

**NORTH CAROLINA HUMAN TRAFFICKING COMMISSION Meeting Minutes**  
**January 26, 2021, 10:30am-11:00am**  
**Meeting Conducted by WebEx\* through the NC Judicial Center**

**Commission Members in Attendance by Video or Phone:**

Jennifer Haigwood, NC Department of Labor  
Caitlin Brooks, Public-at-Large  
Pam Cashwell, NC Department of Public Safety  
Tammy Harris, The Ursus Institute  
Deana Joy, NC Child Advocacy Center  
Jasmine McGhee, NC Department of Justice  
Caitlin Ryland, Legal Aid of North Carolina  
Angelica Wind, NC Coalition Against Human Trafficking  
Suzanne Mauney Smith, Gaston County Police  
William M. Nichols, Ret. Major NC Highway Patrol  
William R. West, District Attorney (*joined at 10:36am*)

**Commission Staff Present by video or phone:**

Christine Long, Executive Director  
Dr. Nancy Hagan, Training Coordinator

\*Members of the public were invited to watch the meeting and access meeting materials through a link provided on the website.

**Call to Order and Roll Call:**

The Chair called the meeting to order and read the following State Government Ethics Act reminder:

- In accordance with the State Government Ethics Act, it is the duty of every North Carolina Human Trafficking Commission (HTC) member to avoid conflicts of interest. If any HTC member has any known conflict of interest in respect to any matter coming in front of the HTC, they must identify the conflict and refrain from any participation in the particular matter involved.

**Legislative Committee Report and Action Item:**

Committee Chair Brooks discussed the draft bill the committee is proposing and opened modifications for discussion. Chair Haigwood entertained a motion to approve the draft bill, with Committee Chair Brooks to circulate a final version to the commissioner later. The vote to approve the draft was unanimous, with Commissioner Ryland abstaining.

**Training and Technical Assistance Grant: Contracts**

Director Long reported that contracts are ready for several entities to assist with providing various training or technical assistance through the Governor's Crime Commission funding. Three contracts are being brought before the commission due to potential for conflict of interest and/or because they are large contracts. The director named the following contracts for discussion:

- NC Coalition Against Human Trafficking (NCCAHT) in the amount of \$80,000.
- UNC School of Government in the amount of \$50,000.
- ShieldNC in the amount of \$7500.

Chair Haigwood entertained a motion to approve these items and the motion was passed unanimously. Commissioners Ryland and Wind abstained from the NCCAHT vote and Commissioner Harris had stepped away during the votes.

**Adjournment:**

At 11am the special meeting was adjourned by Chair Haigwood. The next meeting will be held on February 25th, 2021.