VANCEBORO, NC 28586

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF RIVERBEND
45 SHORELINE DR
NEW BERN, NC 28562

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

⁹⁷ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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February 20, 2025

CUMBERLAND COUNTY BOARD OF EDUCATION
PO BOX 2357
FAYETTEVILLE, NC 28302

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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Email Address:
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF FAYETTEVILLE
P O DRAWER D
FAYETTEVILLE, NC 28302

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.⁹⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SPRING LAKE
300 Ruth Street
SPRING LAKE, NC 28390

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰⁰

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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February 20, 2025

STEDMAN POLICE DEPT.
PO BOX 220
STEDMAN, NC 28391

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

COUNTY OF CURRITUCK
FINANCE OFFICE
153 COURTHOUSE ROAD, SUITE 102
CURRITUCK, NC 27929

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

DAVIDSON COUNTY GEN FUND
P. O. BOX 1067
LEXINGTON, NC 27293

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WINSTON-SALEM POLICE DEPT
725 N. Cherry St.
WINSTON-SALEM, NC 27101

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰⁴

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

DAVIE CO TREASURER
DAVIE COUNTY ADMINISTRATIVE BLD
125 SOUTH MAIN
MOCKSVILLE, NC 27028

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MOCKSVILLE
171 CLEMENT ST
MOCKSVILLE, NC 27028

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF COOLEEMEE
P O BOX 1080
COOLEEMEE, NC 27014

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

DUPLIN CO BOARD OF EDUC
PO BOX 129
KENANSVILLE, NC 28349

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The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰⁸

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<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁰⁸ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF KENANSVILLE
PO BOX 370
KENANSVILLE, NC 28349

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁰⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FAISON
P O BOX 365
FAISON, NC 28341

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MAGNOLIA
PO BOX 459
MAGNOLIA, NC 28453

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WALLACE
316 E MURRAY ST
WALLACE, NC 28466

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WARSAW
P O BOX 464
WARSAW, NC 28398

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WILMINGTON P D CRIME LAB
ATTN: SUSAN SMITH
615 BESS ST
WILMINGTON, NC 28402

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

DURHAM CO FINANCE
200 E. MAIN STREET
DURHAM, NC 27701

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

DURHAM PUBLIC SCHOOLS
ATTN: ACCOUNTING DEPT
PO BOX 30002
DURHAM, NC 27702

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

DUKE UNIV POLICE DEPT.
502 OREGON STREET
BOX 90425
DURHAM, NC 27708

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹¹⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

NORTH CAROLINA CENTRAL UNIV.
1801 FAYETTEVILLE STREET
DURHAM, NC 27707

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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February 20, 2025

DURHAM CO SHERIFF DEPT
510 S DILLARD STREET
COURIER BOX 17-24-12
DURHAM, NC 27701

Re: Notice to Government Entities Receiving Court Costs and Fines

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¹¹⁹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

EDGECOMBE CO TREASURER
P O BOX 10
TARBORO, NC 27886

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

CITY OF TARBORO
COLLECTOR OF REVENUE
P.O. BOX 220
TARBORO, NC 27886

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

EDGECOMBE CO TREASURER
P O BOX 10
TARBORO, NC 27886

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MACCLESFIELD
P O BOX 185
MACCLESFIELD, NC 27852

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

CITY OF PRINCEVILLE
P.O. BOX 1527
TARBORO, NC 27886

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SHARPSBURG
ATTN: ROBERT SMITH
PO BOX 1759
SHARPSBURG, NC 27878

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹²⁵ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CENTERPOINT HUMAN SERVICES
DRUG COURT/CHAD SWICEGOOD
4801 EAST INDEPENDENCE BLVD #1000
CHARLOTTE, NC 28212

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF KERNERSVILLE
134 EAST MOUNTAIN STREET
KERNERSVILLE, NC 27284

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WINSTON-SALEM POLICE DEPT.
725 NORTH CHERRY ST.
WINSTON-SALEM, NC 27101

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

LEWISVILLE TOWN HALL
PO BOX 547
LEWISVILLE, NC 27023

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹²⁹

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

FRANKLIN CO ACCOUNTANT
113 MARKET STREET
LOUISBURG, NC 27549

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹³¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

LOUISBURG POLICE DEPT
110 W NASH STREET
LOUISBURG, NC 27549

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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February 20, 2025

FRANKLINTON POLICE DEPT
7 W MASON ST
FRANKLINTON, NC 27525

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

YOUNGSVILLE POLICE DEPT
P.O. BOX 190
YOUNGSVILLE, NC 27596

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹³⁴

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

BUNN POLICE DEPT
P.O. BOX 398
BUNN, NC 27508

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

ZEBULON POLICE DEPARTMENT
1001 N. ARENDELL AVENUE
ZEBULON, NC 27597

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In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
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- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

