

State of North Carolina  
County of Cumberland

In the General Court of Justice  
District Court Division  
File Number: \_\_\_\_ CVD \_\_\_\_

\_\_\_\_\_  
Plaintiff

Vs.

**Affidavit of Service**

\_\_\_\_\_  
Defendant

---

---

I, \_\_\_\_\_ (*Name of Plaintiff*) did properly serve the Defendant listed in this action a copy of the Complaint and Summons in this case as required by Rule 4 of the Rules of Civil Procedure. The Defendant has been served in the following manner: (*Check Appropriate Box*)

**Certified Mail**

Restricted delivery, return receipt requested at the following address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Further, that copies of the Summons and Complaint were in fact received by the **Defendant** on \_\_\_\_\_ (date of receipt) as evidenced by the attached genuine receipt.

***Attach the original return receipt to this affidavit***

IN WITNESS WHEREOF, I have, hereunto set my hand and seal to this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Plaintiff's Signature

Sworn to and subscribed before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_ (seal)

OR

( ) **Personal Delivery**

I, \_\_\_\_\_, defendant named in the above-entitled action, do hereby accept service of the Summons and Complaint in this action and hereby admit that service of the Summons and Complaint has been made upon me in the above-entitled action. I hereby admit and acknowledge that a copy of the Summons and Complaint in the above titled action was personally delivered to and received by me. I hereby waive further service of the Summons and Complaint by the sheriff or other lawful process officer in accordance with the provisions of G.S. 1A-1, Rule 4(j) of the North Carolina Rules of Civil Procedure, and hereby make a general appearance in the above-entitled action expressly submitting myself to the personal jurisdiction of the General Court of Justice, District Court Division of Cumberland County, North Carolina for any and all purposes in this action.

\_\_\_\_\_  
Defendant's Signature

Sworn to and subscribed before me

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_ (seal)