

**Re: District Court Operation for June 2020/Limitations Due to COVID-19**

As we climb further out into the open from the mandatory stay at home orders, the case count continues to grow. To combat overcrowded courtrooms, some of the criminal cases currently set in June will be continued. If you represent someone who has a criminal court date in June 2020, please send Assistant Clerk Amelia Linn a written list of the persons you represent and case numbers, if known, **by 5:00 p.m. on Tuesday, May 26, 2020 or as soon thereafter as possible**. If you have a need to keep your client's case on that particular date, please indicate same on your correspondence to Amelia. This is a quick turnaround time, but it is my understanding that June 2nd and June 5th are particularly concerning court dates with high case counts.

Communication is key. If you are requesting in advance of a court date to waive a client's appearance due to a continuance or for another reason, please contact the ADA assigned to that particular courtroom unless the case is a felony then please contact the assigned ADA to that case. For the first week of June, the assigned ADA to specific courtrooms is as follows:

Monday, June 1:	Cameron DV Court, Clay DC, Superior Court ADA's for (F) cases in PC Court.
Tuesday, June 2:	Ashley DC, Clay PV
Wednesday, June 3:	Clay DC, Superior Court ADA's for (F) cases in PC Court.
Thursday, June 4:	Clay DC, Ashley PW
Friday, June 5:	Cameron DC, Ashley Juv., Clay Traffic

The clerk's office and DA's office should have the full June's DA's courtroom calendar for other dates.

Also, if you have a case and are wondering about the status of that case please contact: Marci Ward for any District civil matters, Amelia Linn with the Clerk's office for any criminal matters, and Lisa Thomason with the Clerk's office for any juvenile delinquency cases.

Regarding district civil cases, please let Marci know what you want calendared and when. The number of cases on the docket are limited to accommodate the COVID-19 restrictions. Please feel free to contact her.

Regarding Abuse/Neglect/Dependency court, please note that it will still be held on Thursdays in courtroom #5 but with people waiting in courtroom #6 for his/her/their case to be heard in courtroom #5.

Thank you in advance for your cooperation and communication.