HENDERSON POLICE DEPT
200 BRECKENBRIDGE ST
HENDERSON, NC 27536

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹³⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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February 20, 2025

GASTON CO FINANCE
PO BOX 1578
GASTONIA, NC 28053

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF BESSEMER CITY
132 W VIRGINIA AVE
BESSEMER CITY, NC 28016

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF CHERRYVILLE
116 S. MAIN ST
CHERRYVILLE, NC 28021

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF RANLO
1624 SPENCER MOUNTAIN ROAD
GASTONIA, NC 28054

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF DALLAS
210 N. HOLLAND STREET
ATTN: MARIA STROUPE
DALLAS, NC 28034

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁴² See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF LOWELL
101 W. FIRST STREET
LOWELL, NC 28098

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF MOUNT HOLLY
131 SOUTH MAIN ST
MT HOLLY, NC 28120

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF STANLEY
P.O. BOX 279
STANLEY, NC 28164

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF MCADENVILLE
P.O. BOX 9
MCADENVILLE, NC 28101

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

KINGS MOUNTAIN POLICE DEPT.
P.O. BOX 7
KINGS MOUNTAIN, NC 28086

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GATES CO TREASURER
Attn: Kimberly Outland
P.O. BOX 148
GATESVILLE, NC 27938

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁴⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GRAHAM COUNTY
12 N. Main Street
ROBBINSVILLE, NC 28771

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GRAHAM CO. BOARD OF EDUCATION
52 MOOSE BRANCH ROAD
ROBBINSVILLE, NC 28771

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF OXFORD
PO BOX 506
OXFORD, NC 27565

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁵¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF STOVALL
CITY HALL
107 MAIN STREET
STOVALL, NC 27582

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF STEM
TOWN CLERK
PO BOX 88
STEM, NC 27581

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GREENE CO TREASURER
229 KINGOLD BLVD., SUITE D
SNOW HILL, NC 28580

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

SNOW HILL POLICE DEPARTMENT
TOWN OF SNOW HILL
P.O. BOX 247
SNOW HILL, NC 28580-0247

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GUILFORD CO TREASURER
ATT: FINANCE DEPT
201 S GREENE STREET
GREENSBORO, NC 27401

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF ENFIELD
121 SOUTHEAST RAILROAD ST
ENFIELD, NC 27823

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF SCOTLAND NECK
1310 MAIN ST
SCOTLAND NECK, NC 27874

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LITTLETON
PO BOX 87
LITTLETON, NC 27850

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁵⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁵⁹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LILLINGTON
PO BOX 296
LILLINGTON, NC 27546

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF ERWIN
100 W. F STREET
ERWIN, NC 28339

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ANGIER
TOWN HALL
PO BOX 278
ANGIER, NC 27501

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BENSON
PO BOX 69
BENSON, NC 27504

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

RALEIGH POLICE DEPARTMENT
6716 SIX FORKS RD
RALEIGH, NC 27615

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

SURF CITY POLICE DEPARTMENT
214 W. FLORENCE WAY
HAMPSTEAD, NC 28443

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF CANTON
58 PARK STREET
CANTON, NC 28716

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MAGGIE VALLEY
TOWN HALL
3987 SOCO ROAD
MAGGIE VALLEY, NC 28751

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LAUREL PARK
441 WHITE PINE DRIVE
LAUREL PARK, NC 28739

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

FLETCHER POLICE DEPARTMENT
ATTENTION: CANDY JONES
300 OLD CANE CREEK ROAD
FLETCHER, NC 28732

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁶⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

HERTFORD CO TREASURER
HERTFORD COUNTY FINANCE OFFICE
115 JUSTICE DRIVE, SUITE 1
WINTON, NC 27986

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁷⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁷⁰ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
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February 20, 2025

TOWN OF WINTON
P.O. BOX 134
WINTON, NC 27986

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁷¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MURFREESBORO
P.O. BOX 6
MURFREESBORO, NC 27855

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁷²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

HOKE CO FINANCE DEPT
227 NORTH MAIN STREET
RAEFORD, NC 28376

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁷³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

HOKE CO BOARD OF EDUCATION
P O BOX 370
RAEFORD, NC 28376

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁷⁴

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

HOKE COUNTY FINANCE DEPT
P O BOX 210
RAEFORD, NC 28376

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OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF RAEFORD
315 N MAIN ST
RAEFORD, NC 28376

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁷⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

HYDE CO TREASURER
HYDE COUNTY COURTHOUSE
P.O. BOX 337
SWAN QUARTER, NC 27885

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

JACKSON CO FINANCE OFFICE
401 GRINDSTAFF COVE ROAD, SUITE 104
SYLVA, NC 28779

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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PO BOX 2448, RALEIGH, NC 27602
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SYLVA
83 ALLEN STREET
MUNICIPAL HALL
SYLVA, NC 28779

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

JOHNSTON CO TREASURER
PO BOX 1049
SMITHFIELD, NC 27577

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

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To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁸¹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SELMA
114 NORTH RAIFORD ST
SELMA, NC 27576

