GENERAL COMMISSION MEETING

OCTOBER 19, 2023

Meeting Agenda

SECTION 16.20 UPDATE

SECTION 16.22 UPDATE

SECTION 16.23 UPDATE

SECTION 16.21 UPDATE

MONITORING UPDATE

Section 16.20 Grants for Nonprofit Organizations Providing Services to Victims of Human Trafficking

16.20

❑ **17** Agencies have received the first disbursement payment

❑ **2** Agencies have received the second disbursement payment

❑ **15** quarterly financial and progress report packets received and being processed

❑ **4** site visits have been conducted to date

❑ Second HTC report to General Assembly has been completed and published

NORTH CAROLINA
HUMAN TRAFFICKING
COMMISSION

SECTION 16.23 Economic Assistance Funds for Organizations that Provide Services to Victims of Domestic Violence and Sexual Assault

16.23

❑ Total payments disbursed: **$4,695,756.92**

❑ **141** total awards have gone out for disbursement.

❑ **67** awards for Sexual Assault/**74** Domestic Violence

❑ Report packages are being reviewed and some are for activities totaling a full year. These are taking time, and some agencies are needing second payments.

❑ State Accounting System updates and next payments to agencies

SECTION 16.21 Competitive grants for nonprofit organizations providing services to victims of human trafficking

16.21

❑ RFP Released August 11, 2023

❑ RFP Closes September 11, 2023

❑ RFP Posted on HTC Website

❑ Advertised on NC EVP Website formally NC IPS website as well

❑ Received 24 Applications total
  ❑ 23 were sent electronically
  ❑ 1 was sent via postal service

❑ Grant amounts
  ❑ Minimum $50,000
  ❑ Maximum $200,000

SECTION 16.21 continued

Total of **$3,800,000** to be disbursed to applicants:

❑ Be a nonprofit corporation.

❑ Provide direct services to victims of human trafficking, which may include case management, client safety, client well-being, and other services, including health, transportation, housing, education, and employment assistance.

❑ Be ineligible for a grant under the provisions of G.S. 50B-9 and G.S. 143B-394.21.

There are several <u>required </u>attachments for applicants in this section. The attachments will assist in the pre-award risk assessment and the scoring of the applications

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SECTION 16.21 continued

Processing Applications Received on September 11, 2023:

Grant Manager uses checklist to ensure all required documents are submitted.

Second review is conducted.

Any applications with missing or incomplete required documents are presented to the Appropriations Committee.

Committee allowed extension of 48 hrs. to agencies. Any agencies that did not submit completed items in time are then excluded from scoring and moving further in the competitive process.

Scoring will take place on the remaining applicants. The Appropriations Committee will then meet to discuss and vote on actual grant awards.

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Section 16.21 continued

Application Received Date	Agency	Total Amount Requested
9/8/2023	Florence Crittenton Service, Inc.	$150,000.00
9/8/2023	Cry Freedom Missions	$200,000.00
9/11/2023	Legal Aid of North Carolina	$200,000.00
9/10/2023	True Justice, International, Inc.	$175,249.00
9/11/2023	Designed for Joy	$200,000.00
9/11/2023	Safe House Project	$199,332.50
9/11/2023	Jeff Gordon CAC	$59,420.00
9/11/2023	The Hundred Movement Inc	$189,932.00
9/11/2023	Justice Matters	$200,000.00
9/11/2023	The Bridge International	$100,000.00
9/11/2023	Pisgah Legal Services	$91,931.73
9/11/2023	Life 107 Ministries	$200,000.00
9/11/2023	A Safe Place	$200,000.00
9/11/2023	Faith Action	$200,000.00
9/11/2023	Safe Light Inc	$177,267.67
9/11/2023	First Fruit Ministries	$199,935.08
9/11/2023	On Eagle's Wings	$200,000.00
9/7/2023	Project Lost Sheep Inc	$200,000.00
9/11/2023	Beloved Haven Inc	$76,880.00
9/11/2023	Present Age Ministries, Inc	$199,132.80
9/11/2023	Justice Ministries	$200,000.00
9/11/2023	Christian Recovery Centers Inc	$200,000.00
9/11/2023	Survivor Network NC	$131,634.00
9/11/2023	The Lantern Project Inc	$150,000.00
	Total	$4,100,714.78

