

**TWELFTH JUDICIAL DISTRICT
DISTRICT COURT DIVISION
CIVIL CASE MANAGEMENT PLAN**

CIVIL CALENDARING RULES

*Adopted April 26, 2016
Effective July 1, 2016*

- RULE 1. GENERAL RULES
- RULE 2. READY CASES
- RULE 3. DISCOVERY
- RULE 4. ESTABLISHMENT OF THE TRIAL CALENDAR
- RULE 5. TIME STANDARDS FOR SCHEDULING ORDERS AND FINAL CASE DISPOSITION
- RULE 6. ALTERNATIVE DISPUTE RESOLUTION PROGRAM
- RULE 7. PRE-TRIAL CONFERENCES AND PRE-TRIAL ORDERS
- RULE 8. EXCEPTIONAL CASE DESIGNATION AND PEREMPTORY SETTINGS
- RULE 9. MOTIONS FOR CONTINUANCE
- RULE 10. CALENDARING OF MOTIONS; DISPOSITIVE MOTIONS
- RULE 11. NOTICE OF SETTLEMENT
- RULE 12. DELINQUENT ORDERS OR JUDGMENTS
- RULE 13. JUDICIAL REVIEW OF CASE STATUS
- RULE 14. SERVICE OF NOTICE
- RULE 15. SECURED LEAVE
- RULE 16. SERVICEMEMBERS CIVIL RELIEF ACT
- RULE 17. SANCTIONS

RULE 18. ENFORCEMENT OF LOCAL RULES OF PROCEDURE

RULE 19. FORMS AND RESOURCES

APPENDIX: FORMS

SECURE LEAVE FORM – CCLF-A-001

AFFIDAVIT SERVICEMEMBERS CIVIL RELIEF ACT – CCLF-A-002

ATTORNEY APPOINTMENT UNDER SERVICEMEMBERS CIVIL RELIEF ACT – CCLF-A-003

AFFIDAVIT OF ATTORNEY APPOINTED UNDER SERVICEMEMBERS CIVIL RELIEF ACT – CCLF-A-004

MOTION AND ORDER FOR CONTINUANCE – CCLF-CV-002

OBJECTION TO REQUEST FOR CONTINUANCE – CCLF-CV-003

NOTICE OF MOTION HEARING – CCLF-CV-004

MAGISTRATE APPEAL COVER SHEET – CCLF-CV-010

SERVICEMEMBERS WAIVER OF RELIEF – CCLF-CV-14

REQUEST FOR EXCEPTIONAL CASE DESIGNATION – CCLF-015

OBJECTION TO REQUEST FOR EXCEPTIONAL CASE DESIGNATION – CCLF-CV-016

GENERAL CIVIL CASE MANAGEMENT PLAN

Civil Calendaring Rules

RULE 1. GENERAL RULES

- 1.1** The purpose of these rules is to institute a Case Management Plan that will provide for the orderly, prompt, and just disposition of civil matters. These rules are promulgated in compliance with the North Carolina Rules of Civil Procedure, the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure and the Rules Implementing Court Ordered Arbitration in District Court General Civil Actions. These rules adhere to the performance standards and goals established by the North Carolina Administrative Office of the Courts. These rules apply to general civil cases as distinguished from Domestic (Family Law) cases.
- 1.2** These rules supersede all previous calendar rules and court ordered arbitration rules implemented in the Twelfth Judicial District, District Court Division.
- 1.3** These rules apply to all unrepresented parties (often referred to as Pro Se litigants) and all counsel. All counsel and unrepresented parties have a duty to provide their mailing address, telephone number, and email address to the Trial Court Administrator and a continuing duty to update any change in their mailing address, telephone number, and email address. All attorneys shall provide their North Carolina State Bar number to the Trial Court Administrator.
- 1.4** These rules shall, at all times, be construed in such a manner as to avoid technical delay.
- 1.5** It is recognized that these rules are not complete in every detail and will not cover every situation that may arise. In the event that these rules do not cover a specific matter, the Trial Court Administrator is authorized to act in his/her discretion, subject to consultation with the Chief District Court Judge or the Presiding Judge.
- 1.6** The calendar for the disposition of civil cases in the Twelfth Judicial District, District Court Division, shall be set and maintained by the Trial Court Administrator in accordance with these rules and under the supervision of the Chief District Court Judge.
- 1.7** These rules and procedures and all amendments hereafter, shall be filed with the Clerk of the Superior Court for Cumberland County and may be cited accordingly.
- 1.8** The Trial Court Administrator for the Twelfth Judicial District shall distribute a copy of these rules and subsequent amendments hereafter to each member of the Cumberland County Bar via electronic mail and these rules shall be posted to the State Courts website (www.nccourts.org). The Trial Court Administrator shall maintain a supply of printed rules, as well as associated forms to be provided upon request.