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BENSON
P O BOX 69
BENSON, NC 27504

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FOUR OAKS
P O BOX 610
FOUR OAKS, NC 27524

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF KENLY
P O BOX 519
KENLY, NC 27542

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸⁵

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF WILSON'S MILLS
P O BOX 448
WILSON'S MILLS, NC 27593

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

RALEIGH POLICE DEPT
PO BOX 590
RALEIGH, NC 27602

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁸⁷ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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February 20, 2025

COATS POLICE DEPT
PO BOX 675
COATS, NC 27521

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

DUNN POLICE DEPARTMENT
401 EAST BROAD ST
DUNN, NC 28334-4924

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁸⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

SANFORD POLICE DEPT
PO BOX 3729
SANFORD, NC 27331

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

GOLDSBORO POLICE DEPT
204 S CENTER ST
GOLDSBORO, NC 27530

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF MAYSVILLE
PO BOX 265
MAYSVILLE, NC 28555

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹²

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF POLLOCKSVILLE
PO BOX 97
POLLOCKSVILLE, NC 28573

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

LEE CO FINANCE OFFICE
P O BOX 1968
SANFORD, NC 27330

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF SANFORD
225 E. WEATHERSPOON ST.
SANFORD, NC 27331-3729

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

BROADWAY POLICE DEPT.
P.O. BOX 130
BROADWAY, NC 27505

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

KINSTON PUBLIC SAFETY
P.O. BOX 339
KINSTON, NC 28501

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF LA GRANGE
C/O KYLE DE HAVEN
P O BOX 368
LA GRANGE, NC 28551

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.¹⁹⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

¹⁹⁸ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

GRIFTON POLICE DEPT
P O BOX 579
GRIFTON, NC 28530

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

COUNTY OF LINCOLN
ATTN: FINANCE DEPT.
115 WEST MAIN STREET
LINCOLNTON, NC 28092

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

LINCOLN COUNTY SCHOOLS
ATTN: STEVE ZICKEFOOSE, FINANCE
P O BOX 400
LINCOLNTON, NC 28093

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CITY OF LINCOLNTON
P O BOX 617
LINCOLNTON, NC 28093

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

MACON CO TREASURER
MACON COUNTY COURTHOUSE
P.O. BOX 288
FRANKLIN, NC 28744

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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FRANKLIN
FOR: POLICE DEPARTMENT
PO BOX 1479
FRANKLIN, NC 28734

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁰⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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February 20, 2025

TOWN OF HIGHLANDS
POLICE DEPARTMENT
PO BOX 1718
HIGHLANDS, NC 28741

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁰⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

MADISON CO TREASURER
107 ELIZABETH LANE
MARSHALL, NC 28753

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁰⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
Email Address:
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MADISON CO PUBLIC SCHOOLS
5738 US HWY 25/70
MARSHALL, NC 28753

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁰⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MARSHALL POLICE DEPARTMENT
C/O TOWN OF MARSHALL
PO BOX 548
MARSHALL, NC 28753

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁰⁸

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF HOT SPRINGS
POLICE DEPT.C/O DAVID SHELTON
186 BRIDGE STREET
HOT SPRINGS, NC 28743

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁰⁹

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ROBERSONVILLE
109 South Main Street
ROBERSONVILLE, NC 27871

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF OAK CITY
PO BOX 298
OAK CITY, NC 27857

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF HAMILTON
PO BOX 249
HAMILTON, NC 27840

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MCDOWELL CO FINANCE OFFICER
25 W. Fort St
MARION, NC 28752

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF MARION
P O DRAWER 700
MARION, NC 28752

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF OLD FORT
38 CATAWBA AVE
OLD FORT, NC 28762

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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February 20, 2025

MECKLENBURG CO TREASURER
FINANCE DEPARTMENT
600 EAST 4TH STREET
CHARLOTTE, NC 28202

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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February 20, 2025

MECKLENBURG CO SHERIFF DEPT
832 EAST 4TH STREET
COURIER: 05-20-45
CHARLOTTE, NC 28202

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MATTHEWS
232 MATTHEWS STATION STREET
MATTHEWS, NC 28105-6713

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²¹⁸

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

CITY OF CHARLOTTE
POST OFFICE BOX 31032
CHARLOTTE, NC 28237

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

STALLINGS POLICE DEPARTMENT
315 STALLINGS ROAD
STALLINGS, NC 28104

Re: Notice to Government Entities Receiving Court Costs and Fines

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G.S. 7A-304(a)

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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF CHARLOTTE
CMPD FISCAL AFFAIRS DIVISION
601 EAST TRADE STREET
CHARLOTTE, NC 28202

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²²¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MITCHELL CO TREASURER
26 CRIMSON LAUREL CIRCLE, SUITE 3
BAKERSVILLE, NC 28705

