



**NC Human Trafficking Commission: Appropriations Committee  
Meeting  
Monday, May 8<sup>th</sup>, 2023  
WebEx through the NC Judicial Center / Cypress room (C1-1225)**

**1:04 PM – Call to Order & Roll Call Attendance**

**Committee Chair, Angelica Wind**

Committee Chair Wind opened the meeting and called to order. She then conducted a verbal roll call to document attendance. Committee members in attendance at the meeting were Alex Herring, Amy Auth, Angelica Wind, Danielle Carman, Deana Joy (joined 1:12pm), Jasmine McGhee, Jennifer Haigwood, Joseph Kyzer, and Nancy Hagan. Also in attendance were Commission Executive Director, Christine Long Grants Administrator, Kathy Estrada, Grants Managers, Kristen Howe, Jacqueline Kehinde, and Roxana Zelada-Lewis, Court Management Specialist, Ashley Tauscher, and Administrative Secretary, Lauren Amato. Members of the public were also able to view or listen to the meeting via WebEx.

**1:06 PM – Ethics Statement**

**Approval of the Minutes 4/24/2023**

**Angelica Wind**

*(See Draft meeting minutes April 24, 2023)*

Committee Chair Wind thanked all in attendance and read the required ethics statement. She then asked if there were changes to the minutes from the April 24th meeting. Committee member Auth motioned to pass the 4/24 minutes and Committee member Haigwood seconded the motion. The minutes were passed unanimously except for Committee Chair Angelica Wind abstained from voting due to an absence last Appropriations Committee meeting.

**1:10 PM – Section 16.22 Update**

**Christine Long**

*(See Report to Appropriations)*

Grants Administrator, Kathy Estrada, presented PowerPoint, read the agenda, and handed the floor over to Christine Long for the 16.22 update. Commission Executive Director, Christine Long provided an update on Section 16.22 regarding quarterly financial reports and progress reports. There are 72 grant awards not ARPA awards, staff have been reviewing quarterly reports and many agencies require corrections or are missing reports. There is a monitoring plan in place to include new additions of the internal control questionnaire including state auditor reports (level I-III), risk assessments will determine sit visit schedule. Long asked about the level III threshold amount whether this is five hundred thousand or seven hundred and fifty thousand that required an audit to be submitted to the federal clearing house. Committee member Carman let Christine know she will email her some information on this. 16.22 Grant ends on June 30<sup>th</sup>, 2023.

### **1:23 PM – Section 16.23 Update**

#### **Kathy Estrada**

Grant Administrator, Kathy Estrada, gave an update on 16.23 disbursements amounts will vary based upon the award type, period of performance, requested amount in budget and mentioned agencies will be able to draw down additional funds with the successful completion of quarterly progress and financial reports. There are 81 awards ready for disbursements, 43 are domestic violence awards, 6 are Stand-alone sexual assault awards, and 32 are dual sexual assault awards. Christine Long proposed a solution to combat agencies from beginning to furlough and lay off employees the solution is to issue 2 quarterly payments in the initial payment. Christine asked for a vote from the Appropriations committee to approve this proposal. Committee chair Wind entertained the motion for approval, Danielle Carman motions to approve, Deana Joy seconds motion, 2 quarterly payments is passed by the committee without objections for 16.23 initial disbursement. Kathy Estrada confirmed she will update the amounts and send the disbursement list to finance and confirmed the federal EIN number has been added to the first disbursement list as requested by finance.

### **1:30 PM – Section 16.20 Update**

#### **Kathy Estrada**

Grant Administrator, Kathy Estrada, gave an update on 16.20 grants. There were 23 named agencies eligible to apply and 2 agencies were names as eligible after a proposal process, while a few agencies declined to apply we request to spread the allocation available to the remaining agencies. All agencies that have confirmed they will apply have submitted proposals now that with most already been voted on. There are two 16.20A agencies on the vote list today and the remaining 3 agencies will be ready for the vote next meeting. Legal is currently working on the grant agreement for these awarded agencies and then DocuSign contracts can go out. Moving on to the vote then to discuss 16.20A fund reallocation.

### **1:36 PM – Vote**

#### **Kathy Estrada**

*(See Vote)*

Grants Administrator, Kathy Estrada, talked about the agencies ready for vote (see Vote handout). There are 4 awards totaling \$496,565.01. Committee member Joy voiced she would need to abstain from voting on Crossroads, Committee chair Wind explained she will entertain the vote for 16.23 and 16.20 separate and separate out Crossroads. Wind entertained the motion to approve 16.23 agencies on the vote list, Carman motioned to approve, Haigwood seconded the vote passes with no objections. Wind entertained a vote for 16.20 Human Trafficking grant specifically Help, Incorporated Center Against Violence, Auth motioned to approve, Kyzer seconded the vote passes with no objections. Wind entertains a motion to vote to approve 16.20A agency Crossroads without committee member Joy, Haigwood motions to approve, Auth seconded the vote passes with no objections.

### **1:50 PM – Section 16.20 Update**

#### **Kathy Estrada**

Grants Administrator, Kathy Estrada explained there are three agencies: Changing Destinies, Outerbanks Hotline that were in the original funding calculation that have declined funds and Hope for Justice/Lily Pad Haven that was found to be ineligible thus leaving a rough estimate of about \$506,664.00 unobligated. The estimation was due to a couple agencies choosing not to utilize the full funding amount. Estrada posed a question for a vote regarding the distribution of the remainder of these funds amongst the agencies that would want additional funds. Carman started a discussion around whether there will be another

application or distributed amongst agencies equally. Any unallotted funds be distributed equally amount the remaining interested agencies. Wind entertained the motion to vote on the distribution of the remaining funds, Joy motions for approval, Kyzer seconds the motion. The distribution of remaining 16.20A funds passes with no objections.

### **2:05 PM – Section 16.21 Update**

#### **Christine Long**

Commission Executive Director, Christine Long provided an update on section 16.21, see hand out on technical language legislative changes. Long asked that the board think critically about the funding priorities, identifying funding gaps and to consider standards. The Request for Proposals (RFP) length of application process and the review/scoring process is up for discussion. Parameters could be put in place such as the minimum and maximum award amounts, years in operation, and we must begin to discuss attachments to ask for in this RFP. Carman mentioned she had some materials that could assist us with structuring RFP.

### **2:10 PM– Public Comment**

#### **Committee Chair, Angelica Wind**

Rachel Valentine with Orange County Rape Crisis Center made public comments thanking the commission for the approval of two quarterly payments. Rachel spoke about financial constraints, depleting reserves and on the verge of laying off employees with no notice therefore losing these employees forever.

### **2:19 PM – Adjournment**

#### **Angelica Wind**

Committee Chair Wind adjourned the meeting unanimously. The Committee will email about the next date for an Appropriations Meeting.