

16.23 questions from 11.1.22 Informational webinar chat, emails, and calls

Q: For SA dual agencies do you only complete one application and are only eligible for a total of \$71,930.00?

A: Dual SA agencies can apply for funding under DV (\$86,540) and under dual SA (\$71,930) funding. You must submit two separate applications, one for DV and a separate for SA. The dual SA application should focus on addressing the agency's SA services and programming only. In addition, your agency must be approved through NC Council for Women and Youth Involvement (NCCWYI) 2022-2023 year as such classifications. See eligible agencies here: [FY2022-23 Eligible SA and DV Agencies](#).

Q: To clarify, dual agencies can apply for both the \$86,540 and the \$71,930 appropriations of monies?

A: Yes. Dual agencies can apply for DV funding and dual SA funding, you must submit two separate applications, one for DV and another for dual SA addressing the agency's SA services and programming. Only agencies that are classified as standalone sexual assault agencies through NCCWYI are eligible for the standalone SA grant of \$236,250.

Q: Do we have to apply for both pots of money? And do we have to ask for the full amounts?

A: Agencies do not have to apply for or ask for the full amount. If your agency is unsure how to use all the funding, then commission staff would love to brainstorm options with you before you turn down funding.

Q: So dual agencies should only reference DV in the DV app for \$86,540 and in the dual agency app reference all services both DV/SA for \$71,930?

A: Dual agencies should only reference DV in the DV application for \$86,540 and should only reference SA in the dual DV/SA for \$71,930. On the coversheet, select one eligibility only, if the agency is applying for both DV and dual SA it must submit two separate applications. The application for dual agency funding under the sexual assault funds should only reference SA services, programming, and expenses.

Q: For clarification, the funds are for "whole agencies," and not per county served, correct? In other words, we are a dual agency and serve multiple counties, but are only eligible for 1 DV and 1 SA contract, correct?

A: These funds will be awarded per agency, not per county served. The commission interprets [G.S. 50B-9](#) and [G.S 143B-394.21](#) as per agency / organization.

Q: Our agency gets two dual agency allocations from the NC Council for Women because we have two locations-- can we apply for two pots of dual DV/SA funding?

A: The commission interprets [G.S. 50B-9](#) and [G.S 143B-394.21](#) as per agency / organization. These funds will be awarded per agency, not per county served or per location. Two applications for the same funding source for different counties will not be accepted from the same agency.

Q: In the DV application, reference only DV services and then for SA application, discuss both DV and SA services?

A: In the DV application reference only DV services, in the dual SA application reference the agency's SA services and programming. The application for dual agency funding under the sexual assault funds should only reference SA services, programming, and expenses. Only agencies that solely provide SA services are eligible for the stand-alone SA grant of \$236,250.

Q: Is the grant period July 1, 2021 through June 30, 2024?

A: Yes, however agencies can choose to begin their period of performance on July 1, 2022 or July 1, 2023. All grants must run from July 1 to June 30, but agencies have the option to apply for a one year, two year or the full three-year grant period.

Q: Do we have to build our budget out to the end of the grant time frame? Or could the whole budget be for FY 23, for example?

A: Your budget must match the grant period you enter for the application. All periods of performance need to begin on July 1 and end on June 30, but applications can be for 1 year, 2 year, or 3 year grants. The earliest a grant budget can begin is July 1, 2021 and the latest it can end is June 30, 2024.

Q: Do we have to apply for the entire period of performance?

A: Agencies can choose to begin their period of performance on July 1, 2021, July 1, 2022, OR July 1, 2023. Agencies have the option to apply for a one year, two year or the full three-year grant period.

Q: Do I prepare a budget for the full grant amount for each year or is it divided into 4 years?

A: A budget for the full period of performance is required with the application. It does not have to be broken down per year. The period of performance or budget cannot exceed 3 years or June 30, 2024.

Q: On the vendor electronic payment form it requests a contact be listed for the NC Agency contact, e-mail & phone number. - who shall we put for that form?

A: On the Vendor Electronic payment form, please list...