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

BAKERSVILLE POLICE DEPT
PO BOX 53
BAKERSVILLE, NC 28705

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MONTGOMERY FINANCE OFFICE
P.O. BOX 425
TROY, NC 27371

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

MONTGOMERY CO FINANCE OFFICE
FOR MONTG CO GEN SCHOOL FUND
PO BOX 425
TROY, NC 27371

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

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315 N MAIN STREET
ATTN: CATHY MANESS
TROY, NC 27371

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF CANDOR
PO BOX 220
CANDOR, NC 27229

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²²⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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Signature		Date
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MOUNT GILEAD
110 WEST ALLENTON STREET
MT GILEAD, NC 27306

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²²⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF STAR
PO BOX 97
STAR, NC 27356

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²²⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MOORE CO TREASURER
MOORE COUNTY COURTHOUSE
P. O. BOX 905
CARTHAGE, NC 28327

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁰

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

MOORE CO SCHOOL FUND
PO BOX 1180
CARTHAGE, NC 28327

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ROBBINS
101 N Middleton St
ROBBINS, NC 27325

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²³² See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SOUTHERN PINES
125 S.E. BROAD STREET
ATTN: BRUCE ROSENBERGER
SOUTHERN PINES, NC 28387

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ABERDEEN
P O BOX 785
ABERDEEN, NC 28315

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

VILLAGE OF FOXFIRE
#1 TOWN HALL DRIVE
FOXFIRE VILLAGE, NC 27281

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁵

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF PINEBLUFF
325 E BALTIMORE AVENUE
PINEBLUFF, NC 28373

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF TAYLORTOWN
P O BOX 1274
PINEHURST, NC 28374

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

SEVEN LAKES LANDOWNERS ASSOC
501 SEVEN LAKES N.
WEST END, NC 27376

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

MOORE COUNTY SCHOOLS SPECIAL
POLICE ATTN:Rodney Hardy
PO BOX 1180
CARTHAGE, NC 28327

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²³⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

NASH CO TREASURER
ADMIN BLDG/FINANCE DEPT.
120 W WASHINGTON ST./SUITE 3072
NASHVILLE, NC 27856

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF ROCKY MOUNT
331 S. FRANKLIN ST.
PO BOX 1180
ROCKY MOUNT, NC 27802

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NASHVILLE
P O DRAWER 987
NASHVILLE, NC 27856

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BAILEY
P O BOX 40
BAILEY, NC 27807

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁴³ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



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February 20, 2025

TOWN OF MIDDLESEX
P O BOX 69
MIDDLESEX, NC 27557

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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February 20, 2025

TOWN OF SPRING HOPE
PO BOX 87
SPRING HOPE, NC 27882

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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February 20, 2025

TOWN OF SHARPSBURG
P O BOX 1759
SHARPSBURG, NC 27878

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

NEW HANOVER CO TREASURER
230 GOVERNMENT CTR DRIVE, SUITE 165
WILMINGTON, NC 28403

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴⁷

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

BOARD OF EDUCATION;N.H.CO.
FINES AND FORFEITURES
6410 CAROLINA BEACH RD
WILMINGTON, NC 28412

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF WILMINGTON
PO BOX 1810
WILMINGTON, NC 28402

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁴⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁴⁹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF KURE BEACH
117 SETTLERS LANE
KURE BEACH, NC 28449-3943

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Raleigh, NC 27602
Email Address:
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AGENCY RESPONSE

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February 20, 2025

WILMINGTON POLICE DEPT
CRIME LAB
615 BESS STREET
WILMINGTON, NC 28401

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

NORTHAMPTON FINANCE OFFICE
P O BOX 278
JACKSON, NC 27845

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF GARYSBURG
P.O. BOX 278
GARYSBURG, NC 27831

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF JACKSON
P.O. BOX 614
JACKSON, NC 27845

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SEABOARD
P.O. BOX 327
SEABOARD, NC 27876

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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February 20, 2025

TOWN OF SEVERN
P.O. BOX 401
SEVERN, NC 27877

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WOODLAND
P.O. BOX 297
WOODLAND, NC 27897

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF JACKSONVILLE
PO BOX 128
JACKSONVILLE, NC 28541

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF RICHLANDS
P.O. BOX 245
RICHLANDS, NC 28574

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁵⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF HOLLY RIDGE
P.O. BOX 145
HOLLY RIDGE, NC 28445

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁶⁰ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
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Attn: Court Cost Waiver Standing Response
PO Box 2448
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Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NORTH TOPSAIL BEACH
POLICE DEPT/N.TOPSAIL BEACH
2008 Loggerhead Ct
TOPSAIL BEACH, NC 28460-9286

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
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February 20, 2025

CITY OF WILMINGTON
PO BOX 1810
WILMINGTON, NC 28402

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

JACKSONVILLE POLICE DEPT
PO DRAWER 128
JACKSONVILLE, NC 28541

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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February 20, 2025