1.9 **MANDATORY COVER SHEETS** - In accordance with Rule 5 of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure, the **first document** filed by each party in civil actions shall include, as the first page of the filing, an original plus one copy of the appropriate cover sheet (AOC-CV-751) (www.nccourts.org/Forms/Documents/304.pdf) in a format prescribed by the rules or by the Administrative Office of the Courts.

For Magistrate Appeals the **first document** filed by each party shall include an original plus one copy of the Magistrate Appeal Cover Sheet (CCLF-CV-010) (<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Documents/344.pdf>).

The cover sheets shall be completed and summarize the critical elements of the filing. The copy of the cover sheet shall be delivered to the Trial Court Administrator. Failure to file cover sheets may result in sanctions.

1.10 **SERVICEMEMBERS CIVIL RELIEF ACT 50 U.S.C. Ch. 50 §§ 3901–4043** - All applicable provisions of **50 U.S.C. Ch. 50 §§ 3901–4043** must be complied with in all cases filed in Civil District Court. Failure to comply with these provisions may lead to unnecessary delay.

RULE 2. READY CASES

2.1 The Trial Court Administrator shall establish and maintain a case tracking system pursuant to Rule 2(c) of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure and in accordance with these rules. This system shall be used to monitor the number, age, type, and procedural status of all pending cases and provide for calendaring of the same.

2.2 A case shall be ready to set for trial when the Trial Court Administrator has determined at least one of the following has occurred:

- a.** A case has been on file for ninety (90) days or more and does not qualify for Court Ordered Arbitration and service is complete;
- b.** A case has been transferred to the District Court Division on an appeal from the Magistrate Court and does not qualify for Court Ordered Arbitration;
- c.** Any case that has filed an appeal from Court Ordered Arbitration;
- d.** A case has been remanded for trial by the Appellate Division;
- e.** A case is entitled to a priority hearing by statute;
- f.** A case has been declared exceptional by the Trial Court Administrator pursuant to Rule 8.1 below; or
- g.** No Stay has been requested under the Servicemembers Civil Relief Act or an order granting a stay pursuant to the Servicemembers Civil Relief Act has expired.

Counsel or parties shall forthwith provide written notice to the Trial Court Administrator of any case identified in Rule 2.2(c), (d), (e), (f), and (g) above.

- 2.3** Cases in which service has not been completed within six (6) months from the file date shall be placed on a motion calendar for judicial review of service.
- 2.4** No case shall be continued or relieved from calendaring because additional time is needed to file an answer, even if all parties agree, unless for a crucial cause that could not have been foreseen.
- 2.5** The Trial Court Administrator shall place those cases that he/she has determined to be ready for trial on the trial calendar pursuant to Rule 4.3.
- 2.6** As provided for in G.S. 7A-37.1, the Twelfth Judicial District has been designated as a site for statewide court-ordered non-binding arbitration. In accordance with the North Carolina Rules for Court-Ordered Arbitration, all general civil actions will be reviewed to determine eligibility for the program. Cases identified as arbitration-eligible will proceed pursuant to the North Carolina Rules for Court-Ordered Arbitration.

The full set of Rules for Court-Ordered Arbitration can be found online at <http://www.nccourts.org/Citizens/CPrograms/Arbitration/Default.asp?topic=10>.

RULE 3. DISCOVERY

- 3.1** The following scheduling guidelines necessary to effect the trial date have been established and shall be followed in every District Court Division general civil case; except for Magistrate Appeals not eligible for Arbitration and exceptional cases pursuant to Rule 8.1.
- a.** Discovery shall be completed within thirty (30) days of the trial date; and
 - b.** Dispositive motions shall be heard no later than thirty (30) days or at the session before the trial date.

RULE 4. ESTABLISHMENT OF THE TRIAL CALENDAR

- 4.1** The Civil Calendar Notice (Notice of Trial) shall serve as the final calendar and shall be distributed to all parties, not less than four (4) weeks prior to trial. General Civil District sessions are usually held once a month. For information about upcoming dates, please call the Trial Court Administrator's main telephone number at 910-475-3018.
- 4.2** Once the Trial Court Administrator has determined a case to be ready for trial under the guidelines set forth in Rule 2.2 above, the Trial Court Administrator will distribute to all counsel/unrepresented parties a written Trial Notice. The final trial calendar for all cases and motions will be posted the Thursday prior to the session and can be found on www.nccourts.org, then select Cumberland County.