The NC Human Trafficking Commission as the state agency

Christine Shaw Long as the contact name

Christine's email address is Christine.S.Long@nccourts.org

Christine's phone number is (919) 890-1424

Q: Under the scope of work budget, for the line items, how specific are we needing to be? Can we use CFW line items as a guide? Or is there another way you expect us to break this down? Previous applications for facility funds had these already included.

A: The budget must be specific and align with the proposal. Yes, you can use the CFWYI line items as a guide, but your categories should be broken down into line items. For example, if you have a category for client/victim costs, then you should specify costs further in line items such as a line item for transportation, a line item for food, a line item for clothing, a line item for emergency hotel, etc.

Q: Can you be more specific about what sort of outcome information you will be looking for? Will this data be related to client services aka "stats"?

A: The outcomes and performance measures will be specific to the scope of work on your proposal. For example, if your project is for renovation of a shelter space then your outcomes should be specific to those costs. If your application / project is for direct services to clients, then your outcomes should match those. As part of the reporting process to the General Assembly, the Commission may ask you to share or report on data related to the services provided to victims of DV, SA and Human Trafficking. This will be shared in reporting packets post contract execution.

Q: Are these funds competitive?

A: These are not competitive funds, the eligible agencies have been pre-determined and certified by the NCCFWYI for 2022-2023.

Q: Are matching funds required?

A: Match is not required.

Q: Will we be able to use these funds for mortgage? (Payments, and/or principle)?

A: Yes, the funds can be used for mortgage payments. Line items in the budget should specify whether the mortgage payments are for agency or clients.

Q: Can we use funds for admin costs? Is it capped at 10%?

A: Yes, the funds can be used for costs associated with administration of your project / application at the maximum of 10%; unless the applying agency has NICRA, if that is the case make sure to include the agreement with the application.

Q: Can funds be used for salaries?

A: Yes, funds can be used for salaries and fringe benefits of staff. Please note, no more than one hundred twenty thousand dollars (\$120,000) for the annual salary of any individual employee. S.L. 2021-180 § 5.3.

Q: Cover a therapist for counseling services?

A: Yes, funds can be used for mental health and counseling services, support group services, and salaries and fringe benefits of program staff.

Q: Can the funds be used to pay a thrift store manager that is paid out of general funds?

A: Yes, funds can be used for salaries and fringe benefits of staff. Please note, no more than one hundred twenty thousand dollars (\$120,000) for the annual salary of any individual employee. S.L. 2021-180 § 5.3. In addition, the thrift store must be classified under the same 501C3 as the agency.

Q: Can we talk more about allowable services that can be covered?

A: Please refer to section A. Allowable Direct Services / Expenses for examples of allowable and unallowable activities. This is not an exhaustive list and agencies should refer to SFRF program guidelines for more information.

Q: Are new/expanded programs and services allowed?

A: Please refer to section A. Allowable Direct Services / Expenses for examples of allowable and unallowable activities. This is not an exhaustive list and agencies should refer to SFRF program guidelines for more information. New / expanded programs and services should still be relevant to domestic violence, sexual assault, and/or human trafficking.

Q: Can funds be used to pay rent for office space used for counseling and support group?

A: Yes, funds can be used for rent and utilities for administrative office, workspace, and/or program space.

Q: Can funding be used for repairs and capital improvements?

A: Yes

Q: Can we use this for site prep for a new shelter?

A: Yes

Q: Will it pay for rent for our thrift store?

A: Yes, as long as the store is part of the 501c3.

Q: Do the funds have to be used on COVID related expenses? Could these be shortages we previously had with the lack of ability to fundraise?

A: The funds do not have to be used for COVID related expenses. Costs incurred after July 1, 2021 that were not paid for through other grant dollars can be considered in your project budget. The specific costs still need to be reasonable, and allowable / eligible. For example, funds cannot go towards alcoholic beverages at a fundraising event regardless of when the cost was incurred.

Q: I know a lot of agencies are really struggling with cashflow right now as there are many funding streams that have not paid out. I think it would be helpful to have an idea of when payments might be expected and how much each quarterly payment is expected to be, as I know we are not in a position to continue to float services without reimbursement.