CITY OF CARRBORO
301 W MAIN STREET
CARRBORO, NC 27510

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶⁴

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

MEBANE POLICE DEPT
116 W CENTER ST
MEBANE, NC 27302

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PAMLICO CO FINANCE/BUDGET
PO BOX 776
BAYBORO, NC 28515

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁶⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PC BOARD OF EDUCATION
507 ANDERSON DRIVE
BAYBORO, NC 28515

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ORIENTAL
PO BOX 472
ORIENTAL, NC 28571

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CITY OF ELIZABETH CITY
ACCOUNTS PAYABLE
P O BOX 404
ELIZABETH CITY, NC 27909

Re: Notice to Government Entities Receiving Court Costs and Fines

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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February 20, 2025

CAMPUS POLICE ECSU
1704 WEEKSVILLE ROAD
CAMPUS BOX 929
ELIZABETH CITY, NC 27909

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PENDER CO TREASURER
P.O. BOX 5
BURGAW, NC 28425

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

PENDER CO BOARD OF ED
925 PENDERLEA HWY
COURIER BOX: 04 68 01
BURGAW, NC 28425

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BURGAW
109 N WALKER ST
BURGAW, NC 28425

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

SURF CITY POLICE DEPARTMENT
P.O. BOX 2515
SURF CITY, NC 28445

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To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

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812 S ANDERSON ST
TOPSAIL BEACH, NC 28445

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STANDING RESPONSE TO WAIVER / REMISSION
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G.S. 7A-304(a)

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PERQUIMANS CO TREASURER
PERQUIMANS COUNTY COURTHOUSE
P.O. BOX 337
HERTFORD, NC 27944

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁷⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PERQUIMANS CO FINANCE OFFICE
P O BOX 45
HERTFORD, NC 27944

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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February 20, 2025

TOWN OF WINFALL
P O BOX 275
WINFALL, NC 27985

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁷⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ELIZABETH CITY POLICE DEPT
P.O.BOX 347
ELIZABETH CITY, NC 27909

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

EDENTON POLICE DEPT
301 N OAKUM STREET
EDENTON, NC 27932-2030

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

PERSON CO TREASURER
PERSON COUNTY COURTHOUSE
105 S. MAIN STREET
ROXBORO, NC 27573

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PERSON COUNTY FINANCE DIRECT
304 S MORGAN STREET RM 219
ROXBORO, NC 27573

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁸³ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF ROXBORO
P O BOX 128
ROXBORO, NC 27573

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

PITT COUNTY SHERIFF DEPART.
ATTENTION: DONNA PRESTON RE LAB FEE
P.O. BOX 6067
GREENVILLE, NC 27835

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FARMVILLE
P.O. BOX 86
FARMVILLE, NC 27828

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF GRIFTON
P. O. BOX 579
GRIFTON, NC 28530

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF GRIMESLAND
CITY HALL
P.O. BOX 147
GRIMESLAND, NC 27837

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To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁸⁸ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WINTERVILLE
P. O. BOX 1459
WINTERVILLE, NC 28590

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁸⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

VIDANT MEDICAL CENTER
P O BOX 8447
GREENVILLE, NC 27835-8447

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

THE VILLAGE OF SIMPSON
SIMPSON POLICE DEPARTMENT
P.O. BOX 10
SIMPSON, NC 27879

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FOUNTAIN
P.O. BOX 134
FOUNTAIN, NC 27829

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹²

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF COLUMBUS
P.O. BOX 146
COLUMBUS, NC 28722

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹³

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF TRYON
301 N TRADE ST, STE 100
TRYON, NC 28782

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

²⁹⁴ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

RANDOLPH CO TREASURER
725 MCDOWELL ROAD
ASHEBORO, NC 27205

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LIBERTY
239 S. FAYETTEVILLE ST.
LIBERTY, NC 27298

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF RANDLEMAN
204 S. MAIN ST.
RANDLEMAN, NC 27317

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SEAGROVE
P. O. BOX 119
SEAGROVE, NC 27341

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁸

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ARCHDALE
P. O. BOX 14068
ARCHDALE, NC 27263

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.²⁹⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

AFTON C HURLEY
112 WEST STREET
FRANKLINVILLE, NC 27248

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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O 919-890-1300
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February 20, 2025

RICHMOND CO FINANCE OFFICE
PO BOX 504
ROCKINGHAM, NC 28379

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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O 919-890-1300
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February 20, 2025

TOWN OF ROCKINGHAM
514 ROCKINGHAM ROAD
ROCKINGHAM, NC 28379

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF ELLERBE
P O BOX 310
ELLERBE, NC 28338

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

LAURINBURG POLICE DEPT.
303 W. CHURCH STREET
LAURINBURG, NC 28352

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WADESBORO POLICE DEPT.
212 S. RUTHERFORD STREET
WADESBORO, NC 28170

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ROBESON COUNTY SCHOOL FUND
FINES & FORFEITURES
701 NORTH ELM ST
LUMBERTON, NC 28358