- 4.3** Trial dates shall be set as follows:
- a.** A Magistrate Appeal (not eligible for Arbitration) will be assigned a trial date on the next available general civil trial session so as to allow for ten (10) days notice to all counsel and/or unrepresented parties.
 - b.** All cases that do not qualify for Court Ordered Arbitration shall be set for trial within seven (7) months of the date of filing.
 - c.** All cases that do qualify for Court Ordered Arbitration and a party has appealed the arbitration award shall be set for trial at a time that complies with Rule 3.1.
 - d.** All cases declared exceptional by the Trial Court Administrator shall have a trial date and scheduling order entered by the Trial Court Administrator after he/she corresponds with all counsel and/or parties involved.
- 4.4** Any case not set for trial and currently on file for two hundred ten (210) days or more will be subject to immediate and expedited assignment of an arbitration and/or trial date.
- 4.5** The trial date assigned shall be a firm date. Continuances will not be granted, even if all parties agree, unless for a crucial cause that could not have been foreseen.
- 4.6** Any case noticed for trial is subject to dismissal for failure to prosecute if, at the time it is called for trial, counsel of record and/or unrepresented parties are not present or ready to proceed.
- 4.7** Pursuant to Rule 2(e) of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure and consistent with ethical requirements, counsel for all parties in an action, when notified to appear for a pre-trial conference, arbitration hearing, or for hearing of a motion or trial, must appear as scheduled or have a partner, associate, or other attorney familiar with the case present.
- 4.8** It shall be the ongoing duty of all counsel/unrepresented parties to notify the Trial Court Administrator of any addition(s) or deletion(s) of counsel/unrepresented parties.

RULE 5. TIME STANDARDS FOR SCHEDULING ORDERS AND FINAL CASE DISPOSITION

- 5.1** The scheduling order deadline dates shall be established by the Trial Court Administrator, and noticed to all counsel/unrepresented parties on the Notice of Trial. Failure to comply with the scheduling order deadlines may result in the imposition of such sanctions or penalties as deemed appropriate by the Court and allowed by law.
- 5.2** Absent exigent circumstances, all cases filed must be tried or disposed of within the following deadlines: civil non-jury, nine (9) months; civil jury, twelve (12) months; and magistrate appeals not qualifying for arbitration, sixty (60) days.
- 5.3** All counsel or parties have a duty to report the settlement of any case. After receiving a report of settlement, the Trial Court Administrator shall give counsel and parties 30 days

to complete all necessary documents to close the court file. Failure to close the court file may result in sanctions.

RULE 6. ALTERNATIVE DISPUTE RESOLUTION PROGRAM

6.1 By order of the Chief District Court Judge all civil actions filed in the District Court for the Twelfth Judicial District are subject to Court Ordered Arbitration under the rules as set forth in the Rules for Court-Ordered Arbitration in North Carolina http://www.nccourts.org/Citizens/CPrograms/Arbitration/Documents/arbitrationrules_wit_hdisclaimer.pdf

Additional information about arbitration can be found online at <http://www.nccourts.org/Citizens/CPrograms/Arbitration/Default.asp>.

RULE 7. PRE-TRIAL CONFERENCES AND PRE-TRIAL ORDERS

7.1 There shall be a pre-trial conference and pre-trial order in every civil jury case or exceptional case. The purposes of the conference is to define and narrow the issues for trial and explore carefully the prospects of settlement.

7.2 The pre-trial conference between the parties and the pre-trial order shall conform to Rule 7 of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure. A form pre-trial order can be found in the forms section of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure.

7.3 The pre-trial order shall be prepared and signed by all attorneys or parties and shall be presented to the Trial Court Administrator no later than the Thursday before the session the case is set for trial.

