



THE NORTH CAROLINA DISPUTE RESOLUTION COMMISSION

Rules for Mediated Settlement Conferences and Other Settlement Procedures in Superior Court Civil Actions (MSC), Rule 8

PREREQUISITE COURSE CONFIRMATION FORM

I, _____, request that NCDRC staff review the following materials to verify I have completed the prerequisite requirements for the 40-hour or 16-hour MSC training course under paragraph 1 or 2 below.

1. MSC Rule 8(a)(2)(b)(1) requires non-attorney applicants complete a six (6) hour training course on North Carolina court organization, legal terminology, civil court procedure, the attorney-client privilege, the unauthorized practice of law, and the common legal issues arising in superior court civil actions. The training must be provided by a Commission-certified trainer.

_____ I am a Non-attorney applicant submitting a certificate of completion confirming I have completed the “Legal Terminology” 6-hour training course.

2. MSC Rule 8(a)(2)(a)(2) requires out-of-state attorneys to demonstrate familiarity with North Carolina court structure, legal terminology, and civil procedure through independent study or the “Legal Terminology” 6-hour course.

_____ I am an out-of-state attorney applicant confirming I completed an independent study to demonstrate this familiarity; or

_____ I am an out-of-state attorney applicant confirming I have completed the “Legal Terminology” 6-hour training course to demonstrate this familiarity.

Please Complete this form, include any certificates of completion, and submit to NCDRC staff at DRCMediators@nccourts.org.

Commission Staff Has Determined That the Applicant:

This section is to be completed by NCDRC Staff Only!

_____ Has fulfilled the Requirements set out in MSC Rule 8(a)(2)(b)(1) or 8(a)(2)(a)(2).

NCDRC Staff

Once staff verifies you met this training requirement, staff will email you the signed form. You will be required to re-submit the signed form with your Application for Certification to Conduct Superior Court Mediations.