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ST. PAULS
P O BOX 364
ST PAULS, NC 28384

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ROWLAND
P O BOX 127
ROWLAND, NC 28383

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TOWN OF PEMBROKE
100 S. UNION CHAPEL ROAD
PEMBROKE, NC 28372

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁰⁹

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF RED SPRINGS
P O BOX 790
RED SPRINGS, NC 28377

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF FAIRMONT
PO BOX 159
FAIRMONT, NC 28340

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³¹¹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF PARKTON
P O BOX 55
PARKTON, NC 28371

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³¹² See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ROCKINGHAM CO FINANCE
POST OFFICE BOX 41
WENTWORTH, NC 27375

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³¹³ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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PO Box 2448
Raleigh, NC 27602
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Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF REIDSVILLE FINANCE
230 W MOREHEAD ST
REIDSVILLE, NC 27320

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF MADISON FINANCE
120 N MARKET ST
MADISON, NC 27025

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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Counsel Name (type or print)	Title	Bar No.
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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF EDEN FINANCE
P O BOX 70
EDEN, NC 27288

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹⁶

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF MAYODAN FINANCE
210 W MAIN ST
MAYODAN, NC 27027

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF STONEVILLE FINANCE
PO BOX 71
STONEVILLE, NC 27048

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF CHINA GROVE
333 NORTH MAIN STREET, STE A
CHINA GROVE, NC 28023

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³¹⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF EAST SPENCER
PO BOX 339
EAST SPENCER, NC 28039

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LIVINGSTONE COLLEGE
701 WEST MONROE ST
SALISBURY, NC 28144

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SPINDALE
PO BOX 186
SPINDALE, NC 28160

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³²² See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF LAKE LURE
PO BOX 195
LAKE LURE, NC 28746

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
Email Address:
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

SAMPSON CO BD OF EDUCATION
313 ROWAN RD.
CLINTON, NC 28328

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NEWTON GROVE
P O BOX 4
NEWTON GROVE, NC 28366

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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Raleigh, NC 27602
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

SCOTLAND CO TREASURER
P O BOX 489
LAURINBURG, NC 28353

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁶

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF LAURINBURG
PO BOX 249
LAURINBURG, NC 28353

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF GIBSON
PO BOX 256
GIBSON, NC 28343

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³²⁸ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WAGRAM
PO BOX 118
WAGRAM, NC 28396

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³²⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MAXTON
201 McCaskill Ave
MAXTON, NC 28364-0099

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF ROCKINGHAM
514 ROCKINGHAM ROAD
ROCKINGHAM, NC 28379

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

STANLY COUNTY TREASURER
1000 N. FIRST ST, SUITE 10
ALBEMARLE, NC 28001

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³²

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CITY OF LOCUST
P.O. BOX 190
LOCUST, NC 28097

Re: Notice to Government Entities Receiving Court Costs and Fines

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³³³ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NORWOOD
PO BOX 697
NORWOOD, NC 28128

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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February 20, 2025

TOWN OF OAKBORO
PO BOX 610
OAKBORO, NC 28129

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF STANFIELD
PO BOX 699
STANFIELD, NC 28163

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF BADIN
P O BOX 707
BADIN, NC 28009

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

VILLAGE OF MISENHEIMER
POLICE DEPARTMENT
P O BOX 100
MISENHEIMER, NC 28109

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁸

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

STOKES CO TREASURER
STOKES COUNTY COURTHOUSE
PO BOX 20
DANBURY, NC 27016

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³³⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³³⁹ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

STOKES BOARD OF EDUCATION
PO BOX 50
DANBURY, NC 27016

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF KING
TOWN OFFICE
POST OFFICE BOX 1132
KING, NC 27021

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴¹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WALNUT COVE
TOWN OFFICE
PO BOX 130
WALNUT COVE, NC 27052

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
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Email Address:
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WINSTON-SALEM POLICE DEPT
725 N. Cherry Street
WINSTON-SALEM, NC 27101

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴³

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ELKIN
P O BOX 857
ELKIN, NC 28621

Re: Notice to Government Entities Receiving Court Costs and Fines

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The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴⁴

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF DOBSON
P O BOX 351
DOBSON, NC 27017

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³⁴⁵ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF MT AIRY
FINANCE OFFICE
P O BOX 70
MT AIRY, NC 27030

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF PILOT MOUNTAIN
124 WEST MAIN ST, BOX 1
PILOT MTN, NC 27041

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

SWAIN CO TREASURER
PO DRAWER A
BRYSON CITY, NC 28713

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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February 20, 2025