RULE 8. EXCEPTIONAL CASE DESIGNATION AND PEREMPTORY SETTINGS

8.1 Any party may request that a Civil District Court case be designated by the Trial Court Administrator (“TCA”) as an “*exceptional case*.” In order to designate a case as “*exceptional*,” a party must certify to the Trial Court Administrator in writing using Cumberland County Local Form CCLF-CV-015, Request for Exceptional Case Designation, <http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Documents/2030.pdf>

a. That the case requires more than a routine amount of discovery to litigate adequately;

- b. That the case involves multiple claims and/or counterclaims and/or cross claims; and
- c. That the case has an aggregate monetary value among all claims in excess of \$15,000.00

Any party who does not consent to the request for exceptional case designation must file a written objection to the request for designation within 3 business days of the designation using Cumberland County Local Form CCLF-CV-016, Objection to Request for Exceptional Case Designation, and deliver the objection to the Trial Court Administrator. (<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Documents/2031.pdf>)

Determination as to the validity of the request for designation and validity of objections are within the sole discretion of the Trial Court Administrator. If no objections are timely filed, or if the Trial Court Administrator determines the objection to be invalid, the “exceptional” designation shall apply through trial. The Trial Court Administrator may, at his/her option, declare the case “exceptional” and deliver the designation to all parties.

Cases designated “exceptional” shall be subject to case specific management orders, settings and other case management deadlines as determined by the Trial Court Administrator. All cases declared exceptional by the Trial Court Administrator shall have a trial date and scheduling order that includes a discovery deadline entered by the Trial Court Administrator after he/she corresponds with all counsel and/or parties involved. The failure of any counsel or party to correspond with the Trial Court Administrator regarding scheduling will result in the Trial Court Administrator setting the schedule without their input.

- 8.2** A peremptory setting shall be granted only for good and compelling reasons. Requests shall be made in writing with copies to all counsel of record/unrepresented parties. The Trial Court Administrator may set a case peremptorily on his/her own motion.

RULE 9. MOTIONS FOR CONTINUANCE

- 9.1** All requests for continuance shall be directed to the Trial Court Administrator by written motion and shall set forth with particularity the reason for the continuance, consent if given by opposing party(ies), and a requested reschedule date.

The Motion for Continuance shall be on form CCLF-CV-002 as prepared and distributed by the Trial Court Administrator’s Office, or in letter form which essentially provides the same information. This form can be found at: (<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Default.asp>)

Motions shall be presented:

- a. As soon as counsel/unrepresented parties become aware of the reason for the motion for continuance.

- b.** Any motions made within seven (7) working days of the beginning of the scheduled session shall be for an exigent cause that could not have been foreseen.

9.2 Opposing counsel/unrepresented parties shall be given a copy of the motion for continuance at the same time it is given to the Trial Court Administrator. The manner and date of notice to opposing counsel/unrepresented parties shall be indicated on the motion.

9.3 Opposing counsel/unrepresented parties shall thereafter have three (3) working days to file an objection to the motion for continuance with the Trial Court Administrator. All objections shall be made in writing, setting forth the particular reasons for the objection and served on opposing counsel/unrepresented parties.

The Objection to Motion for Continuance shall be on form CCLF-CV-003 (<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Default.asp>) as prepared and distributed by the Trial Court Administrator's Office, or in letter form, which essentially provides the same information. If a response is not received from the opposing counsel/unrepresented parties within three (3) working days of the receipt of the motion to continue, it will be assumed that the opposing counsel/unrepresented parties do not object.

9.4 Motions for continuance pursuant to Rule 9.1 shall be ruled upon by the Trial Court Administrator.

9.5 Requests for continuance will only be granted when compelling reasons are presented which affect the fundamental fairness of the trial and it is clearly in the interest of justice. In addition, consideration will be given to the following factors:

- a.** Age of the case;
- b.** Status of the trial calendar for the session;
- c.** The order in which the case appears on the calendar, to include preemptory setting status;
- d.** Number of previous continuances;
- e.** The extent to which counsel had input into the scheduling of the trial date;
- f.** The diligence of counsel in promptly filing the continuance motion;
- g.** The reason for continuance and length of the continuance requested;
- h.** Consent or opposition by other counsel/unrepresented parties to the continuance motion;
- i.** Present or future inconvenience or unavailability of witnesses/parties;
- j.** Conflicts pursuant to Rule 3.1 of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure.

9.6 Reasons that shall not be considered valid basis for allowing a continuance motion include:

- a.** First time scheduling of the case for trial;
- b.** Failure to calendar motions for hearing.

9.7 The Trial Court Administrator, under the supervision of the Chief District Court Judge, has sole authority to continue cases prior to the scheduled trial session. At no time shall any

counsel/unrepresented parties present any motion to continue to any presiding Judge prior to the opening of the scheduled trial session.

- 9.8** Appeals from a continuance decision of the Trial Court Administrator shall be directed to the Chief District Court Judge.
- 9.9** When a case has been continued or not reached during a trial session the Trial Court Administrator shall set a new trial date.

