



**NC Human Trafficking Commission: Appropriations Committee  
Meeting  
Monday, March 27<sup>th</sup>, 2023  
WebEx through the NC Judicial Center / Cypress room (C1-1225)**

**1:01 PM – Call to Order & Roll Call Attendance**

**Committee Chair, Angelica Wind**

Committee Chair Wind opened the meeting and called to order. She then conducted a verbal roll call to document attendance. Committee members in attendance at the meeting were Alex Herring, Amy Auth (joined 1:03pm), Angelica Wind, Danielle Carman, Deana Joy, Joseph Kyzer, and Nancy Hagan. Also in attendance were Grants Administrator, Kathy Estrada, Grants Managers, Kristen Howe, Jacqueline Kehinde, and Roxana Zelada-Lewis, and Administrative Secretary, Lauren Amato. Members of the public were also able to view or listen to the meeting via WebEx.

**1:03 PM – Ethics Statement**

**Approval of the Minutes 3/6/2023**

**Angelica Wind**

*(See Draft meeting minutes March 6, 2023)*

Committee Chair Wind thanked all in attendance and read the required ethics statement. She then asked if there were changes to the minutes from the March 6<sup>th</sup> meeting. Committee member Kyzer motioned to pass the 3/6 minutes and Committee member Carman seconded the motion. The minutes were passed unanimously.

**1:05 PM – Presentation on Grants Management Updates**

**Kathy Estrada, Jacqueline Kehinde, Kristen Howe, Roxana Zelada-Lewis**

*(See Report to Appropriations)*

Grants Administrator, Kathy Estrada, and her team provided updates on the grants management and current developments.

Grants Manager, Jacqueline Kehinde, provided updates about sections 16.20A and 16.20B. There are 5 agencies that will not be applying for funding and 6 agencies that need various assistance ranging from help with grant writing to getting approval for consultant costs (see Report). There have been 8 applications received for 16.20A and 2 applications for 16.20B. Jacqueline is still working with these agencies to assist them with revisions. There are 2 applications in the review process, 2 agencies ready for vote, and 2 agencies already approved by the Appropriations Committee.

Grants Manager, Kristen Howe, provided updates on her applicants for section 16.23. At the 3/6 meeting, 15 agencies for 25 applications were approved. At the 3/27 meeting (current), there are 16 agencies for 29 applications up for vote. There are 13 agencies for 22 applications that remain outstanding (See Report). The agencies have various reasons for not submitting their applications yet including needing additional time for revisions, site visits in March, short-staffed, dual program who didn't initially apply for both grants (or didn't

apply for full amount), and illness.

Grants Manager, Roxana Zelada-Lewis, provided updates about her applicants for section 16.23. She has a total of 43 agencies in this section with 41 agencies that have applied so far. There are 2 agencies that have expressed interest to apply but have not yet. At the 2/13 meeting, 16 agencies for 22 applications were approved. At the 3/6 meeting, 8 agencies for 13 applications were approved. At the 3/27 meeting (current), there are 9 agencies for 18 applications up for vote. There are 8 agencies with 14 applications that remain outstanding (See Report). The agencies have various reasons for not submitting their applications yet including needing additional time for revisions, short-staffed, dual program who didn't initially apply for both grants (or didn't apply for full amount), and illness/death.

Grants Administrator, Kathy Estrada provided the remaining updates regarding current developments and lead the committee to discussion around these grants. The risk assessment, quarterly financial reports, progress reports, self-assessment tool, site visit form, and administrative budget have been completed. The monitoring plans and logic model are still in progress. There were a few items to discuss from 16.20A and 16.20B. The first item to discussed was whether we can approve Haven House to hire a consultant to review/improve current workflows, identify or develop a new screening tool, and work with us to develop an evaluation plan. The committee consensus was to approve the consultant for Haven House and would be considered direct services because this would ultimately benefit the victims/survivors. The second item was whether we can approve Changing Destinies to use the funding to renovate their long-term facility (anticipated open 4/2024), train and hire staff, open a short-term safe house, and use someone's home in the interim. The facility is not up and running yet. The committee consensus was for Changing Destinies to submit an application to review since we have nothing formal nor enough information to consider at this point. The third item to be discussed was held for the next Appropriations meeting because we ran out of time.

### **1:55 PM – Section 16.21 Update**

#### **Joseph Kyzer**

Committee member Kyzer provided an update on the budget and technical corrections for House Bill 2. It made the change we requested for 16.20A that removes a specificity about when the funds can be allocated due to the delay and enactment of the budget. Similar changes were made throughout 16.20A and clarifications were made pursuant to removing the timelines. The same corrections were made for 16.20B; the requirements of the specific fiscal year were stricken. In 16.21, the revisions removed the requirement that the agencies demonstrate a loss and then have to prove their award does not exceed the amount of that loss. It was meant to be approved before the budget was passed but they are working on it now. It also removed references to a first and second round to instead include multiple rounds.

### **1:59 PM – Section 16.23 (vote)**

#### **Kathy Estrada**

*(See Vote)*

Grants Administrator, Kathy Estrada, talked about the agencies ready for vote (see Vote handout). There are 49 awards totaling \$4,233,445.98. Committee member Joy stated Safelight and Turning Point are umbrella agencies to two of her CACs (child advocacy center). The CACs are not benefiting from these funds directly, but she felt it was necessary to go on record and make the committee aware that she has a connection to those two umbrella agencies. Committee Chair Wind went on record to say that she had a previous connection to Our Voice as she was the former executive director. Committee member Joy made a motion to approve funding for the organizations listed in the Vote handout that have been presented to the committee by Kathy. Committee member Kyzer seconded the motion. The

vote was passed unanimously.

**2:03 PM – Public Comment**

**Committee Chair, Angelica Wind**

No public comment at this time.

**2:03 PM – Adjournment**

**Angelica Wind**

Committee Chair Wind adjourned the meeting unanimously. The Committee will email about the next date for an Appropriations Meeting.