TRANSYLVANIA CO TREASURER
101 S. BROAD STREET
BREVARD, NC 28712

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁴⁹

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

CITY OF BREVARD
95 WEST MAIN STREET
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<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TYRRELL CO BOARD OF EDUCATIO
1107 HWY 64 EAST
COLUMBIA, NC 27925

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

UNION CO TREASURER
500 N. MAIN STREET, SUITE 709
MONROE, NC 28110

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF MARSHVILLE
PO BOX 628
MARSHVILLE, NC 28103

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WINGATE
ATTN: BRAD SELLERS
P O BOX 367
WINGATE, NC 28174

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵⁴

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF STALLINGS
315 STALLINGS RD
STALLINGS, NC 28106

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

VANCE CO TREASURER
VANCE COUNTY COURTHOUSE
122 YOUNG STREET SUITE B
HENDERSON, NC 27536

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

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Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF HENDERSON
134 ROSE AVENUE
P.O. BOX 1434
HENDERSON, NC 27536

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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February 20, 2025

TOWN OF WENDELL
409 LANDING VIEW DRIVE
WENDELL, NC 27591

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF APEX
PO BOX 250
APEX, NC 27502

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁵⁹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

CITY OF RALEIGH
222 W HARGETT ST
RALEIGH, NC 27602

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ZEBULON
1003 N ARENDELL AVE
ZEBULON, NC 27597

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ANGIER
55 N BROAD STREET
ANGIER, NC 27501

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁶²

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NORLINA
P O BOX 149
NORLINA, NC 27563

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁶³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

HENDERSON POLICE DEPARTMENT
CITY OF HENDERSON
200 BRECKENRIDGE ST
HENDERSON, NC 27536

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

LITTLETON POLICE DEPARTMENT
PO BOX 87
LITTLETON, NC 27850

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

WASHINGTON CO TREASURER
WASHINGTON COUNTY COURTHOUSE
P. O. BOX 1007
PLYMOUTH, NC 27962

Re: Notice to Government Entities Receiving Court Costs and Fines

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ROPER
POLICE DEPT
PO BOX 217
ROPER, NC 27970

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁶⁷

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³⁶⁷ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its (*check one*)
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
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Telephone No.		



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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WATAUGA CO TREASURER
814 EST KING STREET SUITE 205
BOONE, NC 28607

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁶⁸

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

TOWN OF BOONE
ATTN:TERRY STORY
PO BOX 192
BOONE, NC 28607

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁶⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

COUNTY OF WAYNE
PO BOX 227
GOLDSBORO, NC 27530

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF PIKEVILLE
TOWN HALL
P.O. BOX 9
PIKEVILLE, NC 27863

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷¹

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

TOWN OF EUREKA
103 W. MAIN STREET
EUREKA, NC 27830

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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3. Return completed forms with ink signature via mail or email to:
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Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

WILKES CO TREASURER
WILKES COUNTY FINANCE OFFICE
110 NORTH STREET
WILKESBORO, NC 28697

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷³

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³⁷³ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
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AGENCY RESPONSE

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- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WILKESBORO
P O BOX 1056
WILKESBORO, NC 28697

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
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PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF NORTH WILKESBORO
P O BOX 218
NO. WILKESBORO, NC 28659

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁵

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

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- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
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Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF WILSON POLICE DEPT
P.O. BOX 10
WILSON, NC 27893

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁶

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF ELM CITY
P.O. BOX 717
ELM CITY, NC 27822

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁷

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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ADMINISTRATIVE OFFICE OF THE COURTS

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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF SHARPSBURG
P.O. BOX 1759
SHARPSBURG, NC

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁸

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
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NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
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AGENCY RESPONSE

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

ROCKY MOUNT POLICE DEPT
330 SOUTH CHURCH ST
PO BOX 1180
ROCKY MOUNT, NC 27802

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁷⁹

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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O 919-890-1300
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ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

YADKIN CO FINANCE OFFICER
217 EAST WILLOW STREET
P.O. BOX 220
YADKINVILLE, NC 27055

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁸⁰

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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AGENCY RESPONSE

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ADMINISTRATIVE OFFICE OF THE COURTS

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F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

TOWN OF YADKINVILLE
PO DRAWER 816
YADKINVILLE, NC 27055

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

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ADMINISTRATIVE OFFICE OF THE COURTS

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February 20, 2025

YANCEY CO TREASURER
YANCEY COUNTY COURTHOUSE
110 TOWN SQUARE ROOM 11
BURNSVILLE, NC 28714

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

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Name And Address Of Submitting Agency (type or print)

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STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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February 20, 2025

YANCEY COUNTY SCHOOLS
P O BOX 190
BURNSVILLE, NC 28714

Re: Notice to Government Entities Receiving Court Costs and Fines

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**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

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- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be (*check one*)
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
- ☐ b. **Continued/Resumed.** The agency wishes to continue receiving mailed notices, or to resume receipt of notices for which receipt was previously discontinued.

Signature		Date
Counsel Name (type or print)	Title	Bar No.
Firm Name (if applicable)	Address (if different from above)	
Telephone No.		



