

**NOTE: ALL INSTRUCTIONS AND FORMS ARE AVAILABLE ON  
WAKE COUNTY FAMILY COURT'S WEBSITE AT  
[www.nccourts.gov/locations/wake-county/file-it-yourself-domestic-packets](http://www.nccourts.gov/locations/wake-county/file-it-yourself-domestic-packets)**

## **File It Yourself Domestic Packets**

The information provided in these packets is designed to assist individuals who are not represented by an attorney ("pro se") to file or make motions in a domestic action and to represent themselves in a hearing before a Family Court Judge.

As a pro se litigant, you are responsible to make certain that the forms you use are appropriate for your situation. Therefore, you should review and research applicable laws and rules. If you are unable to do this, you should speak to an attorney.

**Please note: Family Court staff CANNOT assist you in filling out forms or checking to see that you have correctly filled out forms.**

The packet contains instructions for completing the forms. **READ ALL INSTRUCTIONS** before you complete the forms.

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## **COMPLAINT FOR CHILD CUSTODY**

This basic complaint for child custody is designed for non-emergency custody or visitation claims that involve the child(ren)'s *mother and father*. It is designed to be used the first time a court determines the custody or visitation rights of the parties.

**READ ALL INSTRUCTIONS** before you complete the forms.

**1. Instructions:**

- o Complaint for Child Custody

**2. Forms:** Print and complete all of the following:

- o Civil Summons (AOC-CV-100)
- o Domestic Civil Action Cover Sheet (AOC-CV-750)
- o Complaint for Child Custody/Visitation
- o Affidavit as to Status of Minor Child (AOC-CV-609)
- o Affidavit for Judicial Assignment and Notice of Hearing (WAKE-DOM-02)
- o Custody Mediation Cover Sheet (WAKE-DOM-06)
- o Order to Attend (WAKE-DOM-07)
- o Affidavit of Service of Process (WAKE-CIV-02)
- o Affidavit re: Servicemembers Civil Relief Act

**3. Service Information:**

- o Information regarding service of your Summons, Complaint and other documents

*Disclaimer: The Wake County Family Court or anyone else contributing to the production or dissemination of these forms, instructions or guidelines WILL NOT BE LIABLE for any indirect or consequential damages resulting from your use of the forms or information on this website.*