A: Disbursement will begin after contract execution at the beginning of the most recent fiscal quarter and will be paid quarterly thereafter with submission and approval of financial and performance reports. Agencies with an approved need to draw down additional payments outside of quarterly scheduled payments may make a request to the HTC through a provided form. Quarterly payment amounts will vary depending on when the applicant starts their performance period. The amount of disbursement will be based on the amount requested by each applicant and approved by the Commission.

Q: How many quarterly payments will there be disbursed?

A: This will vary depending on when the applicant starts their performance period, how long their performance period lasts, and when their contract is fully executed. Disbursement will begin after contract execution at the beginning of the most recent fiscal quarter and will be paid quarterly thereafter with submission and approval of financial and performance reports. Agencies with an approved need to draw down additional payments outside of quarterly scheduled payments may make a request to the HTC through a provided form.

Q: Will funds be advanced quarterly like our CFW funds or will the quarterly payments be reimbursements?

A: Advanced quarterly payments will be issued, a quarterly expense report will be required with supporting documentation before issuance of payment. The expense report will include expenses from the previous quarter. Disbursement will begin after contract execution at the beginning of the most recent fiscal quarter and will be paid quarterly thereafter with submission and approval of financial and performance reports. Agencies with an approved need to draw down additional payments outside of quarterly scheduled payments may make a request to the HTC through a provided form. Quarterly payment amounts will vary depending on when the applicant starts their performance period.

Q: So there are 7 quarters left within the period of performance- should we expect those quarterly payments to be 1/7 of the total award?

A: No, as quarterly payment amounts will vary depending on when the applicant starts their performance period. Disbursement will begin after contract execution at the beginning of the most recent fiscal quarter and will be paid quarterly thereafter with submission and approval of financial and performance reports. Agencies with an approved need to draw down additional payments outside of quarterly scheduled payments may make a request to the HTC through a provided form.

Q: Will you be able to move money between line items?

A: Yes, budget adjustments/modifications are allowable, a form will be provided to request a budget adjustment/modification.

Q: Can the funding be used for the dual agency's work with abusers certified abuser program?

A: Yes, as long as the program is under the same 501C3 as the agency.

Q: Advocacy services such as assisting with the filing of a protective order would be covered under this grant?

A: Yes

Q: It was mentioned that Thrift store rent could be paid with this grant, what about to purchase the building we are currently using for our Thrift store?

A: Yes, although property purchases may require additional steps post-contract signing.

Q: Those that applied for the facility grant run 2, the budgets are being cut more than half. That being said, can we put the items from run 2 that will have to be cut be budgeted into the 16.23 grant?

A: Yes

Q: Can these funds be used for operational expenses, such as an agency audit?

A: Yes

Q: For salaries, is that not above \$110K per award? I ask for those applying for dual and also DV.

A: S.L. 2021-180 § 5.3. states the following:

CAP STATE-FUNDED PORTION OF NONPROFIT SALARIES

SECTION 5.3. No more than one hundred twenty thousand dollars (\$120,000) in State funds, including any interest earnings accruing from those funds, may be used for the annual salary of any individual employee of a nonprofit organization.

Q: We previously had funding for hazardous pay during COVID, is that allowable?

A: Previous hazardous pay is allowable

Q: If we give staff a stipend that will cover staff expenditures such as Health Insurance reimburse, starting/adding to an IRA, or what other things can be covered?

A: Deposits into pension funds are not allowable. If providing a stipend to cover health insurance is TYPICALLY something that is part of an employment package, it is fine to be paid. Starting / adding to an IRA is not allowed.

Q: Attorney fees for child custody for clients

A: Yes, although it is recommended that free and reduced options be ruled out prior. The agency should document in case files if such a rule out was approved.

Q: Attorney fees for divorce for clients?

A: Yes

Q: Child Care/Day Care

A: Yes, funds may be used for childcare / day care.

Q: Vehicle(s)

A: Yes, funds may be used to for vehicle purchase for the agency.

Q: Day Conference/Retreat/Guest Speaker

A: Yes, funds can be used for staff training and training / conference for project and agency personnel and/or volunteers. Prior approval may be required for out of state conferences.