



**NC Human Trafficking Commission: Appropriations Committee
Meeting
Monday, October 24th, 2022
WebEx through the NC Judicial Center / Hickory Boardroom (A1-101)**

1:05 PM – Call to Order & Roll Call Attendance

Committee Chair, Angelica Wind

Committee Chair Wind opened the meeting and read the required ethics statement. She then conducted a verbal roll call to document attendance. Committee members in attendance at the meeting were Angelica Wind, Amy Auth, Deana Joy (joined 1:10 PM), Nancy Hagan, Jennifer Haigwood, and Joseph Kyzer. Also in attendance were Commission Executive Director, Christine Long, Grants Managers, Roxana Zelada-Lewis and Kristen Howe, Court Management Specialist, Tara Minter, and Administrative Secretary, Lauren Amato. Members of the public were also able to view or listen to the meeting via WebEx.

1:07 PM – Approval of the Minutes 10/3/22 & Ethics Statement

Angelica Wind

Committee Chair Wind thanked all in attendance and plans to approve the Minutes at the next meeting since we didn't have a quorum when opening. There was one small typo in the 10/3 Minutes- Page 2 Line 5 says "fort" instead of "for."

1:10 PM – Section 16.22 Facility Improvement Update

Roxana Zelada-Lewis

Grants Manager, Roxana Zelada-Lewis, provides updates on Section 16.22. As discussed in the previous meeting, the HTC received 61 applications, 8 of which are new applications. The 61 applications total a little over \$4 million dollars and we had a little over \$2 million dollars left from Round 1. As the Committee recommended, HTC staff applied an equal percent reduction to all the applications except for the 8 new agencies. For those 8 new applicants, the first \$45,000.00 was entered without any reductions and that percent reduction will only apply to the difference after the \$45,000.00 is taken from the amount requested. The reduction percentage is 51.2777%. The amount reduced and the total amount each agency will receive can be seen the spreadsheet. Committee members had no discussion regarding these amounts or the formula.

Round 1 Contracts have been signed and provided to AOC budget management. Staff have submitted all W-9 forms to finance so they can be set up in the state payment system. Once that step has been completed, HTC staff will submit payment requests to finance for the funds to be transferred to each agency.

1:15 PM – Section 16.23 Economic Assistance for DV / SA agencies

Kristen Howe

Grants Manager, Kristen Howe, provides updates on Section 16.23 for \$15 million dollars. She states that staff are very close to completing the RFP, Terms & Conditions, and attachments for this section. HTC staff have met with legal and NCPRO to finalize these documents. The amounts for the agency applications are reflected below:

- 78 Domestic Violence Agencies (17 solo) → \$86,540 per agency
- 61 Dual DV/SA Agencies → \$71,930

- 10 Stand Alone Sexual Assault Agencies → \$236,250

Roxana and Kristen plan to meet on Monday to prepare a Q&A Webinar for this section after the RFP release. It will tentatively be held on Tuesday, November 1st. This grant can be retroactive to July 1, 2021. Organizations can apply for that economic assistance dating back to July 1, 2021, with a suggested grant contract end date of June 30, 2024. Staff will ask for a FFATA Certification form and a specific Conflict-of-Interest form that mirrors federal standards. Staff have built-in post-award controls to help with monitoring, such as planning quarterly payments, but also creating a form for requesting additional payments. Agencies would be able to request off-schedule payments if needed with the form created.

1:21 PM – Section 16.20

Christine Long

Commission Executive Director, Christine Long provides information about Section 16.20, the funding specific to human trafficking for 25 named agencies. The process should flow more smoothly and quickly for this section as we have already the created documents for section 16.23 and completed training for monitoring. The difference in this section is that the appropriations act specifies that this funding is for direct services to human trafficking victims. It also gives the commission the ability to require additional documents- such as a pre-award phase. The HTC staff would like to conduct a pre-risk assessment in this place. A full risk assessment is needed in this section. With previous sections issued, the agencies had been certified through the NCCWYI. The agencies for section 16.20 do have not any kind of screening or vetting. For this reason, there may be some items staff recommend acquiring at the time of application to assist risk and monitoring plans.

1:28 PM – Public Comment

Committee Chair, Angelica Wind

No public comment at this time.

1:30 PM – Adjournment

Angelica Wind

Committee Chair Wind adjourned the meeting. The Committee will plan to meet on 11/7.