RULE 10. CALENDARING OF MOTIONS; DISPOSITIVE MOTIONS

- 10.1** All motions shall be scheduled for hearing through the Trial Court Administrator's office. Information on how and when to schedule a motion is available on the Trial Court Administrator's main telephone number, 910-475-3018.
- 10.2** To appear on the printed calendar, the moving counsel/unrepresented party shall deliver a copy of the Notice of Motion Hearing to the office of the Trial Court Administrator by U.S. Mail, hand delivery or fax, no later than 5:00 p.m. on the Tuesday prior to the scheduled Monday court session. Motions not appearing on the printed calendar may only be added for hearing at the discretion of the Trial Court Administrator.

The Notice of Motion Hearing shall be on form CCLF-CV-004 (<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Default.asp>) as prepared and distributed by the Trial Court Administrator's Office or in letter form, which essentially provides the same information.

- a.** Moving counsel/unrepresented parties shall serve all counsel/unrepresented parties with the date, time and location of the hearing.
 - b.** Moving counsel is responsible for notification to their client of the date, time and location of hearing with respect to Motion to Withdraw as Counsel.
 - c.** Failure to calendar motions for hearing in a timely manner will not delay the trial date assigned.
 - d.** Prior to the beginning of the scheduled court session, the moving party may remove any motion he/she has noticed for hearing from the calendar by providing the Trial Court Administrator with notification of intent to withdraw the notice of hearing and verification that the withdrawal has been communicated to all other parties.
- 10.3** The motions calendar will be posted to the www.nccourts.org website under Civil Calendars for Cumberland County the Thursday before the session.
- 10.4** All dispositive motions shall be heard no later than the session before the scheduled trial date.

RULE 11. NOTICE OF SETTLEMENT

11.1 Pursuant to Rule 2(g) of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure, when a case is settled, all attorneys of record must notify the Trial Court Administrator within twenty-four (24) hours of the settlement and advise who will prepare and present the judgment or dismissal, and when. Judgments or dismissals must be filed in accordance with Rule 12 set forth below.

RULE 12. DELINQUENT ORDERS OR JUDGMENTS

12.1 Cases or motions scheduled for trial or hearing which are removed due to consent or settlement shall be considered delinquent if the order, judgment or dismissal is not filed within thirty (30) days after the case is settled.

12.2 Cases or motions scheduled and heard by the Judge or by Jury shall be considered delinquent if the order or judgment is not filed within thirty (30) days after the hearing, unless otherwise directed by the presiding Judge.

12.3 The Trial Court Administrator shall identify those orders, judgments or dismissals which are delinquent, pursuant to Rule 12.1 and 12.2 above and bring them to the attention of counsel/unrepresented parties by means of a Notice of Delinquent Order. After such notice, cases remaining delinquent may be dismissed at the discretion of the Chief District Court Judge or presiding Judge. The court may alternatively order such sanctions or impose such penalties as deemed appropriate and allowed by law.

RULE 13. JUDICIAL REVIEW OF CASE STATUS

13.1 The Trial Court Administrator may, as necessary, set cases for the purpose of judicial review of case status.

13.2 Cases involving, but not limited to, the following matters shall be eligible for judicial review and appropriate disposition:

- a.** Bankruptcy
- b.** Service not made and summons expired;
- c.** Binding arbitration by consent;
- d.** Removal to Federal Court;
- e.** Servicemembers Civil Relief Act 50 U.S.C. Ch. 50 §§ 3901-4043

13.3 The Trial Court Administrator, upon review of the cases pending in the categories established in Rule 13.2 and after consultation with counsel, shall prepare orders of disposition to be signed by the Chief District Court Judge or presiding Judge.

RULE 14. SERVICE OF NOTICE

- 14.1** Notice to or by the Trial Court Administrator shall be accomplished by one of the following methods:
- a.** U.S. Mail;
 - b.** Facsimile;
 - c.** Hand Delivery;
 - d.** Courthouse attorney mailbox.
- 14.2** Providing Notice to the Clerk of Superior Court does not constitute providing Notice to the Trial Court Administrator.
- 14.3** Service shall be defined as service to all attorneys of record as well as unrepresented parties proceeding pro se.

RULE 15. SECURED LEAVE

- 15.1** When submitting a Secure Leave for General Civil Court cases, the Secure Leave shall be submitted on local form CCLF-A-001 as prepared and distributed by the Trial Court Administrator's Office. This form can be found at:
(<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Default.asp>)

The form shall be sent to the following address:

Cumberland County Courthouse
Attention: Trial Court Administrator
PO Box 363
Fayetteville, NC 28302

All other elements to Rule 26 of the General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure shall be followed by the submitting party.