SECTION 16.21 ISSUES

4 Applications out of the 24 will not advance to scoring.

- <u>Justice Ministries</u> - SAMS UEI not received in allotted time frame. (must have this # for ARPA $)

- <u>Jeff Gordon CAC</u> – Determined ineligible due to non-profit status

- <u>Safelight</u> - Ineligible for a grant under the provisions of being classified as a DV/SA agency.

- <u>The Lantern Project</u> – Withdrew application

NORTH CAROLINA HUMAN TRAFFICKING COMMISSION

SECTION 16.21

Applicants will be scored according to the following matrix:

Geographical Area – Reach Capability	10 points
Strength of Goals, Objectives, for Proposed Initiatives	20 points
Timeline of Proposed Initiatives	5 points
Budget	20 points
Organizational Capacity	10 points
Sustainability Plan	5 points
Risk Assessment	20 points
Standards Self-Assessment	10 points

Project / Applicant:	
Name of Reviewer:	
Date of Review:	

The following descriptions are provided as a rubric for scoring applications. The questions provided should be answered and scored when rating the applications on each category. The references indicate where to find information, however the application in its entirety should be reviewed and taken into consideration.

	Score
Geographical Area *0-10 points* **(Reference: Coverpage Part III #1)**	
The applicant's proposed project should have reach/impact that is clearly demonstrated and supported, with specific details. Points will be given according to how many counties will be served by the initiative. However, there are other considerations, like whether the applicant organization has the capabilities to provide the services to the area identified, as well as the overall quality of the project proposed. Scoring will be adjusted to reflect how well the services can actually be provided given the organization's overall capacity. **The score is predetermined and as follows:**	
• *Does the applicant clearly identify the geographic area served? (1 pt)*	
• *How many counties are served by the initiative? (1 pt for one county, 2 pts for several counties, 3 pts for statewide)*	
• *Does the applicant describe in detail throughout the grant how they provide services to the locations/geographic area identified, especially if that is "statewide" or larger? (office locations, personnel, transportation, and other programming/infrastructure support clearly identified?) (0-6 pts)*	
Total	
Do you accept the pre determined suggested score from HTC? Yes No	
If no, provide suggested score and rational:	

Risk Assessment *0-20 points* **(Reference: Risk Assessment attachment)**	
This section is determined based on the results of the Risk Assessment conducted by staff for each applicant. The HTC has adopted a risk-based approach to monitoring grant recipients. This approach allows the HTC to evaluate the recipient's risk of noncompliance with Federal statutes, regulations, and the terms and conditions of the grant. The framework defines risk categories as low, moderate, or high risk for noncompliance. **The score is pre-determined and as follows:**	

Do you accept the pre determined suggested score from HTC?	Yes	No

If no, provide suggested score and rational:

Strength of Goals/Objectives *(0-20 points)* (Reference: Coverpage Part III #1,#2,#5)	
This category should reflect whether or not the applicant has described a need, proposes services to address the need, and provides goals and objectives that directly relate to the problem and the project described. Well written project goals and objectives should be short and long-term descriptions of what the agency hopes to accomplish in the life of the grant. Goals and objectives should be realistic, achievable, and measurable. **The following should be scored:**	
•Do the goals and objectives directly relate to the needs identified? (4 pts max)	
•Do the objectives indicate what the proposed project will accomplish? (4 pts max)	
•Does the proposal include how the effectiveness/impact will be measured? (4 pts max)	
•Does the proposal serve a clear target population, provide a plan for providing services that assist victims, and state the impact the project will have on victims? (8 pts max)	
Total	
Timeline of Activities: *(0-5 points)* (Reference: Coverpage Part III #3 and #4)	
The applicant has demonstrated an understanding for the steps needed to achieve goals by the end of the project. This description should help the grant manager at the HTC know if the project is moving forward. **The following should be scored:**	
• Does the timeline seem feasible and realistic? (2 pts max)	
• Does the timeline break the grant cycle into smaller timeframes, such as months or quarters? (1 pt max)	
• Does the timeline contain meetings with partners? (1 pt max)	
• Does the timeline define the roles of partners involved? (1 pt max)	
Total	
Budget and Justification *(0-20 pts)* (Reference: Budget attchmt and Coverpage Part III #9, 5, 6)	