ADMINISTRATIVE OFFICE OF THE COURTS

ANDREW BROWN
GENERAL COUNSEL

PO BOX 2448, RALEIGH, NC 27602
O 919-890-1300
F 919-890-1914
ANDREW.D.BROWN2@NCCOURTS.ORG

February 20, 2025

NORTH CAROLINA DEPARTMENT OF JUSTICE
P.O. BOX 629
RALEIGH, NC 27602

Re: Notice to Government Entities Receiving Court Costs and Fines

To Whom It May Concern—

The North Carolina Administrative Office of the Courts (NCAOC) is sending you this notice because you have been identified as a state or local government entity that may receive court costs or fines imposed in criminal and infraction cases. Effective December 1, 2017, government entities “directly affected” by any waiver or remission of court costs and fines are entitled to notice and the opportunity to be heard, through counsel, on any such waiver or remission.³⁸⁴

By this notice, you are advised that at any setting of criminal court, a court may waive or remit costs and fines. Below is a link to the NCAOC’s online criminal calendars webpage, searchable by county.

<http://www1.aoc.state.nc.us/www/calendars/Criminal.html>

If an entity chooses to send counsel to a session of criminal court, counsel shall notify the courtroom clerk that he or she is present and requests the opportunity to be heard on any waiver.

In the interest of providing both (i) an efficient mechanism for government entities to express their preferences on such waivers without appearing in court and (ii) a single resource that trial court officials may consult about each entity’s position, the NCAOC will maintain a statewide registry of entity responses generated from the form on the back of this notice. The registry is available online at: <http://nccourts.org/costwaiver>

Any entity wishing to register a standing objection or a lack of objection to waivers/remissions may do so by completing the form on the back of this notice, by and through counsel for the entity, and returning it by mail or email. Entities may also note if they would like to stop receiving these notices from the NCAOC. Entities that do not waive future mailed notices will continue to receive notices monthly. Any objection or lack of objection can be rescinded and replaced at any time by subsequent submission of this form. An electronic copy of this form will be available on the same website as the registry of entity responses.

³⁸⁴ See Session Law 2017-57, Sections 18B.6.(a) and (b) (<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>) for further details.

Name And Address Of Submitting Agency (type or print)

**GOVERNMENT AGENCY
STANDING RESPONSE TO WAIVER / REMISSION
OF COURT COSTS AND FINES**

G.S. 7A-304(a)

Notes to Submitting Counsel:

1. Counsel should submit standing responses only for agencies or political subdivisions for which counsel has clear authority to represent the agency's interests before the trial division, and this response must identify clearly the agency(ies) on whose behalf it is submitted. *E.g.*, a standing response by counsel for a county school board should identify the county board of education clearly as the agency in interest, not merely "County X," as it is unclear whether or not such a response purports to represent the county's interests for court costs to which it might be entitled under G.S. 7A-304 that are not disbursed for the use of the schools.
2. Responses should be submitted by **legal counsel for the agency, only**. To the extent this response may be considered by a court of the trial division, in order to avoid potential unauthorized practice of law by agency personnel not authorized to represent the agency before the courts, responses from non-counsel will not be included in the online registry.
3. Return completed forms with ink signature via mail or email to:
NCAOC – Office of General Counsel
Attn: Court Cost Waiver Standing Response
PO Box 2448
Raleigh, NC 27602
Email Address:
Waiver.Response@nccourts.org
4. Agencies may change their standing response at any time by submission of a subsequent response form, by and through appropriate counsel. A registry of current standing responses will be available online at: <http://nccourts.org/costwaiver>.

AGENCY RESPONSE

Now comes the above-named government entity, by and through counsel, and requests that the following standing responses concerning waivers or remissions of court costs or fines pursuant to G.S. 7A-304(a) be provided to the trial courts as the agency's position on any waiver/remission of a cost or fine to which the agency may be entitled. This standing response is subordinate to personal appearance by agency counsel at any individual hearing at which such waiver or remission may be considered, in which case the agency's position shall be the one expressed at such hearing, notwithstanding any content of this standing response to the contrary.

- ☐ 1. **Standing Objection/Waiver of Objection.** The above-named agency hereby registers its *(check one)*
- ☐ a. objection to waiver or remission of any cost under G.S. 7A-304 or fine that may be due the agency.
- ☐ b. lack of objection to any waiver or remission, for which the agency defers to the court's discretion.
- ☐ 2. **Waiver/Request for Notice.** The agency hereby requests that mailed notices under G.S. 7A-304(a) from the Administrative Office of the Courts be *(check one)*
- ☐ a. **Discontinued.** The agency no longer wishes to receive monthly notices.
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February 20, 2025

TOWN OF HOLDEN BEACH
110 ROTHSCILD STREET
HOLDEN BEACH, NC 28462

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