RULE 16. SERVICEMEMBERS CIVIL RELIEF ACT

- 16.1** All applicable provisions of **50 U.S.C. Ch. 50 §§ 3901–4043** must be complied with in all cases filed in Civil District Court. Failing to comply with these provisions may lead to unnecessary delay.
- 16.2** An Affidavit of Military Service shall be filed before any party asks the Court for any type of relief from the Court. Local Form CCLF-A-002 can be found at:
<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Documents/1925.pdf>

Best practice may require the filing of said affidavit with the complaint, subsequent motion, or request for a temporary restraining order.

- 16.3** In the event the Service Member fails to appear within the definition of the North Carolina Rules of Civil Procedure, the Court shall enter an order appointing counsel. This order shall be submitted on local form CCLF-A-003 found at:

<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Documents/1926.pdf>

Appointment shall be from the local Servicemember Civil Relief Act appointment list.

- 16.4** The court appointed attorney shall file an affidavit 30 days after receipt of the order of appointment using local form CCLF-A-004 found at:

<http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Documents/1927.pdf>

- 16.5** The Court, upon review of the court appointed counsel's affidavit, shall determine whether a stay is appropriate. If appropriate, a stay of ninety (90) days shall be entered by the Court.

- 16.6** Upon the Service Member's application for an additional stay under 50 U.S.C. § 3932 (d), a hearing shall be scheduled and heard, with notice to all parties. The Court may order any Service Member to comply with discovery or other provisions allowed by law and within the Service Member's ability to ready a matter for consideration at the conclusion of the stay. Stay applications shall be scheduled on the motions calendar for civil district court in accordance with other provisions of these rules or local practice.

- 16.7** Upon a denial of the Service Member's 50 U.S.C. § 3932 (d)(2) request for an additional stay, the Court may appoint counsel to represent the Service Member's interest in the action or proceeding. Said appointment shall be with the consent of appointed counsel to represent the Service Member. No provisions for payment for said services currently exist by law.

- 16.8** Any Servicemember Civil Relief Act issues not specifically outlined in these rules shall be addressed in accordance with General Civil Rules 1.4 and 1.5 of the General Civil Case Management Plan.

RULE 17. SANCTIONS

- 17.1** Failure to comply with any section of these rules shall subject an action to dismissal or other sanctions allowed by law and deemed appropriate at the discretion of the Chief District Court Judge or presiding Judge.

RULE 18. ENFORCEMENT OF LOCAL RULES OF PROCEDURE

- 18.1** The signature of the Trial Court Administrator shall be considered the same and have the same full force and effect as that of the Chief District Court Judge for the purposes of all scheduling order deadlines, trial settings, preemprory settings, compliance with alternate dispute resolution programs, extensions of time both within and beyond scheduling order deadlines, continuances and any similarly situated case management matters.

RULE 19. FORMS AND RESOURCES

- 19.1** **Local forms** for use by counsel/unrepresented parties in accordance with these Rules are attached hereto and are subject to change as legislation and/or policy dictates. They may also be found at <http://www.nccourts.org/Courts/CRS/Policies/LocalRules/Default.asp>.

The North Carolina General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure are not available online. You can find these rules with the North Carolina General Statutes in the volume named “Annotated Rules”. **The North Carolina General Statutes** are available in the Cumberland County Law Library located in Room 341 on the third floor of the Cumberland County Courthouse.

STATE OF NORTH CAROLINA
COUNTY OF CUMBERLAND

IN THE GENERAL COURT OF JUSTICE
DISTRICT COURT DIVISION

ORDER ADOPTING LOCAL RULES FOR CIVIL DISTRICT COURT

Pursuant to Rule 40(a), North Carolina Rules of Civil Procedure and Rule 2 of the North Carolina General Rules of Practice for the Superior and District Courts Supplemental to the Rules of Civil Procedure, the attached rules for the calendaring of civil cases in the Twelfth Judicial District, General Civil District Court Division, are hereby adopted effective for all civil cases pending on or filed after July 1, 2016.

These rules supersede all previous calendar rules of the General Civil District Court Division of the Twelfth Judicial District.

IT IS SO ORDERED, this the _____ day of _____, 2016.

ROBERT J. STIEHL, III
CHIEF DISTRICT COURT JUDGE
12TH JUDICIAL DISTRICT