•Do the proposed budget expenses match the description of the project in the cover sheet? (2 pts max)	
•Does the detailed line item budget of project costs include and demonstrate how cost estimates were derived?(show how they arrived at cost estimated for travel; breaks salary down into months or pay periods; etc.) (2 pts max)	
•Is the proposed budget and budget justification feasible for the proposed approach, logical, reasonable and appropriate? (4 pts max)	
•Are the anticipated planning and administrative costs for each proposed initiative, sorted within the correct categories, including staffing, fixed costs, contracts, and/or information technology. (2 pts max)	
•Do the funds requested total between $50,000 - $200,000? (2 pts max)	
•Is the proposed budget and budget justification free of errors? (2 pts max)	
•How does the amount requested compare with the anticipated impact of the project? (4 pts max)	
•Are admin costs in the right category and within the allowable percentage? (2 pts max)	
Total	
Organizational Capacity: *(0-10 pts)* *(Ref: Coverpage Part III #7,#4 and Board/Staff Rosters)*	
The applicant has demonstrated the ability to manage this grant. **The following questions should be scored:**	
• Will this funding provide the organization the capacity to address needs of human trafficking victims and survivors? (3 pts max)	
• Does the organization have existing funding and existing programs? (2 pts max)	
• Does the organization have partnerships to support/build provision of services? (2 pts max)	
• Does the organization have a staffing level to support/build provision of services? (3 pts max)	
Total	
Sustainability Plan *(0-5 pts)* *(Ref: Cover page Part III #8, Part 1 last 2 questions, and Staff Roster)*	
The applicant agency has a plan for continuing beyond the life of the grant, even without funding. **The following questions should be scored:**	
• Do they have a plan to continue beyond the life of the grant regardless of our funding? Or do they have a good plan for continuation of funding from another source? (3 pts max)	
• Does the organization have sustainable staffing? (2 pts max)	
Total	
Standards Self Assessment *(0-10 points)* *(Reference: Self Assessment attachment)*	

This scoring is based on the Standards Self-Assessment completed by each applicant agency. There are 54 Standards, the first 26 standards are foundational standards the remaining standards are broken into five different service areas. Based on the services offered scoring will be tailored to each agency and will be scored on a meets and does not meet basis. There are 10 points total possible for this section. If there are inconsistancies in the documentation provided that negate the conclusions of the applicant's self-assessment for meeting or exceeding standards, points will be deducted. The score is predeterimined and as follows:	
• *The initial 26 standards that have a met or exceeded response and applicable service areas are evaluated on an equitable points system. This approach is tailored to each agency to ensure they are not unfairly penalized for a service they do not offer.*	
• If there are inconsistancies in the documentation provided that negate the conclusions of the applicant's self-assessment for meeting or exceeding standards, points will be deducted.	
Total	

Do you accept the pre determined suggested score from HTC? ☐ Yes ☐ No

Notes from HTC:

If no, provide suggested score and rational:

Grant Score	

SECTION 16.21 continued

Scoring:

❑ Scoring will take place on
- ❑ Monday October 23rd in-person
- ❑ Wednesday October 25th in-person
- ❑ Virtual option

❑ All scores are due by 5pm on October 30th, 2023.

❑ HTC Conflict of Interest Policy
- ❑ Process to recuse yourself from some applications, if needed

MONITORING UPDATE

4 of 15 16.20 site visits completed

Remaining schedule tentative

Tentative 16.23 visits schedule for mid to late November.

Eastern, Western, Charlotte Area plan to complete site visits for multiple agencies

Exploring Grants Management Systems in November.

THANK YOU

Kathy Estrada, Grant Administrator

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