



SHELENA SMITH
CLERK OF SUPERIOR COURT

JUDICIAL DISTRICT #16B
ROBESON COUNTY

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PUBLIC ANNOUNCEMENT

from the

Office of the Clerk of Superior Court for Robeson County

In Response to COVID-19 (Coronavirus)

March 30, 2020

Effective at 5:00 PM on March 30, 2020, a “Stay At Home” Order issued by the Honorable Roy Cooper, Governor of the State of North Carolina, went into effect to prevent and limit the spread of COVID-19. North Carolina Supreme Court Justice Cherie Beasley similarly directed “While courthouses must remain open, officials must drastically curtail trips to local courts to help reduce community transmission of COVID-19 and further protect employees of the courts who must still interact with the public.” In response to Chief Justice Beasley’s directives and Governor Cooper’s “Stay At Home” Order, the Office of the Clerk of Superior Court for Robeson County will immediately implement the following modifications to its regular hours of operation and staff availability.

- Open to the public at the Robeson County Courthouse, 500 North Elm Street, Lumberton, North Carolina 28358, Monday through Friday, between the hours of 8:30 AM and 1:00PM
 - All Criminal, Civil (except Small Claims) and Cashier matters shall be handled at the Cashier window
 - All pressing Estate and Special Proceeding matters shall be handled by appointment only in the Estate Office between the hours of 8:30 AM and 1:00 PM
 - All Small Claims matters shall be handled at the Small Claims office on the first floor
 - Juvenile matters shall be handled in the Juvenile Department of the Clerk’s Office located at 120 Glen Cowan Road Lumberton, North Carolina
- Emergency and essential filings shall continue to be accepted by clerk staff between the hours of 1:00 p.m. and 5:00 p.m.

This schedule change will be in effect until April 16, 2020 but may be extended or modified if deemed necessary. Unless you are required to appear in person to conduct your business, the public is strongly encouraged to use email and telephone to communicate with the staff of the Clerk’s office. Thank you for your patience and cooperation as we take steps to protect the health and safety of our citizens and our employees.