

**NORTH CAROLINA HUMAN TRAFFICKING COMMISSION**  
**Meeting Minutes**  
**January 28, 2019**  
**NC Department of Justice**  
**114 Edenton Street, Raleigh NC**

**Commission Members Present:**

Libby Coles, JusticeMatters, Inc.  
Jennifer Haigwood, NC Department of Labor  
Jasmine McGhee, NC Department of Justice  
Pamela Cashwell, NC Department of Public Safety (joined late to the call)  
Suzanne Mauney Smith, Gaston County Police  
Caitlin Ryland, Legal Aid of North Carolina (joined late to the call)  
Monika Johnson-Hostler, NC Coalition against Sexual Assault  
William M. Nichols, Ret. Major NC Highway Patrol  
Judge Claire V. Hill, North Carolina Conference of Superior Court Judges  
Ryan S. Boyce, NC Administrative Office of the Courts

**Commission Members Not Present:**

Judge Thomas Jarrell, NC Association of District Court Judges  
Dianne Layden, Public at Large  
Billy West

**Commission Staff Present:**

Christine S. Long, Executive Director  
Danyelle K. Smith, Student Intern

**Members of the Public Present:**

This was a call-in meeting and members of the public could listen in but not speak into the conversation.

**Call to Order at 10:00am:**

The Chair called the meeting to order and read the following State Government Ethics Act reminder:

- In accordance with the State Government Ethics Act, it is the duty of every North Carolina Human Trafficking Commission (HTC) member to avoid conflicts of interest. If any HTC member has any known conflict of interest in respect to any matter coming in front of the HTC they must identify the conflict and refrain from any participation in the particular matter involved.

**Welcome and Introductions:**

Chair Coles asked members of the Commission on the call to introduce themselves.

### **Approval of the Minutes: 12/7/18 meeting:**

- A motion to approve the minutes of the December 7, 2018 meeting was made, seconded, and passed with no amendments.

### **Staff Report:**

Christine S. Long reported on Blue Campaign and press conference event, which has been placed on hold at this time. Ms. Long reminder commissioners about the 3<sup>rd</sup> Annual HTC Symposium and that registration is open for the event.

### **Final Study Report Discussion:**

Commissioner Ryan Boyce referenced the document and opened discussion for the report. Commissioner Caitlin Ryland verbalized that she was recusing herself from the discussion related to this report. Commissioner Boyce reported comments from a community stakeholder in two areas of the study recommendations. Chair Coles publicly acknowledged the names listed within the report that assisted with the final draft.

A motion to approve the report was made, seconded and passed. Caitlin Ryland obtained from the report.

### **Ad Hoc Appropriations Committee Update:**

Committee Chair Haigwood reported the committee met on January 7, 2019 to discuss the remaining grant funding and decided to issue a second request for proposals (RFP) to allocate the \$344,704. Commissioner Haigwood referenced the new request for proposals that was distributed prior to the meeting and stated that grant applications would be due March 1, 2019. In addition, the new RFP limits applications to four funding priority areas instead of eight.

A motion to approve the RFP document and timeline was made, seconded and passed. Chair Coles reported that the February general meeting will be postponed until late March in order to approve grant requests at that time.

### **Member Comments:**

Commissioner Cashwell asked for the update on a press conference to highlight the Governor's proclamation and Commissioner Boyce reported that the Representative sponsoring the event was now unable to host. Chair Coles reported that the commission is planning to give some recognitions and awards the February Symposium.

Commissioner Ryland stated her office is looking for printed HTC awareness posters in English or Spanish that are needed as part of a settlement from her office. Ms. Long referenced the website as a resource for her office to print both posters.

### **Ad Hoc Committee on Standards:**

Committee Chair Monika Johnson-Hostler stated that the latest draft of the standards are currently being held by Chair Coles but the latest draft will be circulated again to commissioners for feedback. Ms. Long reported that the document had been opened for public comment and altered slightly since the last meeting. Commissioner Johnson-Hostler verbalized her hope that the final document could be voted on in the March HTC meeting.

**Adjournment**

At 10:21am the meeting was adjourned by Chair Coles.